

**CLEARLAKE OAKS COUNTY WATER DISTRICT  
AGENDA, CALL AND NOTICE  
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building  
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

**December 20, 2016**

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

**Public comment on non-agenda items**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

**AGENDA**

**Call to Order – 1:00 p.m.**

**Pledge of Allegiance**

**Roll Call**

- Mrs. Margaret Medeiros, President    Mr. Karl Hosier, Vice President    Mrs. Judy Heeszal, Director
- Ms. Dena Barron, Director,    Mr. Richard Kuehn, Director
  
- Mr. Alan Gardner – General Manager    Mr. Jason Mitchell – Operations Manager
- Mrs. Dianna Mann - Secretary to the Board

**Old Business**

- a. Discussion and consideration to have legal counsel present at all board meetings

**Action Taken:** \_\_\_\_\_

- b. Workshop with MC Engineering to explain water master plan and the grants the District can apply for

**Action Taken:** \_\_\_\_\_

- c. Discussion and consideration of Resolution 16-15, Authorizing Representative for Financing Agreement for a grant with the SWRCB for Water Storage Tanks and Distribution System Improvements

**Action Taken:** \_\_\_\_\_

- d. Discussion and consideration of Resolution 16-16, Authorizing Representative for Financing Agreement for a grant with the SWRCB for Water Treatment Plant, Meters, and Backflow Prevention Projects

**Action Taken:** \_\_\_\_\_

**Adjournment**

**Time:** \_\_\_\_\_

**CLEARLAKE OAKS COUNTY WATER DISTRICT**

**RESOLUTION NO. 16-15**

**AUTHORIZING REPRESENTATIVE FOR FINANCING AGREEMENT FOR A GRANT WITH THE STATE WATER RESOURCES CONTROL BOARD FOR WATER STORAGE TANKS AND DISTRIBUTION SYSTEM IMPROVEMENTS**

**WHEREAS**, per the findings and recommendations from the Water Master Plan Study, the following is resolved by the Clearlake Oaks County Water District Board of Directors:

**WHEREAS**, The General Manager (“the Authorized Representative”) or his/her designee is hereby authorized and directed to sign and file, for and on behalf of the District, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the design, and construction of Clearlake Oaks County Water District’s (“District’s”) Water Storage Tanks and Distribution System Improvements.

**WHEREAS**, this Authorized Representative, or his/her designee, is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto; and

**BE IT FURTHER RESOLVED**, the Authorized Representative, or his/her designee, is designated to represent the District in carrying out the District’s responsibilities under the financing agreement, including certifying disbursements requests on behalf of the District, in compliance with applicable state and federal laws.

**THE ABOVE RESOLUTION** is hereby passed and adopted by the Board of Directors of the Clearlake Oaks County Water District at a special meeting held on the 20th day of December, 2016 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CLEARLAKE OAKS COUNTY WATER DISTRICT

By: \_\_\_\_\_  
Margaret Medeiros, President

Attest: \_\_\_\_\_  
Dianna Mann, Board Secretary

# CLEARLAKE OAKS COUNTY WATER DISTRICT

## RESOLUTION NO. 16-16

### AUTHORIZING REPRESENTATIVE FOR FINANCING AGREEMENT FOR A GRANT WITH THE STATE WATER RESOURCES CONTROL BOARD FOR WATER TREATMENT PLANT, METERS, AND BACKFLOW PREVENTION PROJECTS

**WHEREAS**, per the findings and recommendations from the Water Master Plan Study, the following is resolved by the Clearlake Oaks County Water District Board of Directors:

**WHEREAS**, The General Manager (“the Authorized Representative”) or his/her designee is hereby authorized and directed to sign and file, for and on behalf of the District, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the design, and construction of Clearlake Oaks County Water District’s (“District’s”) Water Treatment Plant, Meters, and Backflow Prevention Projects;

**WHEREAS**, this Authorized Representative, or his/her designee, is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto; and

**BE IT FURTHER RESOLVED**, the Authorized Representative, or his/her designee, is designated to represent the District in carrying out the District’s responsibilities under the financing agreement, including certifying disbursements requests on behalf of the District, in compliance with applicable state and federal laws.

**THE ABOVE RESOLUTION** is hereby passed and adopted by the Board of Directors of the Clearlake Oaks County Water District at a special meeting held on the 20th day of December, 2016 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CLEARLAKE OAKS COUNTY WATER DISTRICT

By: \_\_\_\_\_  
Margaret Medeiros, President

Attest: \_\_\_\_\_  
Dianna Mann, Board Secretary