

CLEARLAKE OAKS COUNTY WATER DISTRICT

NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

Date: September 21, 2023

Time: 2:00 P.M.

Clearlake Oaks County Water District Administration Building
12952 E. Hwy. 20 Clearlake Oaks, CA 95423

AGENDA

A. CALL TO ORDER

- Pledge of Allegiance
- Roll Call

- Mr. Stanley Archacki, President Mr. Michael Herman, Vice President Mr. Samuel Boucher, Director
- Mr. James Burton, Director Mr. William McHugh, Director Mrs. Dianna Mann – General Manager
- Mrs. Olivia Mann – Board Secretary

- Mr. Francisco Castro, Wastewater Mr. Kurt Jensen, Water Mr. Jeremy Backus, Distribution

B. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

The public may comment on items not on the agenda within the Board's jurisdiction. Speakers are limited to three (3) minutes each.

C. STAFF REPORTS

1. Administration
2. Chief Distribution Operator
3. Chief Water Plant Operator
4. Chief Wastewater Plant Operator
5. General Manager

D. CONSENT ITEMS

The Board will be asked to approve all Consent Items at one time without discussion. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered under New Business.

1. **Financial Reports for review and approval**
 - a. August 2023 QB balance sheet and profit & loss statements
 - b. Bank account balances and accounts receivable
 - c. Employee payroll report
 - d. Aged trial balance summary
 - e. Vendor aging report, accounts payable breakdown

2. **Minutes of previous meeting for review and approval**
 - a. Minutes of Regular Meeting 08/18/2023 (*Page 37*)

E. OLD BUSINESS

1. Discussion of Fire Protection

Action Taken: _____

F. NEW BUSINESS

1. Discussion of Customer Inquiry: Roy Clayton

Action Taken: _____

2. Discussion and consideration of purchasing 4,000 pounds of Pro Pac 9800 Coagulant from NTU Technologies for the Water Treatment Plant in the amount of \$29,409.60 plus tax (*Page 40*)

Action Taken: _____

3. Discussion and consideration of purchasing (6) Titan Tubes from Ryan Process Inc., for the Waste Water Treatment Plant in the amount of \$15, 180.00 plus tax and shipping (*Page 42*)

Action Taken: _____

4. Discussion and approval of emergency work for water main break near Harvey Blvd. on Hwy. 20 on September 6, 2023

Action Taken: _____

G. CLOSED SESSION

Time:

1. Pending Litigation: One Case

Action Taken: _____

Open Session

Time:

ADJOURNMENT

Time:

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments of individual speakers are limited to three minutes per agenda item.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Clearlake Oaks County Water District

P.O. Box 709 / 12952 East Highway 20
Clearlake Oaks, CA 95423
(707) 998-3322 Phone (707) 998-1245 Fax
www.clocwd.org (Website)

September 17, 2023

Administration

- ∅ We received 0 water quality complaints (WQC).
- ∅ We received 0 consumer/appeal claim(s).
- ∅ There are 13 accounts on payment arrangements.
 - We continue to receive payments from the LIHWAP program for past due balances, we are also referring customers to contact the program. To date, we have received \$17,839, this amount has prevented services from being shut off and has also restored services.
- ∅ BPA testing is making slow progress, contractors have tested 757 devices, there are 195 devices remaining, testing will conclude on December 31, 2023.
- ∅ Susie and Bailey have been working continuously on the back log of scanning into Docufree, it adds up every day but I think they've worked into a great system.
 - 6 additional boxes, mainly containing Backflow Files was shipped out on 09/15/23, we should see those scanned in mid-October
- ∅ 3rd Quarter Newsletter, it will be posted with the September billing statements
- ∅ Legal Counsel is doing a current review of both the water and sewer code to ensure compliance, both codes should be on the agenda next month
- ∅ We received a Tax Roll check on 08/28/2023 in the amount of \$77,529.45, of that, \$19,344.84 was applied to past due accounts
 - I had to submit 3 tax roll corrections due to:
 - Auction Sale
 - Close of Escrow
 - Account Error
- ∅ A CalPERS 457 Representative came and talked to staff on August 31st, it was a nice refresher to the program and we even had more employee(s) sign up
- ∅ The first round of Lead & Copper testing concluded, the next round will be in 6 months, credits should be posting to accounts with the next 2 weeks.

Olivia Mann
Administrative Services Manager
Board Secretary

Stanley Archacki
President

Michael Herman
Vice President

Samuel Boucher
Director

James Burton
Director

William McHugh
Director

Aged Accounts Receivable

As of 08/14/2023 (AM)

	1-30 Days	31-60 Days	61-90 Days	91-120 Days	<120 Days	Total Balance
	\$89,094.49	\$41,375.99	\$29,251.54	\$14,318.67	\$260,699.34	\$434,740.03
No. of Accounts:	726	378	229	175	240	1748

These totals include all accounts on the Tax Roll

Water	\$131,281.45
Water Penalty	\$10,362.81
Sewer	\$149,334.18
Sewer Penalty	\$11,080.22
CRP Water	\$54,428.34
CRP Water Penalty	\$4,561.87
CRP Sewer	\$68,171.66
CRP Sewer Penalty	\$4,916.67
CRP PC	\$553.40
CRP PC Penalty	\$49.43
Total Balance:	\$434,740.03

****August Statements are due September 18, 2023****

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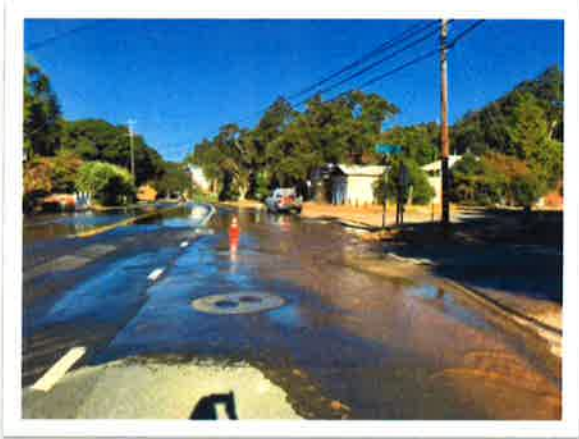
September 18, 2023

RE: DC Board Letter,

This board letter is for August and September.

Water distribution main, service lines and tank sites:

- We had a main break on the Highway, just west of Spring. Case had helped out with the 6" main repair. The main was flushed and put back on line that same day.



- There is an electrical issue at Harvey tank site. It is in the middle of getting resolved. James tracked it down to water in the conduit boxes located in the tank vault.



Stanley Archacki
President

Michael Herman
Vice President

Samuel Boucher
Director

James Burton
Director

William McHugh
Director

- A 1" water service line got twisted up in a boring rig at the end of Everglade Blvd. We replaced the service line and put it back on line.



- We are replacing the hydrant at Blue Heron Court and Island Circle on September 19th.
- In the board room will be an example of what kind of damage water can do at 120 PSI.
- There were 10 other service line repairs made.

Sewer collections and Lift station sites:

- We are also dealing with a similar electrical issue at lift station 7.
- There was a plug in the sewer main on Anchor Village. The good news is that we were able to clear the blockage and prevent a spill into the lake.

Sample station sites/Boil Water Notices, "BWN":

- DC crew is still collecting the routine BacT samples every Wednesday. All routine sample reports have come back absent for total Coliforms and E.Coli.
- The boil water samples for the main repair on the highway came back absent.

DC staff updating:

- Jeremy - Chief - OP 3, Class B license.
- Jesse - Lead - OP 3, Class B license.
- Hugo - DC OP 2, Class B license.
- Heaven - DC OP 2, Safety coordinator. "Out on temporary disability"
- Chris - Utility Tech. "Temporary status"

District vehicles:

- Our dump truck is now running great.

Jeremy Backus
Clearlake Oaks County Water District
Chief D/C OP.

Clearlake Oaks County Water District

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September 18, 2023

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September 2023 Board letter

- ◆ August raw water NTU from the extended intake has increased primarily in the range of 10-20 with spikes up to 40. The PH level has been in the range of 8.8 -9.2. Charge analyzer and jar testing are being done regularly; adjustments are being made and monitored to keep up with PH changes.
- ◆ The lake is currently at 3.03 down 1.16 ft from previous report.
- ◆ Water production for the month of Aug 2023 was 22.479 MG. Raw water intake is 27.032 MG. Down slightly from July 2022 production of 22.807 MG. Production has slightly risen over the last month and has been averaging 725,000 GPD.
- ◆ We are still getting plant shut downs.
- ◆ Treatment has been able to do the weekly tank runs for testing of chlorine residuals in all the tank locations.
- ◆ Continuing maintenance / cleanup through the plant area.
- ◆ Filters 2 and 3 continue online paired with the extended intake keeping NTU numbers down.
- ◆ TTHM sampling and flushing are still being completed. Samples are being taken at the Harvey tank, as Harvey feeds the Paradise tank. All samples have been within limits.
- ◆ Water sample list is attached
- ◆ Treatment helped during the main break on Hwy 20 doing traffic control. Water loss from this main break was approximately 20,500 Gallons.

Treatment staff:

James Simons T3 Operator Class B permit
Kurt Jensen T3, D2 Chief Class B License
Helping treatment also
Jesse Seth T2 D3 operator

Thank you,

Kurt Jensen

WTP Chief Plant Operator
k.jensen@clocwd.org

Stanley Archacki
President

Michael Herman
Vice President

Samuel Boucher
Director

James Burton
Director

William McHugh
Director

Water Sample Testing

	DATE	DATE	DATE
Bacti R(BW) & CW (M)	8/2/2023	9/6/2023	
Bacti R (BW)	8/16/2023		
Bacti Tank Farm (once)			
R & CW TCP123 (BA)			
Color / Odor (A)			
Cyano Toxin(W)			
Bromate (Q)			
Perchlorate (A)			
TTHM (Q)	8/16/2023		
HAA5 (Q)	8/16/2023		
Lead & Copper (A)(1)	Multiple dates taken in August		
Lead & Copper (A)(1)			
Lead & Copper (A)(1)			
TOC / ALK	8/16/2023		
Nitrate (A)			
Nitrite (A)			
Antimony (A)			
Arsenic(A)			
Barium(A)			
Beryllium(A)			
Cadmium(A)			
Chromium Total (A)			
Fluoride Natural(A)			
Mercury(A)			
Nickel(A)			
Selenium(A)			
Thallium(A)			
Simazine(A)			
Bicarbonate Alaklinity(A)			
Calcium(A)			
Carbonate Alakalinity(A)			
Chloride(A)			
Copper(A)			
Foaming Agents (MBAS)(A)			
Hardness Total as CaCO3(A)			
Hydroxide Alakalinity(A)			
Iron(A)			
Magnesium(A)			
Manganese(A)			
PH, Laboratory(A)			
Silver(A)			
Sodium(A)			
Specific Coductance(A)			

