

# ***CLEARLAKE OAKS COUNTY WATER DISTRICT***

## **NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

Date: December 21, 2023

Time: 2:00 P.M.

Clearlake Oaks County Water District Administration Building  
12952 E. Hwy. 20 Clearlake Oaks, CA 95423

### **AGENDA**

#### **A. CALL TO ORDER**

- Pledge of Allegiance
- Roll Call

- Mr. Stanley Archacki, President  Mr. Michael Herman, Vice President  Mr. Samuel Boucher, Director
- Mr. James Burton, Director  Mr. William McHugh, Director  Mrs. Dianna Mann – General Manager
- Mrs. Olivia Mann – Board Secretary
- Mr. Francisco Castro, Wastewater  Mr. Kurt Jensen, Water  Mr. Jeremy Backus, Distribution

#### **B. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

The public may comment on items not on the agenda within the Board's jurisdiction. Speakers are limited to three (3) minutes each.

#### **C. STAFF REPORTS**

1. Administration
2. Chief Distribution Operator
3. Chief Water Plant Operator
4. Chief Wastewater Plant Operator
5. General Manager

#### **D. CONSENT ITEMS**

The Board will be asked to approve all Consent Items at one time without discussion. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered under New Business.

1. **Financial Reports for review and approval**
  - a. November 2023 QB balance sheet and profit & loss statements
  - b. Bank account balances and accounts receivable
  - c. Employee payroll report
  - d. Aged trial balance summary
  - e. Vendor aging report, accounts payable breakdown

2. **Minutes of previous meeting for review and approval**

- a. Minutes of Regular Meeting 11/16/2023 (*Page*)

**Action Taken:** \_\_\_\_\_

**E. OLD BUSINESS**

1. Discussion of Fire Protection

**Action Taken:** \_\_\_\_\_

**F. NEW BUSINESS**

1. Discussion and acceptance of the Engineers Certification Letter regarding the completion of the USDA Water Improvement Project

**Action Taken:** \_\_\_\_\_

2. Nominations of Board President and Vice President

**Action Taken:** \_\_\_\_\_

**ADJOURNMENT**

**Time:**

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments of individual speakers are limited to three minutes per agenda item.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

# Clearlake Oaks County Water District

P.O. Box 709 / 12952 East Highway 20  
Clearlake Oaks, CA 95423  
(707) 998-3322 Phone (707) 998-1245 Fax  
[www.clocwd.org](http://www.clocwd.org) (Website)

*November 18, 2023*

## *Administration*

---

- ∂ We received 0 water quality complaints (WQC).
- ∂ We received 0 consumer/appeal claim(s).
- ∂ There are 10 accounts on payment arrangements.
- ∂ BPA testing is making slow progress, contractors have tested 836 devices, there are 116 devices remaining, testing will conclude on December 31, 2023.
  - FINAL Reminder letters will go out December 21<sup>st</sup>, 2023.
  - We have scheduled a tentative shut off date for January 15, 2024
- ∂ We have shipped out our ‘last’ shipment of Docufree boxes, they have been received and are in the scanning phase. We anticipate these to be done in 6-8 weeks.
  - Docufree is currently working on indexing the backflow files to be streamlined like the APN files
  - We will be receiving 8 boxes for the USDPW side of the Docufree Platform, those boxes will be designated to tanks, hydrants, mapping , projects and misc. field information
- ∂ The Boards Rules & Regulations are underway. I have received other Districts Bylaws as comparison, those will be given to the Ad Hoc Committee members at the meeting for review prior to our January Ad Hoc Meeting.
- ∂ The California Water & Wastewater Arrearage Program has extended their coverage dates wherein we are eligible for more funding for past due customers. The program reopened for applications on November 1, 2023 and unfortunately I was not notified until December 6, 2023. I’ll be honest I’m in scramble mode working on the application for submission prior to December 31, 2023.
- ∂ The District Code Ad Hoc Committee met on December 14<sup>th</sup>, we went through the Water Code page by page and agreed on changes, and those changes will come when we receive the schematic back from MC Engineering. They are working on a schematic to be featured in the Water Code that outlines the customer responsibility: where it begins, ends, property lines, etc.
- ∂ The 4<sup>th</sup> Quarter Newsletter will be available on our website on or about December 28, 2023.
- ∂ There are many projects happening right now, here’s an idea of what irons are in the fire:
  - CA Arrearage Program
  - Board By Laws
  - Employee Handbook Update
  - Water Code
  - Sewer Code
  - Admin Code

