

**CLEARLAKE OAKS COUNTY WATER DISTRICT
MINUTES
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

December 20, 2016

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Public comment on non-agenda items

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

AGENDA

Call to Order – 1:01 p.m.

Pledge of Allegiance

Roll Call

√ Mrs. Margaret Medeiros, President √ Mr. Karl Hosier, Vice President √ Mrs. Judy Heeszal, Director
√ Ms. Dena Barron, Director, √ Mr. Richard Kuehn, Director

√ Mr. Alan Gardner – General Manager □ Mr. Jason Mitchell – Operations Manager, ABSENT
√ Mrs. Dianna Mann - Secretary to the Board

Also present was Sheri Miller, Michele Frederick (SWRCB), Jan Coppinger (Special Distirctcs)

Old Business

- a. Discussion and consideration to have legal counsel present at all board meetings

Action Taken: Motion to have legal counsel present at all meetings

HEESZEL/HOSIER M/S/C

EYES: MEDEIROS/HOSIER/HEESZEL

NOES: BARRON/KUEHN

- b. Workshop with MC Engineering to explain water master plan and the grants the District can apply for

Action Taken: No Action

- c. Discussion and consideration of Resolution 16-15, Authorizing Representative for Financing Agreement for a grant with the SWRCB for Water Storage Tanks and Distribution System Improvements

Action Taken: Motion to accept Resolutions 16-15 and 16-16 collectively, applications for grants will be approved by the Board prior to submittal

KUEHN/BARRON M/S/C

EYES: MEDEIROS/HOSIER/HEESZEL/BARRON/KUEHN

NOES: NONE

- d. Discussion and consideration of Resolution 16-16, Authorizing Representative for Financing Agreement for a grant with the SWRCB for Water Treatment Plant, Meters, and Backflow Prevention Projects

Action Taken: Motion to accept Resolutions 16-15 and 16-16 collectively, applications for grants will be approved by the Board prior to submittal

KUEHN/BARRON M/S/C

EYES: MEDEIROS/HOSIER/HEESZEL/BARRON/KUEHN

NOES: NONE

Motion to adjourn: HOSIER/HEESZEL

Adjournment

Time: 3:37 p.m.

SIGNED:


Margaret Medeiros, Board President

ATTESTED TO:


Dianna Mann, Board Secretary