A = Annually
 Q = Quarterly
 M = Monthly
 W = Weekly

**Please note:
 December is a
 large sampling
 month there will
 many samples
 taken this month**

Sulfate(A)				
Total Dissolved Solids(A)				
Turbidity, Laboratory(A)				
Zinc(A)				
Aluminum(A)				
MTBE(A)				
Color / Odor				
Asbestos				semi annually
Thiobencarb(A)				
Ethylene Dibromide				Every 9 Years
Heptachlor				Every 9 Years
Heptachlor Epoxide				Every 9 Years
BHC-Gamma				Every 9 Years
Methoxychlor				Every 9 Years
Toxaphene				Every 9 Years
Clearwell VOC				
Reg SOC 504 EDB				
Bacti clearwell				
Regulated SOC 504				
Thiobencarb				

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September 18, 2023

Clearlake Oaks County Water District
P.O. Box 709
Clearlake Oaks, CA 95423-0709

RE: August Board Letter

FLOWS FOR THE MONTH/CLEARLAKE LAKE LEVEL:

- ❖ **INFLUENT: 12.968 MG (AVERAGE: 418,000 GPD)**
- ❖ **EFFLUENT: 15.549 MG (AVERAGE: 501,000 GPD/348 GPM)**
- ❖ **CLEARLAKE AVERAGE LEVEL: 3.96' RUMSEY GAUGE**

There was a drop in total flow coming into the plants headwork's but an increase in the amount of effluent going out through our pipeline. This is unusual but there is a reason. Pond #2 was drained to allow the accumulated sludge to move toward the middle of the pond. The plant process has been doing well however we are beginning to see the usual effects from the algae that come from the water plant. At this time it has not been necessary to turn on our 3rd brush rotor to supply additional dissolved oxygen. One thing that we haven't been able to control is the PH rise due to the algae. Our permit requires our ponds and effluent be under 8.50 but during the hot summer and the algae from the water plant rises our Ph far enough to be out of compliance. Because of this reason I have pulled pond #1 offline allowing the detention time to lessen. This was done on the 29th. Our PH has gone down to compliance limits at this time. Along with this letter I have submitted our annual dewatering bag quote. These are needed so we can dewater our waste activated sludge.

During the month we experienced a power outage. Everything went well. The backup generator kicked on and powered the plant like it is intended to do. All OSHA required fixed have been completed in the time given. All maintenance and testing have been done during this month.

Francisco Castro
CPO Wastewater Plant

**Clearlake Oaks County Water District
Board of Directors
Board Meeting September 21, 2023**

Board of Directors,

Happy to announce that all Cal-OSHA “serious” violations have been cleared. A big shout out to the staff for getting all these projects done and providing a safer work environment.

The State audit is still going, requiring much of my time over the past month. I have provided most of everything they have requested and accompanied them, along with MC Engineering, on a District tour of work that was performed under the Inflow and Infiltration grant.

Some of you may have received advanced water shut off notices for Tuesday the 19th when the hydrant at Blue Herron will be replaced. The District has received many calls regarding the leaking hydrant, however, we just received the insurance payment this week.

Speaking of insurance, the District also received the \$16,000 insurance check for the replacement of the chain link fence down at the water plant and the fence has been replaced.

The District finally received the agreement with State for the Actiflo project that started back in May of 2022. By the time of the board meeting, I will have completed all the necessary work to receive reimbursement for this project.

The District suffered a water main break out by Harvey Blvd. on the 6th of September. Rough estimates at the time of this letter is that we lost 20 – 25,000 gallons of water. Fortunately, our staff and our contractor was able to shut down 20 and get the break repaired.

Staff continues the flushing program for our hydrants.

As always, I want to thank the staff for a job well done.

Dianna Mann
General Manager



8:52 AM

09/11/23

Accrual Basis

Clearlake Oaks County Water District
Summary Balance Sheet
As of August 31, 2023

	<u>Aug 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	1,081,074.29
Accounts Receivable	204,087.00
Other Current Assets	2,951,564.62
Total Current Assets	<u>4,236,725.91</u>
Fixed Assets	<u>23,282,809.97</u>
TOTAL ASSETS	<u><u>27,519,535.88</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	88,637.90
Other Current Liabilities	8,473,587.61
Total Current Liabilities	<u>8,562,225.51</u>
Long Term Liabilities	<u>-231,271.64</u>
Total Liabilities	<u>8,330,953.87</u>
Equity	<u>19,188,582.01</u>
TOTAL LIABILITIES & EQUITY	<u><u>27,519,535.88</u></u>

Clearlake Oaks County Water District
Balance Sheet
As of August 31, 2023

	Aug 31, 23
ASSETS	
Current Assets	
Checking/Savings	
102.14 · CalPERS RESERVE - 7355	38,351.17
102.13 · SEWER RESERVES-9592	137,994.43
102.10 · CRP PC - 6192	98,605.34
102.12 · WATER RESERVES- 8503	174,949.73
102.001 · GL - 9122 (Old Acct. # 053420019)	141,135.96
101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013... CIP Deposits 2014	189,000.00
101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 10...	88,488.28
Total 101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS ...	277,488.28
102.01 · WEST AMERICA - REGULAR CHECKING (WEST AMER...	88.98
102.02 · CRP Water - 6990	92,859.08
102.03 · CRP Sewer - 3745	119,601.32
Total Checking/Savings	1,081,074.29
Accounts Receivable	
CUSI Accounts Receivable	204,087.00
Total Accounts Receivable	204,087.00
Other Current Assets	
139 · Docufree (Purchasing space on the Cloud xfering hard c...	28,727.90
116 · DEFERRED OUTFLOW- PENSION	282,829.00
103 · PETTY CASH (PETTY CASH - WAS 1013200)	306.59
104 · COUNTY TREASURY (COUNTY TREASURY - WAS 1013201)	26,664.68
130 · Const In Progress - Studies	
130.97 · Const in Progress - Actiflo Pil (Actiflo Pilot Program)	3,280.00
130.96 · Const in Progress - WWP 2022 (Grant application f...	4,670.00
130.95 · Source Capacity Studygrant prep	18,190.25
130 · Const In Progress - Studies - Other	688,182.94
Total 130 · Const In Progress - Studies	714,323.19
132 · CRP SEWER (CAPITOL IMPROVEMENTS - SEWER - WAS...	983,511.67
135 · CRP WATER (CAPITOL IMPROVEMENTS - WATER - WAS...	249,148.33
114 · ACCOUNTS RECEIVABLE. (ACCOUNTS RECEIVABLE - ...	650,661.26
115 · PRE-PAID INSURANCE (PRE-PAID INSURANCE - WAS 10...	15,392.00
Total Other Current Assets	2,951,564.62
Total Current Assets	4,236,725.91
Fixed Assets	
136 · CUSI Software (All expenses related to billing software)	13,172.00
138 · USDA Water Improvements	8,199,453.97
128 · Sewer Infrstrcture & Rehab Proj (Phase 1 was the installatio...	3,890,219.87
121 · Wtr Dist & Wtr Storage Projects (Replacement or installatio...	
121.1 · Sidewalk Project - District Exp	115,500.66
121 · Wtr Dist & Wtr Storage Projects (Replacement or installat...	277,266.74
Total 121 · Wtr Dist & Wtr Storage Projects (Replacement or insta...	392,767.40
131 · Waste Water Plant	
131.1 · Pumps/Equipment	143,307.20
131 · Waste Water Plant - Other	230,059.50
Total 131 · Waste Water Plant	373,366.70
126 · Forcemain (phase 1) Cap. Imprv.	1,233,797.22
123 · USDA - Sewer Plant Cap Imprvmt	4,265,559.43
USDA Project	-523,819.00
127 · Water Plant	
127.7 · Ozone System	12,785.71

Clearlake Oaks County Water District
Balance Sheet
As of August 31, 2023

	Aug 31, 23
127.6 · Swan AMI Turbiwell Monitor	25,079.10
127.5 · A/C installation for Filter Rm	750.00
127.4 · PH System	9,959.72
127.2 · Harvy Vault Chlor Inject Proj	1,408.61
127.1 · Major Equipment	357,521.21
127 · Water Plant - Other	211,458.66
Total 127 · Water Plant	618,963.01
120 · District General CRP (EQUIPMENT - WAS 1011181)	
120.01 · General Equipment/Tools (GENERAL EQUIPMENT - W...	1,926,858.13
120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)	27,331.49
120.75 · SCADA	33,384.31
120.90 · Vehicles/Generators/Trailers	901,459.76
120 · District General CRP (EQUIPMENT - WAS 1011181) - Other	95,883.57
Total 120 · District General CRP (EQUIPMENT - WAS 1011181)	2,984,917.26
122 · Bldgs/Grounds Cap Improvements	8,547,329.06
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SE...	
124.2 · GIS Online Mapping System	8,277.92
124.30 · Lift Stations	
124.31 · Lift Station 7 Bypass	66,042.23
124.30 · Lift Stations - Other	83,302.80
Total 124.30 · Lift Stations	149,345.03
124.50 · Mains	14,788.58
124.60 · Meters	10,000.34
124.90 · Water Tanks	40,615.04
124 · D/C System Cap Improvements (COLLECTION SYSTEM - ...	3,146,777.14
Total 124 · D/C System Cap Improvements (COLLECTION SYSTE...	3,369,804.05
125 · Land - Dist. Cap. Improvements	299,770.00
129 · ALLOW. FOR DEPRECIATION	-10,382,491.00
Total Fixed Assets	23,282,809.97
TOTAL ASSETS	27,519,535.88
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200 · ACCOUNTS PAYABLE (ACCOUNTS PAYABLE - WAS 2...	88,637.90
Total Accounts Payable	88,637.90
Other Current Liabilities	
800 · Bulk Water Deposit	2,000.00
Annual Depreciation	249,035.55
224 · USDA Retainage	99,265.05
223.56 · FEDERAL PAYROLL TAX PENALTY (Failure to mak...	-3,928.96
280 · Loan	
280.04 · 2021 Water Truck	63,246.45
280.15 · USDA Water Improvement Project (USDA Wtr Im...	4,881,000.00
280.02 · KS State Bank - 2019 Vac-Con	115,392.31
280.12 · USDA Loan for Sewer Clarifier	2,998,172.41
Total 280 · Loan	8,057,811.17
221 · Health Ins - EE Portion	-5,048.50
222 · Direct Deposit Liabilities (Direct Deposit Liabilities)	383.04
223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL)	
223.17 · GARNISHMENT - LAKE CO SHERIFF (GARNISH...	18,774.67
223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW G...	-17,908.04