Olivia Mann  
Administrative Services Manager  
Board Secretary

---

Stanley Archacki  
President

Michael Herman  
Vice President

Samuel Boucher  
Director

James Burton  
Director

William McHugh  
Director

---

---

## Aged Accounts Receivable

As of 12/18/2023

---

---

0-30 Days	31-60 Days	61-90 Days	91-120 Days	Over 120 Days	Total Balance
\$106,336.45	\$39,815.01	\$33,280.88	\$15,732.18	\$300,629.41	<u>\$495,793.93</u>

Total number of accounts with open balances: 929

These totals include all accounts on the Tax Roll

<b>Water</b>	\$153,045.33
<b>Water Penalty</b>	\$11,792.62
<b>Sewer</b>	\$168,024.05
<b>Sewer Penalty</b>	\$12,398.91
<b>CRP Water</b>	\$62,740.75
<b>CRP Water Penalty</b>	\$5,113.90
<b>CRP Sewer</b>	\$76,476.40
<b>CRP Sewer Penalty</b>	\$5,467.87
<b>CRP PC</b>	\$701.07
<b>CRP PC Penalty</b>	\$33.03
<b>Total Balance:</b>	<b>\$495,793.93</b>

**\*\*November Statements are due December 18, 2023\*\***

# Clearlake Oaks County Water District

P.O. Box 709 / 12952 East Highway 20  
Clearlake Oaks, CA 95423  
(707) 998-3322 Phone (707) 998-1245 Fax  
[www.clocwd.org](http://www.clocwd.org) (Website)

December 15, 2023

*RE: DC board letter,*

## *Water distribution main, service lines and tank sites:*

- *Our staff had to replace two service lines and move the meter boxes closer to the road*
- *There were also a couple of service line repairs however, much less than the previous month. Just hope this is not the calm before the storm.*
- *Staff also found a few meter gasket leaks.*



## *Sewer collections and Lift station sites:*

- *There is an issue with pump 2 at lift station 2 not working properly. We are in the middle of investigating the issue. Hopefully it will be resolved before Thursday.*

## *Sample station sites/Boil Water Notices, "BWN":*

- *DC crew is still collecting the routine Bact samples every Wednesday. All routine sample reports have come back absent for total Coliforms and E.Coli.*

## *DC staff updating:*

- *Jeremy - Chief - OP 3, Class B license.*
- *Jesse - Lead - OP 3, Class B license.*
- *Heaven - DC OP 2, Class B License and Safety coordinator.*
- *Chris - Utility Tech. "Was just hired on as permanent"*
- *We are in the middle of interviews right now to expand our DC family.*

*Jeremy Backus  
Clearlake Oaks County Water District  
Chief D/C OP.*

---

Stanley Archacki  
President

Michael Herman  
Vice President

Samuel Boucher  
Director

James Burton  
Director

William McHugh  
Director

# Clearlake Oaks County Water District

P.O. Box 709 / 12952 East Highway 20  
Clearlake Oaks, CA 95423  
(707) 998-3322 Phone (707) 998-1245 Fax  
[www.clocwd.org](http://www.clocwd.org)

December 18, 2023

## November 2023 Board letter

- ◆ Early November raw water NTU from the extended intake was fairly stable staying under 20 NTU as the temperatures have gone down the NTU have as well averaging in the 10-20 range. The PH level has been in the range 7.8 – 8.01 allowing for less coagulant use. Charge analyzer and jar testing are being done regularly; adjustments are being made and monitored to keep up with PH changes. Continued running off extended intake until November 28<sup>th</sup>, when we went back on the pier intake. Ntu has been under 5 and Ph has been stable
- ◆ The lake is currently at 2.15 same as last report and expected to go up with forecasted rain.
- ◆ Water production for the month of Nov 2023 was 17.315 MG. Raw water intake was 22.044 MG. Up from 2022 production of 15.477 MG. Production has gone down slightly over the last month and has been averaging 577,000 GPD production is expected to continue down as the weather gets cooler.
- ◆ We have gotten an increase in plant shut downs due to lower water demands.
- ◆ Treatment has been able to do the weekly tank runs for testing of chlorine residuals in all the tank locations.
- ◆ Continuing maintenance / cleanup through the plant area.
- ◆ Filter 1 is back online with the pier intake.
- ◆ Water sample list is attached
- ◆ While waiting for replacement cells for the ozone generator James was able to take temporary replacements from the older generator, rewire and install to keep it running at 100% until replacement cells arrive.

