

**CLEARLAKE OAKS COUNTY WATER DISTRICT
MINUTES
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

October 5, 2018

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Public comment on non-agenda items

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

AGENDA

Call to Order – 10:30 a.m.

Pledge of Allegiance

Roll Call

√ Mrs. Margaret Medeiros, President √ Mr. Karl Hosier, Vice President √ Mr. Samuel Boucher, Director
√ Mr. Stanley Archacki, Director √ Mrs. Barbara Higman, Director

√ Mr. Alan Gardner – General Manager √ Mrs. Dianna Mann - Secretary of the Board

Closed Session: 10:32

- a. Public Employee Appointment
- b. Potential Litigation: 1 case

Open Session: 11:32

Action Taken in Closed Session: In closed session, the board unanimously appointed Dianna Mann as Interim General Manager to be re-evaluated in six Months. Her current position will remain open until a permanent General Manager is appointed. Upon motion by Director Hosier, seconded by Director Boucher, the Board unanimously accepted Alan Gardner's resignation and approved a Separation and Release Agreement. No other business was discussed.

New Business

- a. Reassignment of Customer Service Rep Lead

Action Taken: Motion to appoint Olivia Mann as Board Secretary, and to reassign her position to report directly to the Board President effective immediately

HOSIER/BOUCHER

MOTION PASSED UNANIMOUSLY

Director Hosier motion to adjourn at 11:43 a.m. and seconded by Director Archacki

SIGNED: *Karl L Hosier*
Karl Hosier, Board Vice President

ATTESTED TO: *Dianna Mann*
Dianna Mann, Board Secretary