Clearlake Oaks County Water District

09/11/23

Balance Sheet

Accrual Basis

As of August 31, 2023

	Aug 31, 23
Total 223.15 · GARNISHMENTS (GARNISHMENT MAIN - NE...	866.63
223.55 · FEDERAL PAYROLL TAX WITHHOLDING (FEDERA...	-1,050.73
223.65 · STATE DISABILITY PAYABLE (STATE DISABILITY P...	-1.00
223.75 · PAYROLL DEDUCTION - INS CO-PAY (PAYROLL D...	-12,965.70
223.80 · GASB 68 Pension (- WAS 2097190)	26,313.00
223.85 · MISC DEDUCTIONS PAYABLE (MISC DEDUCTIONS...	7,611.05
223.90 · COMPENSATED EMPLOYEE BENEFITS (COMPENS...	72,925.02
24000 · Payroll Liabilities (Unpaid payroll liabilities. Amount...	-19,628.01
Total Other Current Liabilities	8,473,587.61
Total Current Liabilities	8,562,225.51
Long Term Liabilities	
228 · FEMA Interest on Overpaymnt/Pen	-18,098.48
227 · FEMA Overpayment/Penalties	-874,862.75
295 · NET PWNSION LIABILITY	1,032,862.00
281 · BOND PAYABLE (GE LOAN - BOND PAYABLE 1975 WAT...	-371,172.41
Total Long Term Liabilities	-231,271.64
Total Liabilities	8,330,953.87
Equity	
302 · RETAINED EARNINGS (RETAINED EARNINGS - WAS 3030300)	3,357,835.60
304 · Opening Balance Equity (Opening balances during setup po...	-584,283.24
306 · Retained Earnings - OLD (Undistributed earnings of the cor...	16,305,090.98
Net Income	109,938.67
Total Equity	19,188,582.01
TOTAL LIABILITIES & EQUITY	27,519,535.88

2:31 PM

09/05/23

Accrual Basis

Clearlake Oaks County Water District
Profit and Loss
July through August 2023

	Admin (GL)	Sewer (GL)	Water (GL)	Total GL	TOTAL
Ordinary Income/Expense					
Income					
Income					
445 · Bulk Water	0.00	0.00	36,991.00	36,991.00	36,991.00
410 · Client Reg Pmt	0.00	188,953.28	256,008.29	444,961.57	444,961.57
430 · Penalty & Interest	0.00	8,115.77	9,673.29	17,789.06	17,789.06
450 · Other - Non S/W Rev	0.00	38,698.56	38,777.42	77,475.98	77,475.98
Total Income	0.00	235,767.61	341,450.00	577,217.61	577,217.61
Total Income	0.00	235,767.61	341,450.00	577,217.61	577,217.61
Gross Profit	0.00	235,767.61	341,450.00	577,217.61	577,217.61
Expense					
Salaries & EE Benefits					
505 · Salaries & Wages	93,210.71	48,804.66	32,680.09	174,695.46	174,695.46
520 · FICA - District Share	6,989.27	3,597.95	2,433.73	13,020.95	13,020.95
530 · Med/Life Insurance- Dis...	14,566.74	12,534.02	5,076.96	32,177.72	32,177.72
540 · PERS - District Share	22,792.29	4,767.94	2,280.58	29,840.81	29,840.81
560 · Workers Comp Ins	1,206.07	3,639.82	2,863.50	7,709.39	7,709.39
Total Salaries & EE Benefits	138,765.08	73,344.39	45,334.86	257,444.33	257,444.33
Services & Supplies					
610 · Bank Fees	6,401.81	0.00	0.00	6,401.81	6,401.81
620 · Communications & Inte...	655.73	2,443.57	2,255.37	5,354.67	5,354.67
622 · Board Exp	2,710.88	0.00	0.00	2,710.88	2,710.88
630 · Equip - Office	1,465.91	0.00	0.00	1,465.91	1,465.91
640 · Fuel & Oil	0.00	835.71	1,671.45	2,507.16	2,507.16
645 · Insurance	0.00	16,513.75	16,513.75	33,027.50	33,027.50
657 · Lab	0.00	4,100.73	3,070.00	7,170.73	7,170.73
660 · Memberships & Subscr...	4,645.13	4,233.00	880.04	9,758.17	9,758.17
670 · Postage & Shipping	1,469.36	0.00	0.00	1,469.36	1,469.36
675 · Professional Services	13,690.16	1,169.91	255.00	15,115.07	15,115.07
685 · Rents	2,676.78	0.00	0.00	2,676.78	2,676.78
690 · Safety & Security	132.29	1,746.04	1,633.18	3,511.51	3,511.51
700 · Tools & Instruments	0.00	531.38	440.10	971.48	971.48
703 · Supplies - Clothing & P...	0.00	957.62	623.32	1,580.94	1,580.94
705 · Supplies - Office	975.88	400.43	22.47	1,398.78	1,398.78
715 · Supplies-Chemicals-Op...	0.00	10,978.21	2,276.83	13,255.04	13,255.04
720 · Supplies - Inventory - O...	0.00	2,254.67	1,136.95	3,391.62	3,391.62
735 · Training/Classes/Certs/...	0.00	84.00	83.99	167.99	167.99
750 · Utilities	2,029.73	23,947.80	76,298.96	102,276.49	102,276.49
760 · Waste Disposal	123.23	14,214.40	6,345.93	20,683.56	20,683.56
795 · Yolo Co	0.00	0.00	4,611.38	4,611.38	4,611.38
798 · Customer Refund (Disc...	0.00	0.00	1,344.73	1,344.73	1,344.73
799 · Team Building	43.93	0.00	0.00	43.93	43.93
Total Services & Supplies	37,020.82	84,411.22	119,463.45	240,895.49	240,895.49
Repairs & Replacement					
810 · R&R Buildings & Grou...	0.00	541.48	0.00	541.48	541.48
Total Repairs & Replacement	0.00	541.48	0.00	541.48	541.48
Total Expense	175,785.90	158,297.09	164,798.31	498,881.30	498,881.30
Net Ordinary Income	-175,785.90	77,470.52	176,651.69	78,336.31	78,336.31
Net Income	-175,785.90	77,470.52	176,651.69	78,336.31	78,336.31

**CLO Water and Wastewater District
PROJECTED BUDGET 2023-2024**

2

Target % > **17%**

As of August 2023 Summary	<u>WATER</u>				<u>WASTEWATER</u>			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
Total Operating Revenue	1,336,960	222,827	341,370	26%	1,199,990	199,998	226,161	19%
Total Operating Expenses	1,316,662	219,444	251,346	19%	1,305,027	217,505	246,191	19%
Operating Balance (loss)	20,298	3,383	90,024		(105,037)	(17,506)	(20,030)	
420 Connection Fees	20,000	3,333	-	0%	20,000	3,333	-	0%
445 Bulk Water Sales	50,000		36,991					
450 Non S/W Rev - ATT Cell Lease	6,500	1,083	9,606		6,500	1,083	9,606	
450 Non S/W Rev - County Treasury	130,000	21,667	29,092	22%	130,000	21,667	29,092	22%
Reserves	150,000	25,000	-	0%	50,000	8,333		0%
Net Change In Net Position (loss)		4,466	119,116		1,463	244	18,668	

Current Revenue Notes:

450 - Other - Non S/W Rev: ATT Lease and Tax Roll: 19,212.52 Att
58,184.61 tax rool

Past Revenue Notes

General Ledger	\$180,554.33
District CRP	\$218,830.61
Paradise Cove CRP	\$100,313.50
Water Reserve	\$174,949.73
Sewer Reserve	\$137,994.43
CalPERS Reserve	\$38,351.17
LAIF Account	\$277,488.28
Total	\$947,927.72

As of August 2023 Operating Revenue	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
410 Client Reg Pmt	1,306,960	217,827	256,008	20%	1,166,990	194,498	188,953	16%
430 Penalty & Interest	30,000	5,000	9,673	32%	33,000	5,500	8,116	25%
440 Misc	-	-	-	0%	-	-	-	0%
Total Revenue >	1,336,960	222,827	265,681	20%	1,199,990	199,998	197,069	16%

As of August 2023 Operating Expenses	Budget				Actual			
	Budget		Actual		Budget		Actual	
	Annual	YTD	YTD	%	YTD	%	YTD	Spent
505 Salaries & Wages	442,680	73,780	79,286	18%	569,912	94,985	95,411	17%
520 FICA - District Share	36,806	6,134	5,929	16%	47,735	7,956	7,093	15%
530 Medical Ins - District Share	73,742	12,290	12,361	17%	115,507	19,251	19,818	17%
540 PERS - District Share	77,241	12,873	13,677	18%	91,971	15,328	16,164	18%
550 Unemployment	2,500	417	-	0%	2,500	417	-	0%
560 Workers Comp Ins	8,963	1,494	3,467	39%	10,284	1,714	4,243	41%
Salaries and Employee Benefits >	641,933	106,989	114,719	18%	837,908	139,651	142,728	17%
605 Advertising	200	33	-	0%	200	33	-	0%
610 Bank Fees	16,510	2,752	3,201	19%	16,500	2,750	3,201	19%
620 Communications & Internet	19,000	3,167	2,583	14%	19,000	3,167	2,772	15%
622 Board Exp	3,500	583	1,356	39%	3,500	583	1,356	39%
625 Equip - Field (\$300-\$4999)	2,500	417	-	0%	4,000	667	-	0%
630 Equip - Office	1,500	250	733	49%	2,000	333	733	37%
640 Fuel & Oil	15,200	2,533	1,671	11%	12,500	2,083	836	7%
645 Insurance	42,000	7,000	16,514	39%	42,000	7,000	16,514	39%