Treatment staff:

James Simons T3, D2 Operator Class B License

Kurt Jensen T3, D2 Chief Class B License

Helping treatment also

Jesse Seth T2 D3 operator

Thank you,

*Kurt Jensen*

WTP Chief Plant Operator

k.jensen@clocwd.org

---

Stanley Archacki  
President

Michael Herman  
Vice President

Samuel Boucher  
Director

James Burton  
Director

William McHugh  
Director

u

# Water Sample Testing

	DATE	DATE	DATE
Bacti R(BW) & CW (M)	12/6/2023		
Bacti R (BW)	12/13/2023		
Bacti Tank Farm (once)			
R & CW TCP123 (BA)			
Color / Odor (A)	12/13/2023		
Cyano Toxin(W)			
Bromate (Q)			
Perchlorate (A)			
TTHM (Q)	11-8-23sp PT	11/15/2023	12/14/2023
HAA5 (Q)	11-8-23sp PT	11/15/2023	12/14/2023
Lead & Copper (A)(1)			
Lead & Copper (A)(1)			
Lead & Copper (A)(1)			
TOC / ALK	11/15/2023		
Nitrate (A)			
Nitrite (A)			
Antimony (A)	12/13/2023		
Arsenic(A)	12/13/2023		
Barium(A)	12/13/2023		
Beryllium(A)	12/13/2023		
Cadmium(A)	12/13/2023		
Chromium Total (A)	12/13/2023		
Fluoride Natural(A)	12/13/2023		
Mercury(A)	12/13/2023		
Nickel(A)	12/13/2023		
Selenium(A)	12/13/2023		
Thallium(A)	12/13/2023		
Simazine(A)	12/13/2023		
Bicarbonate Alaklinity(A)	12/13/2023		
Calcium(A)	12/13/2023		
Carbonate Alakalinity(A)	12/13/2023		
Chloride(A)	12/13/2023		
Copper(A)	12/13/2023		
Foaming Agents (MBAS)(A)			
Hardness Total as CaCO3(A)	12/13/2023		
Hydroxide Alakalinity(A)	12/13/2023		
Iron(A)	12/13/2023		
Magnesium(A)	12/13/2023		
Manganese(A)	12/13/2023		
PH, Laboratory(A)	12/13/2023		
Silver(A)	12/13/2023		
Sodium(A)	12/13/2023		
Specific Coductance(A)	12/13/2023		

A = Annually  
 Q = Quarterly  
 M = Monthly  
 W = Weekly

**Please note:  
 December is a  
 large sampling  
 month there with  
 many samples  
 taken this month**

Sulfate(A)	12/13/2023			
Total Dissolved Solids(A)	12/13/2023			
Turbidity, Laboratory(A)	12/13/2023			
Zinc(A)	12/13/2023			
Aluminum(A)				
MTBE(A)	12/13/2023			
Color / Odor				
Asbestos				semi annually
Thiobencarb(A)				
Ethylene Dibromide				Every 9 Years
Heptachlor				Every 9 Years
Heptachlor Epoxide				Every 9 Years
BHC-Gamma				Every 9 Years
Methoxychlor				Every 9 Years
Toxaphene				Every 9 Years
Clearwell VOC				
Reg SOC 504 EDB				
Bacti clearwell				
Regulated SOC 504				
Thiobencarb				





# Clearlake Oaks County Water District

P.O. Box 709 / 12952 East Highway 20  
Clearlake Oaks, CA 95423  
Office: (707) 998-3322 Fax: (707) 998-1245  
Website: www.clocwd.org

December 18, 2023

Clearlake Oaks County Water District  
P.O. Box 709  
Clearlake Oaks, CA 95423-0709

**RE: November Board Letter**

**FLOWS FOR THE MONTH/CLEARLAKE LAKE LEVEL:**

- ❖ **INFLUENT: 10.289 MG (AVERAGE: 343,000 GPD)**
- ❖ **EFFLUENT: 8.810 MG (AVERAGE: 294,000 GPD/204 GPM)**
- ❖ **CLEARLAKE AVERAGE LEVEL: 2.15' RUMSEY GAUGE**

