

**CLEARLAKE OAKS COUNTY WATER DISTRICT  
MINUTES  
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building  
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

**REQUEST FOR DISABILITY RELATED MODIFICATION OR ACCOMMODATION:** A request for a disability related modification or accommodation necessary to participate in a Board of Directors or Committee meeting should be made in writing to the Secretary of the Board at least 48 hours prior to the meeting.

Agendas and supporting documents for regular public meetings are available for public inspection at the Clearlake Oaks County Water District Administration building 72 hours prior to the meeting.

**Tuesday-January 6<sup>th</sup>, 2015**

This meeting will be recorded for transcription purposes only.

**Call to Order - 4:03 P.M.**

**Pledge of Allegiance**

**Board of Directors and Staff Roll Call**

Ms. Iris Hudson, President      Mrs. Judy Heeszal, Vice-President  
Ms. Dena Barron, Director      Mr. Robert Kiser, Director      Mr. Richard Kuehn, Director

Mr. Matt Bassett – General Manager/Secretary to the Board

**Public comment on non-agenda items**

Members of the public may address the legislative body, for up to three minutes on any item of interest to the public that is within the subject matter jurisdiction of the legislative body. No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights.

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: (1) A determination by a majority vote of the Board that an emergency situation exists (as defined in Section 54956.5 of the Brown Act); or (2) A determination by a two-thirds vote of the legislative body or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

**1. Agenda. (Old Business):**

- a. Discussion and consideration to approve signing an engineering contract with MC Engineering or the USDA sewer projects

**Action Taken: Motion made to sign contracts with MC Engineering for the USDA Sewer Projects      HEESZEL/KISER    M/S/C**

**AYES: HEESZEL/KISER/KUEHN/BARRON/HUDSON**

**NOES: NONE**

- b. Discussion and consideration to approve signing a contract with MC Engineering to handle the \$381,548 SWRCB sewer collection system study

**Action Taken: Motion made to sign contracts with MC Engineering to handle the SWRCB**

**\$381,548 sewer collection system study      KUEHN/HEESZEL      M/S/C**

**AYES: KUEHN/HEESZEL/KISER/BARRON/HUDSON**

**NOES: NONE**

- c. Discussion and consideration of rate study reports

**Action Taken: Carried forward**

**2. Agenda. (New Business):**

- a. Discussion and consideration to proceed with first phase of State CAO required collection system study by approving MC Engineering Work Order No.1, not to exceed \$36,433.75

**Action Taken: Motion made to approve MC Engineering's Work Order No.1 for installing flow meters in lift stations, not to exceed \$36,433.75**

**KUEHN/BARRON      M/S/C**

**AYES: KUEHN/BARRON/KISER/HEESZEL/HUDSON**

**NOES: NONE**

- b. Discussion and consideration to transfer from LAIF account to District WestAmerica Bank checking account to cover costs for lift station 8, \$15,000 to purchase a used truck & CAO required collection system study

**Action Taken: Motion made to transfer \$50,000 from LAIF account to WestAmerica checking account for lift station 8 rehab, purchase of used truck and CAO required collection system study.      HEESZEL/BARRON      M/S/C**

**AYES: HEESZEL/BARRON/KISER/KUEHN/HUDSON**

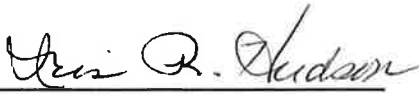
**NOES: NONE**

- c. Discussion and consideration to use legal counsel or outside assistance with 218

**Action Taken: Carried forward - BOD instructed General Manager to call Robert Riggs and Steve Nave to get estimated cost.**

Directors and Committee Reports and Comments: None

Adjournment              4:49 p.m.

SIGNED:   
Iris R. Hudson, President

ATTESTED TO:   
Richard Kuehn, Vice-President