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650	Interest	3,000	500	-	0%	3,000	500	-	0%
657	Lab	20,000	3,333	3,070	15%	13,500	2,250	4,101	30%
660	Memberships & Subscriptions	40,250	6,708	3,203	8%	41,250	6,875	6,556	16%
665	Mileage Reimb	750	125	-	0%	500	83	-	0%
670	Postage & Shipping	13,000	2,167	735	6%	13,000	2,167	735	6%
675	Professional Services	30,000	5,000	7,100	24%	25,000	4,167	8,015	32%
685	Rents	7,250	1,208	1,339	18%	7,250	1,208	1,339	18%
690	Safety & Security	5,250	875	1,699	32%	8,750	1,458	1,812	21%
700	Tools & Instruments	3,700	617	440	12%	2,500	417	531	21%
703	Supplies - Clothing & Personal	2,800	467	623	22%	3,100	517	958	31%
705	Supplies - Office	3,500	583	510	15%	3,500	583	888	25%
715	Treatment Chemicals	125,250	20,875	2,277	2%	55,000	9,167	10,978	20%
720	Supplies - Operating - Other	5,000	833	1,137	23%	25,000	4,167	2,255	9%
730	Taxes - Licenses	0	0	-	0%	0	0	-	0%
735	Training	2,250	375	84	4%	1,250	208	84	7%
745	Travel	1,000	167	-	0%	500	83	-	0%
750	Utilities	191,250	31,875	77,314	40%	108,250	18,042	24,963	23%
760	Waste Disposal	48,319	8,053	6,408	13%	48,319	8,053	14,276	30%
795	Yolo Co	61,000	10,167	4,611	8%				
799	Misc	1,750	292	22	0%	1,750	292	22	0%
Services and Supplies >		665,729	110,955	136,628	21%	461,119	76,853	102,923	22%
810	R&R Buildings & Grounds	6,000	1,000	-	0%	3,500	583	541	15%
815	R & R Damage Claims	0	0	-	0%	-	-	-	0%
820	R&R Lift Stations	-	-	-	0%	-	-	-	0%
830	R&R Equipment	0	0	-	0%	0	0	-	0%
832	R&R Mains/Service Lines	-	-	-	0%	-	-	-	0%
840	R&R Vehicles (\$2k/vehicle)	3,000	500	-	0%	2,500	417	-	0%
850	Maintenance Reserve Account	-	-	-	0%	-	-	-	0%
Repairs & Replacement >		9,000	1,500	-	0%	6,000	1,000	541	9%
Total Expenses >		1,316,662	219,444	251,346	19%	1,305,027	217,505	246,191	19%

Administration Budget Variance Report July 1, 2023 through June 30, 2024

Target % >

16.7%

GL ADMIN

As of July 2023		2023-2024 Budget		Actual	%	Total
Expenses	Annual	YTD	YTD	Spent	Remaining	
505	Salaries & Wages	482,771	80,462	93,211	19.3%	389,560
520	FICA - District Share	40,446	6,741	6,989	17.3%	33,457
530	Medical Ins - District Share	79,552	13,259	14,567	18.3%	64,985
540	PERS-District Share (incl unfunded Liab, 78,867.)	129,630	21,605	22,792	17.6%	106,838
550	Unemployment	5,000	833		0.0%	5,000
560	Workers Comp Ins	3,348	558	1,206	36.0%	2,142
	Salaries and Employee Benefits >	740,746	123,458	138,765	18.7%	601,981
605	Advertising	400	67	-	0.0%	400
610	Bank Fees	33,000	5,500	6,402	19.4%	26,598
620	Communications & Internet	7,000	1,167	656	9.4%	6,344
622	Board Exp	7,000	1,167	2,711	38.7%	4,289
625	Equip - Field (up to \$4999)	0	0		0.0%	0
630	Equip - Office	2,000	333	1,466	73.3%	534
640	Fuel & Oil	0	0		0.0%	0
645	Insurance	0	0		0.0%	0
650	Interest	0	0		0.0%	0
657	Outsource Lab / Internal Lab	0	0		0.0%	0
660	Memberships & Subscriptions	4,500	750	4,645	103.2%	(145)
665	Mileage Reimb	500	83		0.0%	500
670	Postage & Shipping	26,000	4,333	1,469	5.7%	24,531
675	Professional Services (Legal, IT, CUSI annual)	40,000	6,667	13,690	34.2%	26,310
685	Rents	14,500	2,417	2,677	18.5%	11,823
690	Safety & Security (boots)	1,500	250	132	8.8%	1,368
700	Tools & Instruments	0	0		0.0%	0
703	Supplies - Clothing & Personal	600	100		0.0%	600
705	Supplies - Office	5,000	833	976	19.5%	4,024
715	Treatment Chemicals	0	0		0.0%	0
720	Supplies - Operating - Other	0	0		0.0%	0
730	Taxes - Licenses	0	0		0.0%	0
735	Training, Certs (Classes, books)	500	83		0.0%	500
745	Travel / Lodging	1,000	167		0.0%	1,000
750	Utilities	6,500	1,083	2,030	31.2%	4,470
760	Waste Disposal	638	106	123	19.3%	515
795	Yolo Co	0	0		0.0%	0
798	Customer Refund					
799	Team Building	3,500	583	44	0.0%	3,456
	Services and Supplies >	154,138	25,690	37,021	24.0%	117,117
810	R&R Buildings & Grounds	2,000	333		0.0%	2,000
815	R & R Damage Claims	0	0		0.0%	0
820	R&R Lift Stations	-	-		0.0%	-
830	R&R Equipment	0	0		0.0%	0
832	R&R Mains/Service Lines	0	0		0.0%	0
840	R&R Vehicles (\$2k/vehicle)	0	0		0.0%	0
	Repairs & Replacement >	2,000	333	-	0.0%	2,000
	Total Expenses >	896,884	149,481	175,786	19.6%	721,098

Wastewater Budget Variance Report July 1, 2023 through June 30, 2024

Target % >

16.7%

GL WASTEWATER

As of July 2023

2023-2024 Budget

Actual

%

Total

Expenses

Annual

YTD

YTD

Spent

Remaining

	Annual	YTD	YTD	Spent	Remaining
505 Salaries & Wages	328,526	54,754	48,805	14.9%	279,721
520 FICA - District Share	27,512	4,585	3,598	13.1%	23,914
530 Medical Ins - District Share	75,731	12,622	12,534	16.6%	63,197
540 PERS - District Share (\$14.5K Unfunded)	27,156	4,526	4,768	17.6%	22,388
550 Unemployment	0	0		0.0%	0
560 Workers Comp Ins	8,610	1,435	3,640	42.3%	4,970
Salaries and Employee Benefits >	467,535	77,923	73,345	15.7%	394,190
605 Advertising	0	0		0.0%	0
610 Bank Fees	0	0		0.0%	0
620 Communications & Internet	13,000	2,167	2,444	18.8%	10,556
622 Board Exp	0	0		0.0%	0
625 Equip - Field (up to \$4999)	1,500	250		0.0%	1,500
630 Equip - Office	1,000	167		0.0%	1,000
640 Fuel & Oil (Schaeffers)	7,500	1,250	836	11.1%	6,664
645 Insurance	42,000	7,000	16,514	39.3%	25,486
650 Interest	0	0		0.0%	0
657 Outsource Lab / Internal Lab	13,500	2,250	4,101	30.4%	9,399
660 Memberships/Subscriptions/Permits	39,000	6,500	4,233	10.9%	34,767
665 Mileage Reimb	250	42		0.0%	250
670 Postage & Shipping	0	0		0.0%	0
675 Professional Services (SCADA)	5,000	833	1,170	23.4%	3,830
685 Rents	0	0		0.0%	0
690 Safety & Security (includes boots)	8,000	1,333	1,746	21.8%	6,254
700 Tools & Instruments	2,500	417	531	21.2%	1,969
703 Supplies - Clothing & Personal	2,800	467	958	34.2%	1,842
705 Supplies - Office	1,000	167	400	40.0%	600
715 Treatment Chemicals	55,000	9,167	10,978	20.0%	44,022
720 Supplies-Operating-Other-Titan Tubes	25,000	4,167	2,255	9.0%	22,745
730 Taxes - Licenses	-	-			-
735 Training, Certs (classes, books)	1,000	167	84	8.4%	916
745 Travel / Lodging	-	-		0.0%	-
750 Utilities	105,000	17,500	23,948	22.8%	81,052
760 Waste Disposal	48,000	8,000	14,214	29.6%	33,786
795 Yolo Co	0	0		0.0%	0
798 Customer Refund					
799 Misc	0	0		0.0%	0
799.1 Team Building					
Services and Supplies >	371,050	61,842	84,412	22.7%	286,638
810 R&R Buildings & Grounds	2,500	417	541	21.6%	1,959
815 R & R Damage Claims	0	0		0.0%	0
820 R&R Lift Stations	0	0		0.0%	0
830 R&R Equipment	0	0		0.0%	0
832 R&R Mains/Service Lines	0	0	-	0.0%	-
840 R&R Vehicles	2,500	417		0.0%	2,500
	-	-		0.0%	-
Repairs & Replacement >	5,000	833	541	10.8%	4,459
Total Expenses >	843,585	140,598	158,298	18.8%	685,287

Expense Notes

2	Water Budget Variance Report July 1, 2023 through June 30, 2024 As of August 2023	2023-2024 Budget		Target % >	16.7%	GL WATER
	Expenses	Annual	YTD	Actual	%	Total
				YTD	Spent	Remaining
505	Salaries & Wages	201,295	33,549	32,680	16.2%	168,615
520	FICA - District Share	16,583	2,764	2,434	14.7%	14,149
530	Medical Ins - District Share	33,966	5,661	5,077	14.9%	28,889
540	PERS - District Share	12,426	2,071	2,281	18.4%	10,145
550	Unemployment	0	0		0.0%	0
560	Workers Comp Ins	7,289	1,215	2,864	39.3%	4,425
	Salaries and Employee Benefits >	271,560	45,260	45,336	16.7%	226,224
605	Advertising	0	0		0.0%	0
610	Bank Fees	0	0		0.0%	0
620	Communications & Internet	13,000	2,167	2,255	17.3%	10,745
622	Board Exp	0	0		0.0%	0
625	Equip - Field (\$300 - \$4999)	0	0		0.0%	0
630	Equip - Office	500	83		0.0%	500
640	Fuel & Oil	10,200	1,700	1,671	16.4%	8,529
645	Insurance	42,000	7,000	16,514	39.3%	25,486
650	Interest	0	0		0.0%	0
657	Outside Lab / Internal Lab	20,000	3,333	3,070	15.4%	16,930
660	Memberships/Subscriptions/Permits	38,000	6,333	880	2.3%	37,120
665	Mileage Reimb	500	83		0.0%	500
670	Postage & Shipping	0	0		0.0%	0
675	Professional Services (SCADA, Mtce Prog)	10,000	1,667	255	2.6%	9,745
685	Rents	0	0		0.0%	0
690	Safety & Security (includes boots)	4,500	750	1,633	36.3%	2,867
700	Tools & Instruments	3,700	617	440	11.9%	3,260
703	Supplies - Clothing & Personal	2,500	417	623	24.9%	1,877
705	Supplies - Office	1,000	167	22	2.2%	978
715	Treatment Chemicals	125,250	20,875	2,277	1.8%	122,973
720	Supplies - Operating - Other	5,000	833	1,137	22.7%	3,863
730	Taxes - Licenses	0	0		0.0%	0
735	Training, Certs (classes, books)	2,000	333	84	4.2%	1,916
745	Travel / Lodging	500	83		0.0%	500
750	Utilities	188,000	31,333	76,299	40.6%	111,701
760	Waste Disposal	48,000	8,000	6,346	13.2%	41,654
795	Yolo Co	61,000	10,167	4,611	7.6%	56,389
798	Customer Refund			1,345		
799	Team Building	0	0		0.0%	0
799.1	Customer Refund					
	Services and Supplies >	575,650	95,942	119,462	20.8%	456,188
810	R&R Buildings & Grounds	5,000	833		0.0%	5,000
815	R & R Damage Claims	0	0		0.0%	0
820	R&R Lift Stations	0	0		0.0%	0
830	R&R Equipment	0	0		0.0%	0
832	R&R Mains	0	0		0.0%	-
840	R&R Vehicles	3,000	500		0.0%	3,000
		-	-			-
	Repairs & Replacement >	8,000	1,333	-	0.0%	8,000
	Total Expenses >	855,210	142,535	164,798	19.3%	690,412