As noted above the flows to the plant dropped this month as compared to last month flows. Clearlake level has also been dropping throughout the winter. The ending level for the month was 2.09'. The treatment process is doing well at this time. There has been a big change seen since high concentrated algae have receded from the water plant. Preparing for the winter is crucial. Weatherizing our water sources is important. This is done throughout the plant to protect from freezing and causing water line ruptures (img1). On November 3<sup>rd</sup> ground water monitoring was performed. All three wells were sampled (img.2). Well #2 was not purged for the amount of gallons recommended due to lack of recovery. On November 27<sup>th</sup> pump #3 at the SEPS was installed after the needed repair (img.3). Pruning has also been an objective this month and continues to be so. Overgrown limbs from around the plant have been pruned to allow large vehicles to drive through the area without obstructions especially on the levee roads (img.4). We continue to wait for our bulk tank and air valves that have been ordered. As soon as these items are received, install will begin.



2



3



4



Thanks again to the board, for the support the waste plant has received in order to accomplish all tasks that are needed.

Stanley Archacki  
President

Michael Herman  
Vice President

Samuel Boucher  
Director

James Burton  
Director

William McHugh  
Director

**Clearlake Oaks County Water District**  
**Board of Directors**  
**Board Meeting December 21, 2023**

Board of Directors,

Thankfully some major projects have come to an end. I have received the draft report from the California Department of Finance, Office of State Audits and Evaluations, for the sewer improvement project and in my opinion, I believe the District performed exceedingly well. I cannot include the draft report on the agenda as stated in their email:

Confidential draft reports should not be distributed, reproduced, or released to anyone outside of your organization. Per Government Code section 13293.5, failing to safeguard this confidential draft report can be punishable by a fine and/or imprisonment.

However, if you wish to view the report and my response, please feel free to stop by my office. It is my understanding that once the draft becomes the final report than it will become public information

2023 payments to the US Attorney have been made with the next payment due Oct. 2024.

We had to replace some wiring and a security camera at the water plant, so as of now, all cameras are up and running.

We are currently experiencing some difficulty with LS 2, we believe the pumps are working however, the problem may be with the check valves. Staff will be making entry again next week to continue investigating. Jeremy should have an update by the time of the meeting.

The Technical Assistance (TA) grant for the Water Improvement Project has been approved with work starting in January.

The District is in the process of interviewing for two D/C positions.

I would like to wish the Board of Directors and Staff a very Merry Christmas and a joyous holiday season.

Dianna Mann  
General Manager

**Clearlake Oaks County Water District**  
**Balance Sheet**  
As of November 30, 2023

	Nov 30, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
102.14 · CalPERS RESERVE - 7355	8,351.17
102.13 · SEWER RESERVES-9592	42,994.43
102.10 · CRP PC - 6192	101,949.55
102.12 · WATER RESERVES- 8503	292,250.91
102.001 · GL - 9122 (Old Acct. # 053420019)	150,737.47
101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550)	
CIP Deposits 2014	189,000.00
101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550) - ...	94,266.05
<b>Total 101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550)</b>	<b>283,266.05</b>
102.01 · WEST AMERICA - REGULAR CHECKING (WEST AMERICA BA...	88.98
102.02 · CRP Water - 6990	46,823.25
102.03 · CRP Sewer - 3745	86,854.77
<b>Total Checking/Savings</b>	<b>1,013,316.58</b>
<b>Accounts Receivable</b>	
CUSI Accounts Receivable	204,087.00
<b>Total Accounts Receivable</b>	<b>204,087.00</b>
<b>Other Current Assets</b>	
139 · Docufree (Purchasing space on the Cloud xfering hard copies)	29,950.90
116 · DEFERRED OUTFLOW- PENSION	282,829.00
103 · PETTY CASH (PETTY CASH - WAS 1013200)	306.59
104 · COUNTY TREASURY (COUNTY TREASURY - WAS 1013201)	26,664.68
130 · Const In Progress - Studies	
130.97 · Const in Progress - Actiflo Pil (Actiflo Pilot Program)	3,280.00
130.96 · Const in Progress - WWP 2022 (Grant application for WWT...	5,585.00
130.95 · Source Capacity Studygrant prep	18,190.25
130 · Const In Progress - Studies - Other	688,182.94
<b>Total 130 · Const In Progress - Studies</b>	<b>715,238.19</b>
132 · CRP SEWER (CAPITOL IMPROVEMENTS - SEWER - WAS 1199200)	983,511.67
135 · CRP WATER (CAPITOL IMPROVEMENTS - WATER - WAS 1199100)	249,148.33
114 · ACCOUNTS RECEIVABLE. (ACCOUNTS RECEIVABLE - WAS 1097...	650,661.26
115 · PRE-PAID INSURANCE (PRE-PAID INSURANCE - WAS 1097840)	15,392.00
<b>Total Other Current Assets</b>	<b>2,953,702.62</b>
<b>Total Current Assets</b>	<b>4,171,106.20</b>
<b>Fixed Assets</b>	
136 · CUSI Software (All expenses related to billing software)	13,172.00
138 · USDA Water Improvements	8,199,583.97
128 · Sewer Infrstrcture & Rehab Proj (Phase 1 was the installation of the ...	3,890,219.87
121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of wate...	
121.1 · Sidewalk Project - District Exp	115,500.66
121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of w...	279,432.11
<b>Total 121 · Wtr Dist &amp; Wtr Storage Projects (Replacement or installation o...</b>	<b>394,932.77</b>
131 · Waste Water Plant	
131.1 · Pumps/Equipment	143,307.20
131 · Waste Water Plant - Other	230,059.50
<b>Total 131 · Waste Water Plant</b>	<b>373,366.70</b>
126 · Forcemain (phase 1) Cap. Imprv.	1,233,797.22
123 · USDA - Sewer Plant Cap Imprvmt	4,265,559.43
USDA Project	-523,819.00
127 · Water Plant	
127.7 · Ozone System	12,785.71

