

**CLEARLAKE OAKS COUNTY WATER DISTRICT  
MINUTES  
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building  
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

**REQUEST FOR DISABILITY RELATED MODIFICATION OR ACCOMMODATION:** A request for a disability related modification or accommodation necessary to participate in a Board of Directors or Committee meeting should be made in writing to the Secretary of the Board at least 48 hours prior to the meeting.

Agendas and supporting documents for regular public meetings are available for public inspection at the Clearlake Oaks County Water District Administration building 72 hours prior to the meeting.

**October 29, 2015**

This meeting will be recorded for transcription purposes only.

**Call to Order – 9:31 a.m.**

**Pledge of Allegiance**

**Board of Directors and Staff Roll Call**

√ Ms. Iris Hudson, President   □ Mrs. Judy Heeszal, Director, ABSENT  
√ Ms. Dena Barron, Director,   √ Mr. Robert Kiser, Director  
√ Mrs. Mary Margaret Medeiros, Director

√ Mr. Alan Gardner – General Manager   □ Mr. Dan Hodem - Operations Manager, ABSENT  
√ Mrs. Dianna Mann - Secretary to the Board

**Public comment on non-agenda items**

Members of the public may address the legislative body, for up to three minutes on any item of interest to the public that is within the subject matter jurisdiction of the legislative body. No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights.

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: (1) A determination by a majority vote of the Board that an emergency situation exists (as defined in Section 54956.5 of the Brown Act); or (2) A determination by a two-thirds vote of the legislative body or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

**1. Agenda. (New Business):**

- a. **(1:09)** Discussion and consideration of Resolution No. 15-20 authorizing CAL-Card Visa to issue District credit cards for General Manager and Operations Manager

**Action Taken: Motion to approve Resolution No. 15-20**

**BARRON/MEDEIROS M/S/C**

**AYES: HUDSON/BARRON/KISER MEDEIROS**

**NOES: NONE**

**ABSENT: HEESZEL**

- b. **(2:06)** Discussion and consideration for land acquisition to house equipment upgrade

**Action Taken: (15:03) Motion to authorize Real Estate Agent, Phil Thomas to offer a one-time, non-negotiable offer of \$25,000 for the property located at 589 Keys Blvd., to house a new generator for Lift Station 7**

**BARRON/MEDEIROS M/S/C**

**AYES: HUDSON/BARRON/KISER MEDEIROS**

**NOES: NONE**

**ABSENT: HEESZEL**

- c. (17:04) Discussion and consideration to transfer administration rights of CAL-Card Visa account from Board President to General Manager

**Action Taken: Motion to transfer administration rights of CAL-Card Visa Account from Board President to General Manager**

**BARRON/KISER M/S/C**

**AYES: HUDSON/BARRON/KISER MEDEIROS**

**NOES: NONE**

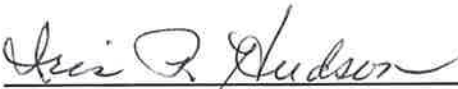
**ABSENT: HEESZEL**

**Directors and Committee's Reports and Comments:**

**Adjournment**

**Time: 9:50 a.m.**

**SIGNED:**

  
Iris Hudson, Board President

**ATTESTED TO:**

  
Dena Barron, Director