Clearlake Oaks County Water District
CRP/CIP Profit and Loss
July through August 2023

	PC (CRP)	Water (CRP)	Sewer (CRP)	Total CRP	TOTAL
Ordinary Income/Expense					
Income					
Income					
425 · CRP (Capital Replacment P...	3,295.78	75,789.16	87,735.74	166,820.68	166,820.68
430 · Penalty & Interest	48.43	1,790.01	2,000.12	3,838.56	3,838.56
Total Income	3,344.21	77,579.17	89,735.86	170,659.24	170,659.24
Total Income	3,344.21	77,579.17	89,735.86	170,659.24	170,659.24
Gross Profit	3,344.21	77,579.17	89,735.86	170,659.24	170,659.24
Expense					
Salaries & EE Benefits					
505 · Salaries & Wages	0.00	31,866.69	29,316.83	61,183.52	61,183.52
520 · FICA - District Share	0.00	2,362.43	2,134.42	4,496.85	4,496.85
530 · Med/Life Insurance- Dist S...	0.00	4,271.48	7,781.46	12,052.94	12,052.94
540 · PERS - District Share	0.00	2,488.08	2,745.73	5,233.81	5,233.81
560 · Workers Comp Ins	0.00	2,600.93	2,600.93	5,201.86	5,201.86
Total Salaries & EE Benefits	0.00	43,589.61	44,579.37	88,168.98	88,168.98
Services & Supplies					
620 · Communications & Internet	0.00	104.65	104.65	209.30	209.30
640 · Fuel & Oil	0.00	2,089.28	2,089.29	4,178.57	4,178.57
650 · Interest	0.00	572.95	572.92	1,145.87	1,145.87
690 · Safety & Security	0.00	1,416.04	146.67	1,562.71	1,562.71
720 · Supplies - Inventory - Other	0.00	129.56	129.56	259.12	259.12
Total Services & Supplies	0.00	4,312.48	3,043.09	7,355.57	7,355.57
Repairs & Replacement					
810 · R&R Buildings & Grounds	0.00	23.91	0.00	23.91	23.91
820 · R&R Lift Stations	0.00	0.00	575.59	575.59	575.59
830 · R&R Equipment					
830.1 · Hydrants	0.00	4,349.98	0.00	4,349.98	4,349.98
830 · R&R Equipment - Other	0.00	176.09	751.01	927.10	927.10
Total 830 · R&R Equipment	0.00	4,526.07	751.01	5,277.08	5,277.08
832 · R&R Mains and Sewer Lines	0.00	1,559.09	1,291.20	2,850.29	2,850.29
840 · R&R Vehicles	0.00	7,750.36	6,931.81	14,682.17	14,682.17
Total Repairs & Replacement	0.00	13,859.43	9,549.61	23,409.04	23,409.04
Total Expense	0.00	61,761.52	57,172.07	118,933.59	118,933.59
Net Ordinary Income	3,344.21	15,817.65	32,563.79	51,725.65	51,725.65
Net Income	3,344.21	15,817.65	32,563.79	51,725.65	51,725.65

Clearlake Oaks Co Water District
Budget Variance Report July 1, 2023 through June 30, 2024

Target % > **16.7%** **CRP-PC**

2

As of August 2023

Summary	Budget Annual	YTD	Actual YTD		%	
			Amount	%		
PC CRP Revenue	19,536	3,256	3,296	16.9%	0%	
PC CRP Expenses	0	0	-	0.0%	0%	
	2023-2024 Budget		Actual	%		Total
Expenses	Annual	YTD	YTD	Spent		Remaining
605 Advertising	-	-	-	0.0%		-
610 Bank Fees	-	-	-	0.0%		-
620 Communications & Internet	-	-	-	0.0%		-
622 Board Exp	-	-	-	0.0%		-
625 Equip - Field (up to \$4999)	-	-	-	0.0%		-
630 Equip - Office	-	-	-	0.0%		-
640 Fuel & Oil	-	-	-	0.0%		-
645 Insurance	-	-	-	0.0%		-
650 Interest	-	-	-	0.0%		-
657 Outsource Lab / Internal Lab	-	-	-	0.0%		-
660 Memberships & Subscriptions	-	-	-	0.0%		-
665 Mileage Reimb	-	-	-	0.0%		-
670 Postage & Shipping	-	-	-	0.0%		-
675 Professional Services (SCADA)	-	-	-	0.0%		-
685 Rents	-	-	-	0.0%		-
690 Safety & Security (includes boots	-	-	-	0.0%		-
700 Tools & Instruments	-	-	-	0.0%		-
703 Supplies - Clothing & Personal	-	-	-	0.0%		-
705 Supplies - Office	-	-	-	0.0%		-
715 Treatment Chemicals	-	-	-	0.0%		-
720 Supplies - Operating - Other	-	-	-	0.0%		-
730 Taxes - Licenses	-	-	-	0.0%		-
735 Training, Certs (classes, books)	-	-	-	0.0%		-
745 Travel / Lodging	-	-	-	0.0%		-
750 Utilities	-	-	-	0.0%		-
760 Waste Disposal	-	-	-	0.0%		-
795 Yolo Co	-	-	-	0.0%		-
799 Team Building	0	0	-	0.0%		0
Services and Supplies >	0	0	-	0.0%		0
810 R&R Buildings & Grounds	-	-	-	0.0%		-
815 R & R Damage Claims	0	0	-	0.0%		0
820 R&R Lift Stations	-	-	-	0.0%		-
830 R&R Equipment	-	-	-	0.0%		-
832 R&R Mains/Laterals	-	-	-	0.0%		-
840 R&R Vehicles	-	-	-	0.0%		-
	-	-	-	0.0%		-
Repairs & Replacement >	0	0	-	0.0%		0
Total Expenses >	0	0	-	0.0%		0

Budget Variance Report July 1, 2023 through June 30, 2024

2

Target % > **16.7%** **CRP-WATER**

As of August 2023 Summary		<u>WATER - CRP</u>			Actual YTD	
	Budget			Amount	%	
	Annual	YTD				
WATER CRP Revenue	461,460	76,910	77,579	16.8%	0%	
WATER CRP Expenses	411,094	68,516	61,761	15.0%	0%	
Operating Balance	50,366	8,394	15,818			
Expenses		2020-2021 Annual	Budget YTD	Actual YTD	% Spent	Total Remaining
505	Salaries & Wages	204,827	34,138	31,867	15.6%	172,960
520	FICA - District Share	17,051	2,842	2,362	13.9%	14,689
530	Medical Ins - District Share	28,192	4,699	4,271	15.1%	23,921
540	PERS - District Share	13,350	2,225	2,488	18.6%	10,862
550	Unemployment	0	0		0.0%	0
560	Workers Comp Ins	6,525	1,087	2,601	39.9%	3,924
Salaries and Employee Benefits >		269,944	44,991	43,589	16.1%	226,355
605	Advertising	0	0	-	0.0%	0
610	Bank Fees	0	0	-	0.0%	0
620	Communications & Internet	3,500	583	105	3.0%	3,395
622	Board Exp	0	0		0.0%	0
625	Equip - Field (up to \$4999)	1,250	208		0.0%	1,250
630	Equip - Office	-				
640	Fuel & Oil	14,400	2,400	2,089	14.5%	12,311
645	Insurance	0	0		0.0%	0
650	Interest	6,000	1,000	573	0.0%	5,427
657	Outsource Lab / Internal Lab	3,000	500		0.0%	3,000
660	Memberships & Subscriptions	0	0		0.0%	0
665	Mileage Reimb	0	0		0.0%	0
670	Postage & Shipping	0	0		0.0%	0
675	Professional Services Leak Chk	-	-		0.0%	-
685	Rents	0	0		0.0%	0
690	Safety & Sec (includes boots)	-	-	1,416	0.0%	(1,416)
700	Tools & Instruments	2,000	333		0.0%	2,000
703	Supplies - Clothing & Personal	1,500	250		0.0%	1,500
705	Supplies - Office	-	-		0.0%	-
715	Treatment Chemicals	0	0		0.0%	0
720	Supplies - Operating - Other	3,000	500	130	0.0%	2,870
730	Taxes - Licenses	0	0		0.0%	0
735	Training, Certs (classes, books)	500	83		0.0%	500
745	Travel / Lodging	-	-		0.0%	-
750	Utilities	0	0		0.0%	0
760	Waste Disposal	0	0		0.0%	0
795	Yolo Co	0	0		0.0%	0
799	Team Building	0	0		0.0%	0
Services and Supplies >		35,150	5,858	4,313	12.3%	30,837
810	R&R Buildings & Grounds	3,000	500	24	0.8%	2,976
815	R & R Damage Claims	0	0		0.0%	0
820	R&R Lift Stations	0	0		0.0%	0
830	R&R Equipment	35,000	5,833	176	0.5%	34,824
830.1	Hydrants	-		4,350		
832	R&R Mains/Service Lines/Tanks	50,000	8,333	1,559	3.1%	48,441
840	R&R Vehicles	18,000	3,000	7,750	43.1%	10,250
Repairs & Replacement >		106,000	17,667	13,859	13.1%	92,141
Total Expenses >		411,094	68,516	61,761	15.0%	349,333