1:30 PM

12/05/23

Accrual Basis

## Clearlake Oaks County Water District

## Balance Sheet

As of November 30, 2023

	Nov 30, 23
127.6 · Swan AMI Turbiwell Monitor	25,079.10
127.5 · A/C installation for Filter Rm	750.00
127.4 · PH System	9,959.72
127.2 · Harvy Vault Chlor Inject Proj	1,408.61
127.1 · Major Equipment	362,741.11
127 · Water Plant - Other	211,458.66
<b>Total 127 · Water Plant</b>	<b>624,182.91</b>
120 · District General CRP (EQUIPMENT - WAS 1011181)	
120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - ...)	1,926,858.13
120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)	27,331.49
120.75 · SCADA	34,996.31
120.90 · Vehicles/Generators/Trailers	901,459.76
120 · District General CRP (EQUIPMENT - WAS 1011181) - Other	95,883.57
<b>Total 120 · District General CRP (EQUIPMENT - WAS 1011181)</b>	<b>2,986,529.26</b>
122 · Bldgs/Grounds Cap Improvements	8,547,329.06
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - ...)	
124.2 · GIS Online Mapping System	8,277.92
124.30 · Lift Stations	
124.31 · Lift Station 7 Bypass	66,042.23
124.30 · Lift Stations - Other	83,302.80
<b>Total 124.30 · Lift Stations</b>	<b>149,345.03</b>
124.50 · Mains	14,788.58
124.60 · Meters	10,000.34
124.90 · Water Tanks	40,615.04
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER ...)	3,150,613.27
<b>Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEW...</b>	<b>3,373,640.18</b>
125 · Land - Dist. Cap. Improvements	299,770.00
129 · ALLOW. FOR DEPRECIATION	-10,382,491.00
<b>Total Fixed Assets</b>	<b>23,295,773.37</b>
<b>TOTAL ASSETS</b>	<b>27,466,879.57</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
200 · ACCOUNTS PAYABLE (ACCOUNTS PAYABLE - WAS 2097200)	83,795.74
<b>Total Accounts Payable</b>	<b>83,795.74</b>
Credit Cards	
211 · WAB Credit Card	
211.17 · WAB - Kurt - 0390	422.90
211.16 · WAB - Francisco - 5312	283.31
211.14 · WAB - Dianna - 3226 (211.14: - WAB - Dianna - 3226)	8,188.75
211.13 · WAB - Jeremy - 2499	1,551.27
<b>Total 211 · WAB Credit Card</b>	<b>10,446.23</b>
<b>Total Credit Cards</b>	<b>10,446.23</b>
Other Current Liabilities	
800 · Bulk Water Deposit	2,025.00
Annual Depreciation	249,035.55
224 · USDA Retainage	99,265.05
223.56 · FEDERAL PAYROLL TAX PENALTY (Failure to make a feder...	-3,928.96
280 · Loan	
280.04 · 2021 Water Truck	58,668.49
280.15 · USDA Water Improvement Project (USDA Wtr Improveme...	4,881,000.00
280.02 · KS State Bank - 2019 Vac-Con	94,051.32

