

**CLEARLAKE OAKS COUNTY WATER DISTRICT  
MINUTES  
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building  
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

**REQUEST FOR DISABILITY RELATED MODIFICATION OR ACCOMMODATION:** A request for a disability related modification or accommodation necessary to participate in a Board of Directors or Committee meeting should be made in writing to the Secretary of the Board at least 48 hours prior to the meeting.

Agendas and supporting documents for regular public meetings are available for public inspection at the Clearlake Oaks County Water District Administration building 72 hours prior to the meeting.

**December 1, 2015**

This meeting will be recorded for transcription purposes only.

**Call to Order – 11:05 a.m.**

**Pledge of Allegiance**

**Board of Directors and Staff Roll Call**

√ Ms. Iris Hudson, President √ Mrs. Judy Heeszal, Director √ Ms. Dena Barron, Director  
√ Mr. Robert Kiser, Director √ Mrs. Mary Margaret Medeiros, Director  
√ Mr. Alan Gardner – General Manager √ Mr. Dan Hodem - Operations Manager  
√ Mrs. Dianna Mann - Secretary to the Board

**Public comment on non-agenda items**

Members of the public may address the legislative body, for up to three minutes on any item of interest to the public that is within the subject matter jurisdiction of the legislative body. No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights.

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: (1) A determination by a majority vote of the Board that an emergency situation exists (as defined in Section 54956.5 of the Brown Act); or (2) A determination by a two-thirds vote of the legislative body or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

**1. Agenda**

- a. Discussion and consideration of approving bridge loan with Westamerica

**Action Taken: Motion to approve and have Board President, Iris Hudson, sign loan docs on behalf of the Board**

**BARRON/MEDEIROS M/S/C**

**EYES: HUDSON/HEESZEL/BARRON/KISER/MEDEIROS**

**NOES: NONE**

**ABSENT: NONE**

- b. Discussion and consideration of repairing lift station 7

**Action Taken: Board directed General Manager to send the job out to re-bid and bring back to Board**

- c. Discussion and consideration of staffing

**Action Taken: No Action**

d. Discussion and consideration of baker tanks for water plant

**Action Taken: Motion to rent two (2) Baker Tanks, and have them installed by January 2016, and to acquire a bid to purchase a Baker Tank and present to the Board for review.**

**CEDEIROS/HEESZEL M/S/C**

**EYES: HUDSON/HEESZEL/BARRON/KISER/MEDEIROS**

**NOES: NONE**

**ABSENT: NONE**

e. Discussion and consideration of trash pump for lift station 7

**Action Taken: Carried Forward**

f. Discussion and consideration of MC Engineering invoice number 1299, dated 11-02-15, in the amount of \$49,932.22, for work on the Inflow and Infiltration Study

**Action Taken: Motion to pay**

**BARRON/MEDEIROS M/S/C**

**EYES: HUDSON/HEESZEL/BARRON/KISER/MEDEIROS**

**NOES: NONE**

**ABSENT: NONE**

**Closed Session**

**Time: 12:39 p.m.**

a. Discussion and consideration and update of anticipated litigation with Aircon Energy pursuant to Government Code 54956 (b)

**Action Taken: No action to report**

**Open Session**

**Time: 12:53 p.m.**

**Directors and Committee's Reports and Comments:**

**Adjournment**

**Time: 12:53 p.m.**

**SIGNED:**

  
Iris Hudson, Board President

**ATTESTED TO:**

  
Judy Heeszél, Director