2A

Clearlake Oaks County Water District Capital Improvements As of August 31, 2023

Date	Name	Memo	Class	Amount
130 · Const In Progress - Studies				
135 · CRP WATER (CAPITOL IMPROVEMENTS - WATER - WAS 1199100)				
138 · USDA Water Improvements				
07/06/2023	MC Engineering, Inc	USDA Water Improv	Loan/Grant:...	2,106.27
07/12/2023		Deposit	Loan/Grant:...	-14,632.70
08/05/2023	MC Engineering, Inc	USDA Water Improv...	Loan/Grant:...	390.00
Total 138 · USDA Water Improvements				-12,136.43
128 · Sewer Infrstructure & Rehab Proj (Phase 1 was the installation of the Force Main)				
Total 128 · Sewer Infrstructure & Rehab Proj (Phase 1 was the installation of the F...				
121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water distrib...				
131 · Waste Water Plant				
131.1 · Pumps/Equipment				
Total 131.1 · Pumps/Equipment				
131 · Waste Water Plant - Other				
Total 131 · Waste Water Plant - Other				
Total 131 · Waste Water Plant				
127 · Water Plant				
127.7 · Ozone System				
Total 127.7 · Ozone System				
127.6 · Swan AMI Turbiwell Monitor				
Total 127.6 · Swan AMI Turbiwell Monitor				
127.5 · A/C installation for Filter Rm				
Total 127.5 · A/C installation for Filter Rm				
127.4 · PH System				
Total 127.4 · PH System				
127.2 · Harvy Vault Chlor Inject Proj				
Total 127.2 · Harvy Vault Chlor Inject Proj				
127.1 · Major Equipment				
Total 127.1 · Major Equipment				
127 · Water Plant - Other				
Total 127 · Water Plant - Other				
Total 127 · Water Plant				
120 · District General CRP (EQUIPMENT - WAS 1011181)				
120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - WAS 1011190)				
Total 120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - ...				
120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)				
Total 120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)				
120.75 · SCADA				
07/12/2023	Southport Control Sol...	Programming to add...	CRP:Water	740.00
07/12/2023	Southport Control Sol...	Service call 7/6/2023...	CRP:Sewer	2,167.00
Total 120.75 · SCADA				2,907.00
120.90 · Vehicles/Generators/Trailers				
Total 120.90 · Vehicles/Generators/Trailers				
120 · District General CRP (EQUIPMENT - WAS 1011181) - Other				
Total 120 · District General CRP (EQUIPMENT - WAS 1011181) - Other				
Total 120 · District General CRP (EQUIPMENT - WAS 1011181)				2,907.00
122 · Bldgs/Grounds Cap Improvements				

Clearlake Oaks County Water District Capital Improvements As of August 31, 2023

Date	Name	Memo	Class	Amount
Total 122 · Bldgs/Grounds Cap Improvements				
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161)				
124.2 · GIS Online Mapping System				
Total 124.2 · GIS Online Mapping System				
124.30 · Lift Stations				
124.50 · Mains				
Total 124.50 · Mains				
124.60 · Meters				
Total 124.60 · Meters				
124.90 · Water Tanks				
Total 124.90 · Water Tanks				
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161) - Other				
Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWE...				
Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - ...				
125 · Land - Dist. Cap. Improvements				
Total 125 · Land - Dist. Cap. Improvements				
129 · ALLOW. FOR DEPRECIATION				
Total 129 · ALLOW. FOR DEPRECIATION				
280 · Loan				
280.04 · 2021 Water Truck				
07/15/2023	Kansas State Bank - ...	Payment #20	CRP:Water	756.35
07/15/2023	Kansas State Bank - ...	3359488	CRP:Sewer	756.35
08/20/2023	Kansas State Bank - ...	Payment #21	CRP:Water	758.83
08/20/2023	Kansas State Bank - ...	3359488	CRP:Sewer	758.83
Total 280.04 · 2021 Water Truck				3,030.36
280.15 · USDA Water Improvement Project (USDA Wtr Improvement Proj total \$5 Million)				
Total 280.15 · USDA Water Improvement Project (USDA Wtr Improvement Pr...				
280.02 · KS State Bank - 2019 Vac-Con				
07/15/2023	Kansas State Bank - ...	Pymt #43	CRP:Water	3,526.82
07/15/2023	Kansas State Bank - ...	3343293	CRP:Sewer	3,526.81
08/15/2023	Kansas State Bank - ...	Pymt #44	CRP:Water	3,536.79
08/15/2023	Kansas State Bank - ...	3343293	CRP:Sewer	3,536.79
Total 280.02 · KS State Bank - 2019 Vac-Con				14,127.21
Total 280 · Loan				17,157.57
306 · Retained Earnings - OLD (Undistributed earnings of the corporation - ENDS 06/31/2011)				
Total 306 · Retained Earnings - OLD (Undistributed earnings of the corporation - ...				
Loans/Grants				
945 · Wastewater I and I Phase IV				
07/15/2023	AES - Analytical Envir...	WWTP Phase 4	Loan/Grant:...	344.00
07/31/2023	Acorn Environmental	Service thru July 2023	Loan/Grant:...	4,107.50
08/15/2023	AES - Analytical Envir...	L/S 1 & 11 - Search f...	Loan/Grant:...	600.00
Total 945 · Wastewater I and I Phase IV				5,051.50
940 · TA Grant				
07/06/2023	MC Engineering, Inc	SWRCB TA Grant	Loan/Grant:...	1,577.50
08/05/2023	MC Engineering, Inc	SWRCB Water TA ...	Loan/Grant:...	8,747.50
Total 940 · TA Grant				10,325.00
Total Loans/Grants				15,376.50
TOTAL				23,304.64



Accounts

[Transfer](#) [Settings](#)

CRP PC *6192

Available	**\$100,313.50
Current	\$100,313.50

CRP SEWER *3745

Available	**\$125,072.74
Current	\$125,072.74

GENERAL LEDGER *9122

Available	**\$180,554.33
Current	\$168,845.29

PUBLIC REGULAR CHK *8503

Available	**\$174,949.73
Current	\$174,949.73

PUBLIC REGULAR CHK *9592

Available	**\$137,994.43
Current	\$137,994.43

PUBLIC REGULAR CHK *7355

Available	**\$38,351.17
-----------	---------------

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Money Management

Current \$38,351.17

CRP WATER *6990

Available **\$93,757.87

Current \$93,757.87

BALANCE TOTALS

Total Deposit Accounts \$839,284.73

**This balance may include overdraft or line of credit funds

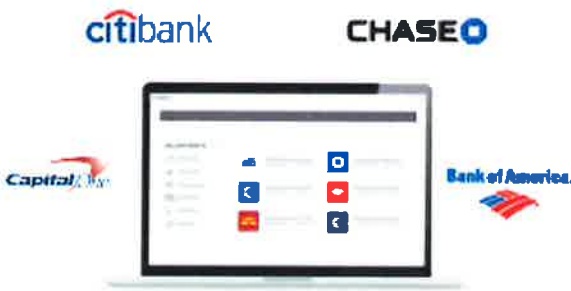
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September 2023						
Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	31	1	2

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

September 18, 2023

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CLEARLAKE OAKS COUNTY WATER DISTRICT

AUDITOR/SECRETARY
 P.O. BOX 709
 12952 HIGHWAY 20
 CLEARLAKE OAKS, CA 95423-0709

[Tran Type Definitions](#)

Account Number: 90-17-001

August 2023 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
8/11/2023	8/10/2023	RW	1737395	N/A	DIANNA MANN	-800,000.00
8/21/2023	8/21/2023	RW	1737732	N/A	DIANNA MANN	-13,000.00

Account Summary

Total Deposit:	0.00	Beginning Balance:	1,090,488.28
Total Withdrawal:	-813,000.00	Ending Balance:	277,488.28

Clearlake Oaks County Water District
Payroll Summary
August 2023

	Hours	Rate	Aug 23
Employee Wages, Taxes and Adjustments			
Gross Pay			
CTO Saved	-33.5	67.05	-2,008.59
CTO Used	20.88	32.08	714.54
Overtime (x1.5)	100	53.94	5,470.69
PTO	544.49	30.89	21,734.48
Straight	2,296	30.89	88,444.01
Board			700.00
Duty Pay			5,315.00
Total Gross Pay	2,927.87		120,370.13
Deductions from Gross Pay			
ACWA (pre-tax)			-3,006.40
AFLAC (pre-tax)			-547.38
AFLAC (taxable) AFTER TAX			-154.08
CALPers 457			-775.00
CALPers EE (Pretax)			-6,801.04
Total Deductions from Gross Pay			-11,283.90
Adjusted Gross Pay	2,927.87		109,086.23
Taxes Withheld			
Federal Withholding			-7,772.00
Medicare Employee			-1,693.85
Social Security Employee			-7,242.57
CA - Withholding			-3,230.50
CA - Disability			-1,051.33
Total Taxes Withheld			-20,990.25
Deductions from Net Pay			
Miscellaneous Deduction			-617.28
Wage Garnishment			-530.76
Total Deductions from Net Pay			-1,148.04
Net Pay	2,927.87		86,947.94
Employer Taxes and Contributions			
Medicare Company			1,693.85
Social Security Company			7,242.57
Total Employer Taxes and Contributions			8,936.42