**Clearlake Oaks County Water District**  
**Balance Sheet**  
 As of November 30, 2023

	Nov 30, 23
280.12 · USDA Loan for Sewer Clarifier	2,998,172.41
<b>Total 280 · Loan</b>	<b>8,031,892.22</b>
221 · Health Ins - EE Portion	-2,495.52
222 · Direct Deposit Liabilities (Direct Deposit Liabilities)	383.04
223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL)	
223.16 · GARNISHMENT - COURT DEBT ORDER (GARNISHMENT ...	-134.76
223.17 · GARNISHMENT - LAKE CO SHERIFF (GARNISHMENT - L...	19,583.23
223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL) - Other	-18,581.84
<b>Total 223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL)</b>	<b>866.63</b>
223.55 · FEDERAL PAYROLL TAX WITHHOLDING (FEDERAL PAYRO...	-1,050.73
223.65 · STATE DISABILITY PAYABLE (STATE DISABILITY PAYABL...	-1.00
223.75 · PAYROLL DEDUCTION - INS CO-PAY (PAYROLL DEDUCTI...	-13,886.50
223.80 · GASB 68 Pension ( - WAS 2097190)	26,313.00
223.85 · MISC DEDUCTIONS PAYABLE (MISC DEDUCTIONS PAYAB...	8,258.91
223.90 · COMPENSATED EMPLOYEE BENEFITS (COMPENSATED E...	72,925.02
24000 · Payroll Liabilities (Unpaid payroll liabilities. Amounts withhe...	-19,628.11
<b>Total Other Current Liabilities</b>	<b>8,449,973.60</b>
<b>Total Current Liabilities</b>	<b>8,544,215.57</b>
<b>Long Term Liabilities</b>	
228 · FEMA Interest on Overpaymnt/Pen	-25,893.75
227 · FEMA Overpayment/Penalties	-1,174,862.75
295 · NET PWNSION LIABILITY	1,032,862.00
281 · BOND PAYABLE (GE LOAN - BOND PAYABLE 1975 WATER GEN. ...	-371,172.41
<b>Total Long Term Liabilities</b>	<b>-539,066.91</b>
<b>Total Liabilities</b>	<b>8,005,148.66</b>
<b>Equity</b>	
302 · RETAINED EARNINGS (RETAINED EARNINGS - WAS 3030300)	3,357,835.60
304 · Opening Balance Equity (Opening balances during setup post to thi...	-584,283.24
306 · Retained Earnings - OLD (Undistributed earnings of the corporation ...	16,303,878.16
Net Income	384,300.39
<b>Total Equity</b>	<b>19,461,730.91</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>27,466,879.57</b>

