Clearlake Oaks County Water District

Job Description

OPERATOR II

Treatment or Distribution or Water

Status: Non-Exempt

Salary Range: $18.02 - $26.04

Definition/Summary: Under general supervision, performs a variety of maintenance, repair and operations work and performs related tasks as required. Operator II is expected to carry out maintenance and operations duties in accordance with stated operations procedures and instructions.

Makes inspections and performs preventive maintenance on sewer or water plant, pump station machinery control, and equipment; takes and records readings of gauges, meters, charts and records results in operating logs; repairs and maintains pumps, motors, generators and other equipment; makes minor electrical repairs; inspects and repairs and replaces water or sewer lines; performs plumbing and electrical, carpentry and painting tasks; operates and maintains equipment such as backhoe, trencher, loaders and sewer cleaning equipment; reports operating problems to the Operations Supervisor; adheres to State safety procedures; handles chemicals related to the water treatment plant or sewer plant; assists in the day to day operations of the water or wastewater systems; other duties as assigned by Chief Operator(s) or the General/Operations Manager.

Minimum Requirements:

Education: High School Graduate or equivalent.

Certificates/ Licenses: Grade II California Water Distribution Operator Certification, Grade II California Water Treatment Operator Certification or Grade II California Wastewater Operator Certification. Conversion from Class C to Class B California Motor Vehicle Operators License, with air break and tank endorsement, within six (6) months of employment.

Experience: Any combination of education and experience equivalent to completion of High School and two (2) years experience in construction, repair and maintenance of sewer and water lines, pumping stations and related facilities.

Knowledge of: Methods, materials, and equipment used in the operation and maintenance of water and/or wastewater treatment facilities or pipelines.

Ability To: Make the most efficient use of time and achieve the highest quality workmanship. Work with limited supervision; keep accurate records follow oral and written instruction; make emergency repairs within the collection and distribution systems and to District equipment; work cooperatively with others; exercise independent judgment and safety precautions; physical strength and agility are required.

Physical Requirements: Requires prolonged sitting, standing, walking, reaching, twisting, turning, kneeling, bending, squatting, and stooping in the performance of daily activities. The position also requires grasping, repetitive hand movement and fine coordination in preparing statistical reports and data using a computer keyboard. Additionally, the position requires near vision in reading correspondence and statistical data on the computer. Acute hearing is required when providing telephone service and communicating in person and position requires responding to public inquiries and complaints in a tactful and courteous manner. The Operator participates in water and wastewater systems maintenance activities that may require walking on uneven ground, climbing ladders and working with heights, working around machinery, fumes, dirt and gas and sometimes during inclement weather. Employees in this classification will be required on a regular basis to do a Self Contained Breathing Apparatus and or perform work in "Confined Spaces"; all such work shall be performed within the parameters stipulated by California Department of Health and Safety Regulations as well as the District's Safety Program and Illness and Injury Prevention Plan. Work may include considerable physical exertion, including heavy lifting, up to 50 lbs. without assistance on an occasional basis. In emergency situations, the employee may be called upon to report for work and/or coordinate appropriate activities from a remote location.

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Employee Signature: Date

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Supervisor Signature Date

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General Manager Signature Date