8:55 AM

09/11/23

Accrual Basis

Clearlake Oaks County Water District

Trial Balance

As of August 31, 2023

	Aug 31, 23	
	Debit	Credit
102.14 · CalPERS RESERVE - 7355	38,351.17	
102.13 · SEWER RESERVES-9592	137,994.43	
102.11 · PC ESCROW - 6184	0.00	
102.10 · CRP PC - 6192	98,605.34	
102.12 · WATER RESERVES- 8503	174,949.73	
102.001 · GL - 9122	141,135.96	
102.04 · DWR - CHECKING	0.00	
101 · LAIF - CASH IN BANK	88,488.28	
101 · LAIF - CASH IN BANK:CIP Deposits 2014	189,000.00	
102.01 · WEST AMERICA - REGULAR CHECKING	88.98	
102.02 · CRP Water - 6990	92,859.08	
102.03 · CRP Sewer - 3745	119,601.32	
CUSI Accounts Receivable	204,087.00	
139 · Docufree	28,727.90	
116 · DEFERRED OUTFLOW- PENSION	282,829.00	
103 · PETTY CASH	306.59	
104 · COUNTY TREASURY	26,664.68	
130 · Const In Progress - Studies	688,182.94	
130 · Const In Progress - Studies:130.97 · Const in Progress - Actiflo Pil	3,280.00	
130 · Const In Progress - Studies:130.96 · Const in Progress - WWP 2022	4,670.00	
130 · Const In Progress - Studies:130.95 · Source Capacity Studygrant prep	18,190.25	
130 · Const In Progress - Studies:130.75 · SCADA	0.00	
132 · CRP SEWER	983,511.67	
132 · CRP SEWER:132.05 · CIP SEWER LABOR	0.00	
135 · CRP WATER	249,148.33	
135 · CRP WATER:135.02 · Aircon Project	0.00	
135 · CRP WATER:135.05 · Backwash Pump Filters #2-#3	0.00	
135 · CRP WATER:135.10 · High Valley Project 2013	0.00	
135 · CRP WATER:135.20 · CIP WATER LABOR	0.00	
111 · INVENTORY - WATER	0.00	
114 · ACCOUNTS RECEIVABLE.	650,661.26	
115 · PRE-PAID INSURANCE	15,392.00	
1890 · ACCOUNTS RECEIVABLE - OTHER	0.00	
12000 · Undeposited Funds	0.00	
136 · CUSI Software	13,172.00	
138 · USDA Water Improvements	8,199,453.97	
128 · Sewer Infrstructure & Rehab Proj	3,890,219.87	
121 · Wtr Dist & Wtr Storage Projects	277,266.74	
121 · Wtr Dist & Wtr Storage Projects:121.1 · Sidewalk Project - District Exp	115,500.66	
131 · Waste Water Plant	230,059.50	
131 · Waste Water Plant:131.1 · Pumps/Equipment	143,307.20	
126 · Forcemain (phase 1) Cap. Imprv.	1,233,797.22	
123 · USDA - Sewer Plant Cap Imprvmt	4,265,559.43	
USDA Project		523,819.00
127 · Water Plant	211,458.66	
127 · Water Plant:127.7 · Ozone System	12,785.71	
127 · Water Plant:127.6 · Swan AMI Turbiwell Monitor	25,079.10	
127 · Water Plant:127.5 · A/C installation for Filter Rm	750.00	
127 · Water Plant:127.4 · PH System	9,959.72	
127 · Water Plant:127.2 · Harvy Vault Chlor Inject Proj	1,408.61	
127 · Water Plant:127.1 · Major Equipment	357,521.21	
120 · District General CRP	95,883.57	
120 · District General CRP:120.01 · General Equipment/Tools	1,926,858.13	
120 · District General CRP:120.60 · Office	27,331.49	
120 · District General CRP:120.75 · SCADA	33,384.31	
120 · District General CRP:120.90 · Vehicles/Generators/Trailers	901,459.76	
122 · Bldgs/Grounds Cap Improvements	8,547,329.06	
124 · D/C System Cap Improvements	3,146,777.14	
124 · D/C System Cap Improvements:124.2 · GIS Online Mapping System	8,277.92	
124 · D/C System Cap Improvements:124.30 · Lift Stations	83,302.80	
124 · D/C System Cap Improvements:124.30 · Lift Stations:124.31 · Lift Station 7 Bypass	66,042.23	
124 · D/C System Cap Improvements:124.50 · Mains	14,788.58	
124 · D/C System Cap Improvements:124.60 · Meters	10,000.34	
124 · D/C System Cap Improvements:124.90 · Water Tanks	40,615.04	

8:55 AM

09/11/23

Accrual Basis

Clearlake Oaks County Water District

Trial Balance

As of August 31, 2023

	Aug 31, 23	
	Debit	Credit
125 · Land - Dist. Cap. Improvements	299,770.00	
129 · ALLOW. FOR DEPRECIATION		10,382,491.00
200 · ACCOUNTS PAYABLE		88,637.90
211 · WAB Credit Card:211.17 · WAB - Kurt - 0390	0.00	
211 · WAB Credit Card:211.16 · WAB - Francisco - 5312	0.00	
211 · WAB Credit Card:211.15 · WAB - Kurt - 9133	0.00	
211 · WAB Credit Card:211.14 · WAB - Dianna - 3226	0.00	
211 · WAB Credit Card:211.13 · WAB - Jeremy - 2499	0.00	
211 · WAB Credit Card:211.12 · WAB- Francisco - 2481	0.00	
211 · WAB Credit Card:211.11 · WAB - Dan - 2507	0.00	
211 · WAB Credit Card:211.10 · WAB - Dianna - 2473	0.00	
210 · Cal Card	0.00	
210 · Cal Card:210-09 · Cal Card - 5855	0.00	
210 · Cal Card:210-08 · Cal Card - 5848	0.00	
210 · Cal Card:210-07 · Cal-Card	0.00	
210 · Cal Card:210.06 · Cal Card - 3879	0.00	
210 · Cal Card:210.05 · Cal Card - 4075	0.00	
210 · Cal Card:210.04 · Cal Card - 7397	0.00	
210 · Cal Card:210.01 · Cal Card -	0.00	
210 · Cal Card:210.02 · Cal Card 0010	0.00	
210 · Cal Card:210.03 · Cal Card	0.00	
800 · Bulk Water Deposit		2,000.00
Annual Depreciation		249,035.55
224 · USDA Retainage		99,265.05
223.56 · FEDERAL PAYROLL TAX PENALTY	3,928.96	
280 · Loan:280.04 · 2021 Water Truck		63,246.45
280 · Loan:280.15 · USDA Water Improvement Project		4,881,000.00
280 · Loan:280.02 · KS State Bank - 2019 Vac-Con		115,392.31
280 · Loan:280.12 · USDA Loan for Sewer Clarifier		2,998,172.41
280 · Loan:280.10 · Bridge for I & I Rehab Project	0.00	
280 · Loan:280.07 · Bridge Loan for Forced Main	0.00	
280 · Loan:280.05 · USDA Bridge Loan	0.00	
280 · Loan:280.01 · Kansas State Bk - VACON	0.00	
280 · Loan:280.03 · Kansas State Bk - Camera Traile	0.00	
220 · Restricted - Expansion Fee's	0.00	
221 · Health Ins - EE Portion	5,048.50	
221 · Health Ins - EE Portion:221.1 · EE Cobra Payments - Medical	0.00	
222 · Direct Deposit Liabilities		383.04
223 · COMP DUMP ACCOUNT	0.00	
223 · COMP DUMP ACCOUNT:223.01 · ADMIN - COMP USED	0.00	
223 · COMP DUMP ACCOUNT:223.02 · SEWER - COMP USED	0.00	
223 · COMP DUMP ACCOUNT:223.03 · WATER - COMP USED	0.00	
223.15 · GARNISHMENTS	17,908.04	
223.15 · GARNISHMENTS:223.16 · GARNISHMENT - COURT DEBT ORDER	0.00	
223.15 · GARNISHMENTS:223.17 · GARNISHMENT - LAKE CO SHERIFF		18,774.67
223.20 · STATE UNEMPLOYMENT TAX PAYABLE	0.00	
223.25 · Vacation Dump Account	0.00	
223.25 · Vacation Dump Account:223.26 · Admin - Vacation Time	0.00	
223.25 · Vacation Dump Account:223.27 · Sewer - Vacation	0.00	
223.25 · Vacation Dump Account:223.28 · Water - Vacation	0.00	
223.30 · Sick Dump Account	0.00	
223.30 · Sick Dump Account:223.31 · Admin - Sick	0.00	
223.30 · Sick Dump Account:223.32 · Sewer - Sick	0.00	
223.30 · Sick Dump Account:223.33 · Water - Sick	0.00	
223.40 · ACCRUED PAYROLL	0.00	
223.45 · FICA & SOCIAL SEC PAYABLE	0.00	
223.50 · MEDICARE TAX PAYABLE	0.00	
223.55 · FEDERAL PAYROLL TAX WITHHOLDING	1,050.73	
223.60 · STATE PAYROLL TAX WITHHOLDING	0.00	
223.65 · STATE DISABILITY PAYABLE	1.00	
2135 · CALPERS RETIREMENT PAYABLE	0.00	
223.70 · WORKERS COMP PAYABLE	0.00	
223.75 · PAYROLL DEDUCTION - INS CO-PAY	12,965.70	
223.80 · GASB 68 Pension		26,313.00

8:55 AM

09/11/23

Accrual Basis

Clearlake Oaks County Water District

Trial Balance

As of August 31, 2023

Aug 31, 23

	Debit	Credit
--	-------	--------

223.85 · MISC DEDUCTIONS PAYABLE		7,611.05
223.90 · COMPENSATED EMPLOYEE BENEFITS		72,925.02
24000 · Payroll Liabilities	19,628.01	
228 · FEMA Interest on Overpaymnt/Pen	18,098.48	
227 · FEMA Overpayment/Penalties	874,862.75	
295 · NET PWNSION LIABILITY		1,032,862.00
226 · USDA Int Pymnt-Swr Clarifier	0.00	
225 · USDA Payment - Sewer Clarifier	0.00	
281 · BOND PAYABLE	371,172.41	
302 · RETAINED EARNINGS		3,357,835.60
304 · Opening Balance Equity	584,283.24	
306 · Retained Earnings - OLD		16,305,090.98
Income:445 · Bulk Water		36,991.00
Income:410 · Client Reg Pmt		444,961.57
Income:425 · CRP		166,820.68
Income:430 · Penalty & Interest		21,627.62
Income:430 · Penalty & Interest:430.2 · Bank Interest		9.84
Income:450 · Other - Non S/W Rev		77,475.98
Loans/Grants:945 · Wastewater I and I Phase IV	5,051.50	
Loans/Grants:940 · TA Grant	10,325.00	
Salaries & EE Benefits:545 · CALPers 457	262.50	
Salaries & EE Benefits:505 · Salaries & Wages	235,878.98	
Salaries & EE Benefits:520 · FICA - District Share	17,517.80	
Salaries & EE Benefits:530 · Med/Life Insurance- Dist Share	46,203.64	
Salaries & EE Benefits:540 · PERS - District Share	35,074.62	
Salaries & EE Benefits:560 · Workers Comp Ins	12,911.25	
Services & Supplies:610 · Bank Fees	6,430.46	
Services & Supplies:620 · Communications & Internet	5,563.97	
Services & Supplies:622 · Board Exp	2,710.88	
Services & Supplies:630 · Equip - Office	1,465.91	
Services & Supplies:640 · Fuel & Oil	6,685.73	
Services & Supplies:645 · Insurance	33,027.50	
Services & Supplies:650 · Interest	1,145.87	
Services & Supplies:657 · Lab	7,170.73	
Services & Supplies:660 · Memberships & Subscription	9,758.17	
Services & Supplies:670 · Postage & Shipping	1,469.36	
Services & Supplies:675 · Professional Services	15,115.07	
Services & Supplies:675 · Professional Services:675-7 · MC On Call Services/Pre Grant	2,492.50	
Services & Supplies:685 · Rents	2,676.78	
Services & Supplies:690 · Safety & Security	5,074.22	
Services & Supplies:700 · Tools & Instruments	971.48	
Services & Supplies:703 · Supplies - Clothing & Personal	1,580.94	
Services & Supplies:705 · Supplies - Office	1,398.78	
Services & Supplies:715 · Supplies-Chemicals-Operating	13,255.04	
Services & Supplies:720 · Supplies - Inventory - Other	3,650.74	
Services & Supplies:735 · Training/Classes/Certs/ClassB	167.99	
Services & Supplies:750 · Utilities	102,276.49	
Services & Supplies:760 · Waste Disposal	20,683.56	
Services & Supplies:795 · Yolo Co	4,611.38	
Services & Supplies:798 · Customer Refund	1,344.73	
Services & Supplies:799 · Team Building	43.93	
Repairs & Replacement:810 · R&R Buildings & Grounds	565.39	
Repairs & Replacement:820 · R&R Lift Stations	575.59	
Repairs & Replacement:830 · R&R Equipment	927.10	
Repairs & Replacement:830 · R&R Equipment:830.1 · Hydrants	4,349.98	
Repairs & Replacement:832 · R&R Mains and Sewer Lines	2,850.29	
Repairs & Replacement:840 · R&R Vehicles	14,682.17	