Clearlake Oaks County Water District

Profit and Loss

July through November 2023

	Admin (GL)	Sewer (GL)	Water (GL)	Total GL	TOTAL
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>Income</b>					
445 · Bulk Water	0.00	0.00	37,122.00	37,122.00	37,122.00
410 · Client Reg Pmt	0.00	458,498.76	623,298.34	1,081,797.10	1,081,797.10
430 · Penalty & Interest	0.00	16,003.32	19,273.01	35,276.33	35,276.33
450 · Other - Non S/W Rev	0.00	48,629.69	53,916.92	102,546.61	102,546.61
<b>Total Income</b>	0.00	523,131.77	733,610.27	1,256,742.04	1,256,742.04
<b>Total Income</b>	0.00	523,131.77	733,610.27	1,256,742.04	1,256,742.04
<b>Gross Profit</b>	0.00	523,131.77	733,610.27	1,256,742.04	1,256,742.04
<b>Expense</b>					
<b>Salaries &amp; EE Benefits</b>					
505 · Salaries & Wages	230,684.29	137,497.65	90,011.91	458,193.85	458,193.85
520 · FICA - District Share	17,279.40	10,153.45	6,720.13	34,152.98	34,152.98
530 · Med/Life Insurance- Dist Share	38,619.80	30,680.57	12,692.40	81,992.77	81,992.77
540 · PERS - District Share	55,752.71	10,798.49	5,660.21	72,211.41	72,211.41
560 · Workers Comp Ins	2,646.44	6,496.82	5,565.06	14,708.32	14,708.32
<b>Total Salaries &amp; EE Benefits</b>	344,982.64	195,626.98	120,649.71	661,259.33	661,259.33
<b>Services &amp; Supplies</b>					
610 · Bank Fees	16,760.41	0.00	0.00	16,760.41	16,760.41
620 · Communications & Internet	3,701.92	4,302.61	4,481.99	12,486.52	12,486.52
622 · Board Exp	4,049.49	0.00	0.00	4,049.49	4,049.49
630 · Equip - Office	1,479.12	112.24	112.24	1,703.60	1,703.60
640 · Fuel & Oil	0.00	2,417.96	4,632.53	7,050.49	7,050.49
645 · Insurance	0.00	43,780.75	43,780.75	87,561.50	87,561.50
657 · Lab	0.00	10,349.76	10,380.49	20,730.25	20,730.25
660 · Memberships & Subscription	10,362.32	41,252.44	12,418.48	64,033.24	64,033.24
670 · Postage & Shipping	6,249.56	0.00	0.00	6,249.56	6,249.56
675 · Professional Services	23,021.16	2,382.65	965.00	26,368.81	26,368.81
685 · Rents	6,307.16	0.00	0.00	6,307.16	6,307.16
690 · Safety & Security	258.94	3,290.47	2,957.73	6,507.14	6,507.14
700 · Tools & Instruments	0.00	1,461.11	714.59	2,175.70	2,175.70
703 · Supplies - Clothing & Personal	0.00	1,874.48	750.34	2,624.82	2,624.82
705 · Supplies - Office	2,540.36	915.88	367.60	3,823.84	3,823.84
715 · Supplies-Chemicals-Operating	0.00	25,530.09	38,095.94	63,626.03	63,626.03
720 · Supplies - Inventory - Other	0.00	3,274.09	2,255.42	5,529.51	5,529.51
735 · Training/Classes/Certs/ClassB	0.00	84.00	83.99	167.99	167.99
750 · Utilities	3,618.09	48,019.63	143,325.89	194,963.61	194,963.61
760 · Waste Disposal	376.81	30,678.63	10,496.81	41,552.25	41,552.25
795 · Yolo Co	0.00	0.00	13,093.97	13,093.97	13,093.97
798 · Customer Refund (Discrepan...)	0.00	0.00	3,972.47	3,972.47	3,972.47
799 · Team Building	77.90	0.00	0.00	77.90	77.90
<b>Total Services &amp; Supplies</b>	78,803.24	219,726.79	292,886.23	591,416.26	591,416.26
<b>Repairs &amp; Replacement</b>					
810 · R&R Buildings & Grounds	528.31	863.48	0.00	1,391.79	1,391.79
815 · R&R Damage Claim (Cost to f...)	1,666.46	0.00	0.00	1,666.46	1,666.46
840 · R&R Vehicles	0.00	66.28	0.00	66.28	66.28
<b>Total Repairs &amp; Replacement</b>	2,194.77	929.76	0.00	3,124.53	3,124.53
<b>Total Expense</b>	425,980.65	416,283.53	413,535.94	1,255,800.12	1,255,800.12
<b>Net Ordinary Income</b>	-425,980.65	106,848.24	320,074.33	941.92	941.92
<b>Net Income</b>	<u>-425,980.65</u>	<u>106,848.24</u>	<u>320,074.33</u>	<u>941.92</u>	<u>941.92</u>

14

**CLO Water and Wastewater District  
PROJECTED BUDGET 2023-2024**

5

Target % > **42%**

As of October 2023 Summary	<u>WATER</u>				<u>WASTEWATER</u>			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
<b>Total Operating Revenue</b>	1,336,960	557,067	733,610	55%	1,199,990	499,996	523,132	44%
<b>Total Operating Expenses</b>	1,316,662	548,609	621,028	47%	1,305,027	543,761	626,753	48%
<b>Operating Balance (loss)</b>	<b>20,298</b>	<b>8,458</b>	<b>112,582</b>		<b>(105,037)</b>	<b>(43,766)</b>	<b>(103,621)</b>	
420 Connection Fees	20,000	8,333	-	0%	20,000	8,333	-	0%
445 Bulk Water Sales	50,000		37,122					
450 Non S/W Rev - ATT Cell Lease	6,500	2,708	9,606		6,500	2,708	9,606	
450 Non S/W Rev - County Treasury	130,000	54,167	44,311	34%	130,000	54,167	39,024	30%
Reserves	150,000	62,500	12,500	0%	50,000	20,833	5,000	0%
<b>Net Change In Net Position (loss)</b>		<b>11,166</b>	<b>144,393</b>		<b>1,463</b>	<b>609</b>	<b>(59,991)</b>	

