

**CLEARLAKE OAKS COUNTY WATER DISTRICT  
MINUTES  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
& RATES PUBLIC FORUM**

Clearlake Oaks County Water District Administration Building  
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

**REQUEST FOR DISABILITY RELATED MODIFICATION OR ACCOMMODATION:** A request for a disability related modification or accommodation necessary to participate in a Board of Directors or Committee meeting should be made in writing to the Secretary of the Board at least 48 hours prior to the meeting.

Agendas and supporting documents for regular public meetings are available for public inspection at the Clearlake Oaks County Water District Administration building 72 hours prior to the meeting.

**May 07, 2015**

This meeting will be recorded for transcription purposes only.

**Call to Order – 4:06 p.m.**

**Pledge of Allegiance**

**Board of Directors and Staff Roll Call**

√ Ms. Iris Hudson, President    √ Mr. Richard Kuehn, Vice-President  
√ Mrs. Judy Heeszal, Director    √ Ms. Dena Barron, Director    √ Mr. Robert Kiser, Director  
  
√ Mr. Matt Bassett, General Manager    □ Vacant - Operations Manager  
√ Mrs. Dianna Mann, Secretary to the Board

**Public comment on non-agenda items**

Members of the public may address the legislative body, for up to three minutes on any item of interest to the public that is within the subject matter jurisdiction of the legislative body. No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights.

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: (1) A determination by a majority vote of the Board that an emergency situation exists (as defined in Section 54956.5 of the Brown Act); or (2) A determination by a two-thirds vote of the legislative body or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

**1. Agenda (Old Business)**

- a. **(1:15)** Discussion and consideration of water line and easement located on the Brown's property at 830 Sulfur bank Road

**Action Taken: (17:34) Motion to go forward with job as presented, unless a lower bid comes in Barron/Kuehn M/S/C**

**Ayes: Hudson/Kuehn/Heeszal/Barron/Kiser**

**Noes: None**

- b. **(19:21)** Discussion and review of modifications to Ordinance 81, to amend and supersede Water and Sewer Rate Ordinance(s) No. 73, 74, and 75, requested by the Board in preparation for the second reading to be held on May 21, 2015

**Action Taken: (56:00) Board to meet with staff to make additional changes**

**2. Agenda (Old Business)**

- a. **(57:20)** Discussion and consideration of Water Main and Valve Replacement Project at Hwy. 20 and Beryl Way

**Action Taken: (1:10:42)** Motion to move forward with project  
**Kuehn/Barron M/S/C**  
**Ayes: Hudson/Kuehn/Heeszal/Barron/Kiser**  
**Noes: None**

- b. **(1:12:23)** Discussion and consideration for paying Specialized Utility Services Program (SUSP), Invoice #123, dated 4/20/15, in the amount of \$5,000.00 for the Wastewater Rate Study

**Action Taken: (1:13:05)** Motion to pay invoice  
**Barron/Kuehn M/S/C**  
**Ayes: Hudson/Kuehn/Heeszal/Barron/Kiser**  
**Noes: None**

- c. **(1:13:05)** Review and discussion of draft Policy Pertaining to Service Reduction Inspection

**Action Taken: (1:13:06)** Carried Forward

- d. **(1:13:05)** Review and discussion of draft Policy Pertaining to Service Connection Forfeit

**Action Taken: (1:13:06)** Carried Forward

- e. **(1:13:55)** Review and discussion of draft Resolution No. 15-06, Billable Fees

**Action Taken: (1:13:06)** Carried Forward

- f. **(1:13:43)** Review and discussion of draft Resolution No. 15-07, Capital Expansion Fees

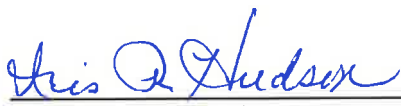
**Action Taken: (1:13:44)** Carried Forward

**Directors and Committee's Reports and Comments:**

Director Richard Kuehn informed the Board that he will be making a presentation regarding a proposal to have a covered building constructed for protection of the District's equipment.

**Adjournment**

Time: 5:30 p.m.

**SIGNED:**   
Iris R. Hudson, President

**ATTESTED TO:**   
Richard Kuehn, Vice President