TOTAL

40,972,741.72

40,972,741.72

3A

Account Payable Breakdown

Date: 9/18/2023

	<u>QuickBooks</u>	<u>WAB Balance</u>	<u>WAB Available</u>
General Ledger - 9122	\$199,106.88	\$168,845.29	\$180,554.33
CRP Water - 6990	\$93,757.87	\$93,757.87	\$93,757.87
CRP Sewer - 3745	\$125,072.74	\$125,072.74	\$125,072.74
CRP PC - 6192	\$100,313.50	\$100,313.50	\$100,313.50
Water Reserve - 8503	\$174,949.73	\$174,949.73	\$174,949.73
Sewer Reserve - 9592	\$137,994.43	\$137,994.43	\$137,994.43
CalPers Reserve - 7355	\$38,351.17	\$38,351.17	\$38,351.17
LAIF Balance	\$277,488.28	\$277,488.28	\$277,488.28
Current A/P Aging	\$48,583.22		
Kansas State Bank-VacCon	\$7,421.47	9/15/2023	
Kansas State Bank-Water Truck	\$1,730.25	9/20/2023	
TOTAL	\$57,734.94		
Paid On-line/Auto Out			
9/1/2023 USDA	\$30,506.25		
8/30/2023 Cannon	\$932.99		
9/7/2023 PG&E	\$32,255.37		
9/12/2023 PG&E Harvey	\$72.05		
8/24/2023 Credit Card	\$16,580.23		
9/15/2023 Bluefin	\$55.40		
9/5/2023 Mediacom	\$1,392.50		
TOTAL-Paid On-line/Auto Out	\$81,794.79		

Clearlake Oaks County Water District
A/P Aging Summary
As of September 18, 2023

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Acorn Environmental	0.00	4,107.50	0.00	0.00	0.00	4,107.50
AES - Analytical Environmental Services	0.00	600.00	0.00	0.00	0.00	600.00
Alpha Analytical Labs	0.00	255.00	0.00	0.00	0.00	255.00
Arthur Denno	1.25	0.00	0.00	0.00	0.00	1.25
Badger Meter	139.45	0.00	0.00	0.00	-4,902.91	-4,763.46
Big O Tires	64.60	0.00	0.00	0.00	0.00	64.60
Bill Fredriksson	425.00	0.00	0.00	0.00	0.00	425.00
Clayo C. Arnold, APC.	30,000.00	0.00	0.00	0.00	0.00	30,000.00
Clearlake Lava	268.13	0.00	0.00	0.00	0.00	268.13
Coastal Mountain Electric	589.00	0.00	0.00	0.00	0.00	589.00
David E Barreda	10.90	0.00	0.00	0.00	0.00	10.90
Eureka Oxygen	146.67	0.00	0.00	0.00	0.00	146.67
Grainger	318.36	0.00	0.00	0.00	0.00	318.36
Hasa Inc	4,098.29	0.00	0.00	0.00	0.00	4,098.29
HC3	1,473.32	0.00	0.00	0.00	0.00	1,473.32
Kelseyville Lumber	44.87	0.00	0.00	0.00	0.00	44.87
Lake County Record Bee	0.00	193.98	0.00	0.00	0.00	193.98
Law Office of Nancy Harris	1,794.00	0.00	0.00	0.00	0.00	1,794.00
MC Engineering, Inc	0.00	390.00	0.00	0.00	0.00	390.00
Pace	0.00	5,278.72	1,005.84	0.00	0.00	6,284.56
People Services Inc	90.00	0.00	0.00	0.00	0.00	90.00
PETTY CASH - Bailey Anderson	0.00	43.93	0.00	0.00	0.00	43.93
Quill	288.95	0.00	0.00	0.00	0.00	288.95
Redwood Coast Fuels	0.00	1,514.27	0.00	0.00	0.00	1,514.27
Sharon Badostain	26.99	0.00	0.00	0.00	0.00	26.99
Tina C Mckenzie, Successor Trustee	0.00	19.61	0.00	0.00	0.00	19.61
Tri-Cities Answering Service	0.00	297.50	0.00	0.00	0.00	297.50
TOTAL	39,779.78	12,700.51	1,005.84	0.00	-4,902.91	48,583.22

CLEARLAKE OAKS COUNTY WATER DISTRICT

NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

Date: August 17, 2023

Time: 2:00 P.M.

Clearlake Oaks County Water District Administration Building
12952 E. Hwy. 20 Clearlake Oaks, CA 95423

MINUTES

A. CALL TO ORDER

- Pledge of Allegiance
- Roll Call

√ Mr. Stanley Archacki, President √ Mr. Michael Herman, Vice President √ Mr. Samuel Boucher, Director
√ Mr. James Burton, Director √ Mr. William McHugh, Director √ Mrs. Dianna Mann – General Manager
√ Mrs. Olivia Mann – Board Secretary

√ Mr. Francisco Castro, Wastewater Mr. Kurt Jensen, Water, **EXCUSED** Mr. Jeremy Backus,
Distribution, **EXCUSED**

B. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

The public may comment on items not on the agenda within the Board's jurisdiction. Speakers are limited to three (3) minutes each.

C. STAFF REPORTS

1. Administration
2. Chief Distribution Operator - Unavailable
3. Chief Water Plant Operator
4. Chief Wastewater Plant Operator
5. General Manager

D. CONSENT ITEMS

The Board will be asked to approve all Consent Items at one time without discussion. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered under New Business.

1. Financial Reports for review and approval

- a. July 2023 QB balance sheet and profit & loss statements
- b. Bank account balances and accounts receivable
- c. Employee payroll report
- d. Aged trial balance summary
- e. Vendor aging report, accounts payable breakdown

2. **Minutes of previous meeting for review and approval**

- a. Minutes of Regular Meeting 07/20/2023 (*Page 40*)

3. **Bills**

- a. MC Engineering invoice number 2437, dated 8/5/23, in the amount of \$8,747.50 for the SWRCB Water TA Grant (*Page 44*)

Action Taken: Motion to approve the consent items with revision to the RM 07/20/23 minutes

BURTON/NOUCHER M/S/C

AYES: ARCHACKI/HERMAN/BOUCHER/BURTON/MCHUGH

NOES: NONE

ABSENT: NONE

E. OLD BUSINESS

1. Discussion of Fire Protection

Action Taken: NO ACTION

F. NEW BUSINESS

1. Discussion and consideration of Revised Lake Fleet Repair & Tow Invoice #002373 in the amount of \$13,035.71 (*Page 45*)

Action Taken: Motion to approve the Revised Lake Fleet Repair & Tow Invoice #002373 in the amount of \$13,035.71

BOUCHER/HERMAN M/S/C

AYES: ARCHACKI/HERMAN/BOUCHER/BURTON/MCHUGH

NOES: NONE

2. Discussion and consideration of Quote from Ryan Process, Inc. in the amount of \$20,468.50 for the Chlorine Tank at the WWTP (*Page 47*)

Action Taken: Motion to approve Quote # CLOW072623dwrev from Ryan Process, Inc. in the amount of \$20,468.50 for the Chlorine Tank at the WWTP

BOUCHER/MCHUGH M/S/C

AYES: ARCHACKI/HERMAN/BOUCHER/BURTON/MCHUGH

NOES: NONE

3. Discussion and consideration of Resolution 23-11, Transferring Delinquent Account Balances to the Lake County Tax Roll (*Page 50*)

Action Taken: Motion to approve Resolution 23-11, Transferring Delinquent Balances to the Lake County Tax Roll

BURTON/MCHUGH M/S/C

AYES: ARCHACKI/HERMAN/BOUCHER/BURTON/MCHUGH

NOES: NONE

4. Discussion and consideration of Resolution 23-12, Authorizing Investment of Monies in the Local Agency Investment Fund *(Page 52)*

Action Taken: Motion to approve Resolution 23-12, Authorizing Investment of Monies in the Local Agency Investment Fund

HERMAN/BOUCHER M/S/C

AYES: ARCHACKI/HERMAN/BOUCHER/BURTON/MCHUGH

NOES: NONE

G. CLOSED SESSION

Time: 2:29 PM

1. Pending Litigation: One Case
2. Potential Litigation: One Case

Action Taken: In Closed Session, the Board discussed two cases of litigation. Item G1, a motion was made by Director Burton and seconded by Director Herman to authorize the proposed settlement, not to exceed \$80,000.00 and to give the Board President authorization to sign. Item G2, a motion was made by Director Boucher and seconded by Director Herman to reject one case of potential litigation upon recommendation of legal counsel.

Open Session

Time: 2: 55 PM

ADJOURNMENT

Time: 2: 56 PM

SIGNED: _____ ATTESTED TO: _____
Stanley Archacki, Board President Olivia Mann, Board
Secretary

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments of individual speakers are limited to three minutes per agenda item.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.



P. O. Box 1107 Davis, CA 95617
Orders: (530) 750-1000 or (800) 342-6733

Quote

Clearlake Oaks CWD

12545 Hwy 20
Clearlake Oaks, CA 95423

September 7, 2023

PRICE QUOTE

Prices Valid September 7, 2023 – October 31, 2023

PRODUCT	PACKAGING	PRICE	QUANTITY	AVAILABILITY
Pro Pac 9800	Bulk Tanker Truck	\$0.66/lb/del	4,000 GallonsMinimum	ARO 7 – 15 Business Days

Pro Pac 9800 weighs 11.14 lbs/gal

Please call our office to place all orders at (800) 342-6733

- or -

EMAIL: evie@ntutechnologies.com

This quote supersedes any and all prior quotes



Clearlake Oaks County Water District

P.O. Box 709 Clearlake Oaks, CA 95423 - P: (707) 998-3322 F: (707) 998-1245

Purchase Order

PO#: 5436

Vendor: NTU Technologies
 Address: _____

Phone: _____
 Fax: _____
 Contact: _____

Item	Description	Quantity	Unit Price	Amount
9800	Coagulant 9800	4000 gal	\$0.66	\$29,409.60
	.66 per lb, 11.14 lbs per gallon x .66			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
			Sub-total	\$29,409.60
			Sales Tax:	\$0.00
			Freight:	\$0.00
			Total Due:	\$29,409.60

Comments:

Water	Sewer	DC
-------	-------	----

Ship to: _____

GL

Requested By: Kurt Jensen

Date: _____

Ordered By: _____

Date: _____

Authroized By: _____

Date: _____

