

**CLEARLAKE OAKS COUNTY WATER DISTRICT  
MINUTES  
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building  
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

**February 28, 2017**

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

**Public comment on non-agenda items**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

**AGENDA**

Legal Counsel, Scott Nave will be on speaker phone

**Call to Order – 2:03 p.m.**

**Pledge of Allegiance**

**Roll Call**

√ Mrs. Margaret Medeiros, President    √ Mr. Karl Hosier, Vice President    √ Mrs. Judy Heeszal, Director

√ Mr. Alan Gardner – General Manager    □ Mr. Jason Mitchell – Operations Manager, EXCUSED ABSENCE

√ Mrs. Dianna Mann - Secretary to the Board

**New Business:**

a. Bills

1. Action Sanitary

- a. Invoice number 9788, dated 2/9/17, in the amount of \$3,075.00
- b. Invoice number 9789, dated 2/10/17, in the amount of \$7,175.00
- c. Invoice number 9794, dated 2/11/17, in the amount of \$16,200.00
- d. Invoice number 9795, dated 2/12/17, in the amount of \$19,400.00
- e. Invoice number 9796, dated 2/13/17, in the amount of \$10,800.00
- f. Invoice number 9822, dated 2/14/17, in the amount of \$10,800.00
- g. Invoice number 9823, dated 2/15/17, in the amount of \$10,800.00
- h. Invoice number 9824, dated 2/16/17, in the amount of \$10,800.00
- i. Invoice number 9825, dated 2/17/17, in the amount of \$10,800.00
- j. Invoice number 9826, dated 2/18/17, in the amount of \$10,800.00
- k. Invoice number 9827, dated 2/19/17, in the amount of \$10,800.00

Total this agenda: \$121,450.00

2. Roto-Rooter

- a. Invoice number 54190, dated 2/10/17, in the amount of \$14,450.00
  - b. Invoice number 54190-2, dated 2/10/17, in the amount of \$60,450.00
  - c. Invoice number 54191, dated 2/14/17 in the amount of \$91,000.00
- Total this agenda: \$165,900.00

**Action Taken: Motion to pay Action Sanitary Invoices number 9788, 9789, 9794, and 9795, Roto Rooter invoice number 54190-2  
HOSIER/HEESZEL M/S motion passed unanimously**

**Motion to borrow from CRP-Water to cover flood damage cost  
HOSIER/HEESZEL M/S motion passed unanimously**

**Old Business**

- a. Discussion and update of 2017 storm damage

**Action Taken: Motion to authorize rental of Clear Creek System to be used at Wastewater Treatment Plant in the event of a spill  
HOSIER/HEESZEL M/S motion passed unanimously**

**Closed Session Time: 3:01 p.m.**

- a. Anticipated litigation: Eric Luna and 2 additional cases

**Open Session Time: 4:05 p.m.**

**Action taken in closed session: Board discussed all claims, the claim submitted by Eric Luna upon motion by Director Hosier and seconded by Director Heeszal, the board voted unanimously to reject that claim. The Board also discussed two cases of potential litigation and no action was taken on either of those matters and no other items were discussed.**

**Director Hosier motion to adjourn at 4:06 and was seconded by Director Heeszal**

SIGNED: Margaret Medeiros  
Margaret Medeiros, Board President

ATTESTED TO: Dianna Mann  
Dianna Mann, Board Secretary