

**CLEARLAKE OAKS COUNTY WATER DISTRICT  
MINUTES  
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building  
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

**June 27, 2019**

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

**Public comment on non-agenda items**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

**AGENDA**

**Call to Order – 10:01 AM**

**Pledge of Allegiance**

**Roll Call**

√ Mrs. Margaret Medeiros, President    √ Mr. Karl Hosier, Vice President    √ Mr. Samuel Boucher, Director  
√ Mr. Stanley Archacki, Director    √ Mrs. Barbara Higman, Director

√ Mrs. Dianna Mann– General Manager    √ Mrs. Olivia Mann - Secretary to the Board

**New Business**

- a. Discussion and approval of purchasing 50,000 lbs. of coagulant at .36 cents per pound for a total of \$18,000.00 plus tax and shipping

**Action Taken: Motion to purchase 50,000 lbs. of coagulant at .36 cents per pound for a total of \$18,000.00 plus tax and shipping**

**HOSIER/ARCHACKI      M/S/C**

**AYES: MOTION PASSED UNANIMOUSLY**

**NOES: NONE**

**ABSENT: NONE**

- b. Discussion and approval of purchasing Sodium Permanganate to replace the pre chlorination step in the treatment process in the amount of \$2,560.00 plus tax and shipping

**Action Taken: NO ACTION**

- c. Discussion and approval of the purchase and installation of two booster pumps at Paradise Cove Tank site

**Action Taken: Motion to approve the purchase and installations of two booster pumps at the Paradise Cove Tank site not to exceed \$25,000.00 plus an additional \$9,000.00 for electrical**  
**HOSIER/BOUCHER M/S/C**  
**AYES: MOTION PASSED UNANIMOUSLY**  
**NOES: NONE**  
**ABSENT: NONE**

- d. Discussion and consideration of installing transfer switches and plugs at booster pump sites

**Action Taken: Motion to install transfer switches and plugs at both Shady and Paradise Cove tank sites not to exceed \$17,000.00**  
**BOUCHER/ARCHACKI M/S/C**  
**AYES: MOTION PASSED UNANIMOUSLY**  
**NOES: NONE**  
**ABSENT: NONE**

- e. Discussion and consideration of renting/purchasing of portable generators

**Action Taken: NO ACTION**

**Motioned to adjourn at 11:46 AM by Director Hosier**

**Adjournment**

**Time: 11:46 AM**

**SIGNED:** *Margaret Medeiros*  
**Margaret Medeiros, President**

**ATTESTED TO:** *Olivia Mann*  
**Olivia Mann, Board Secretary**