**Current Revenue Notes:**

450 - Other - Non S/W Rev: ATT Lease and Tax Roll: 19,212.52 Att
58,184.61 tax roll
450 - Other - Non S/W Rev: \$19,062. Reimb for fraudulent check spilt 50/50 w/s
\$5,208. Reim for fire hydrant damage
\$16,736.86 reimbursed for water plant fence damage
\$4,898.03 from JPIA for hit & run 4/20/2022 at WTP

General Ledger	\$112,059.02
District CRP	\$148,321.78
Paradise Cove CRP	\$105,264.90
Water Reserve	\$292,250.91
Sewer Reserve	\$42,994.43
CalPERS Reserve	\$8,351.17
LAIF Account	\$283,266.05
<b>Total</b>	<b>\$880,449.24</b>

As of October 2023 Operating Revenue	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
410 Client Reg Pmt	1,306,960	544,567	623,298	48%	1,166,990	486,246	458,499	39%
430 Penalty & Interest	30,000	12,500	19,273	64%	33,000	13,750	16,003	48%
440 Misc	-	-	-	0%	-	-	-	0%
<b>Total Revenue &gt;</b>	<b>1,336,960</b>	<b>557,067</b>	<b>642,571</b>	<b>48%</b>	<b>1,199,990</b>	<b>499,996</b>	<b>474,502</b>	<b>40%</b>

As of October 2023 Operating Expenses	Budget				Actual			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
505 Salaries & Wages	442,680	184,450	205,354	46%	569,912	237,463	252,840	44%
520 FICA - District Share	36,806	15,336	15,360	42%	47,735	19,890	18,793	39%
530 Medical Ins - District Share	73,742	30,726	32,002	43%	115,507	48,128	49,991	43%
540 PERS - District Share	77,241	32,184	33,537	43%	91,971	38,321	38,675	42%
550 Unemployment	2,500	1,042	-	0%	2,500	1,042	-	0%
560 Workers Comp Ins	8,963	3,735	6,888	77%	10,284	4,285	7,820	76%
<b>Salaries and Employee Benefits &gt;</b>	<b>641,933</b>	<b>267,472</b>	<b>293,140</b>	<b>46%</b>	<b>837,908</b>	<b>349,128</b>	<b>368,118</b>	<b>44%</b>
605 Advertising	200	83	-	0%	200	83	-	0%
610 Bank Fees	16,510	6,879	8,380	51%	16,500	6,875	8,380	51%
620 Communications & Internet	19,000	7,917	6,333	33%	19,000	7,917	6,154	32%
622 Board Exp	3,500	1,458	2,025	58%	3,500	1,458	2,025	58%
625 Equip - Field (\$300-\$4999)	2,500	1,042	-	0%	4,000	1,667	-	0%
630 Equip - Office	1,500	625	852	57%	2,000	833	852	43%
640 Fuel & Oil	15,200	6,333	4,633	30%	12,500	5,208	2,418	19%
645 Insurance	42,000	17,500	43,781	104%	42,000	17,500	43,781	104%

15

650	Interest	3,000	1,250	-	0%	3,000	1,250	-	0%
657	Lab	20,000	8,333	10,381	52%	13,500	5,625	10,350	77%
660	Memberships & Subscriptions	40,250	16,771	17,600	44%	41,250	17,188	46,433	113%
665	Mileage Reimb	750	313	-	0%	500	208	-	0%
670	Postage & Shipping	13,000	5,417	3,125	24%	13,000	5,417	3,125	24%
675	Professional Services	30,000	12,500	10,950	36%	25,000	10,417	12,368	49%
685	Rents	7,250	3,021	3,154	43%	7,250	3,021	3,154	43%
690	Safety & Security	5,250	2,188	3,088	59%	8,750	3,646	3,420	39%
700	Tools & Instruments	3,700	1,542	715	19%	2,500	1,042	1,461	58%
703	Supplies - Clothing & Personal	2,800	1,167	750	27%	3,100	1,292	1,874	60%
705	Supplies - Office	3,500	1,458	1,638	47%	3,500	1,458	2,186	62%
715	Treatment Chemicals	125,250	52,188	38,096	30%	55,000	22,917	25,531	46%
720	Supplies - Operating - Other	5,000	2,083	2,255	45%	25,000	10,417	3,274	13%
730	Taxes - Licenses	0	0	-	0%	0	0	-	0%
735	Training	2,250	938	84	4%	1,250	521	84	7%
745	Travel	1,000	417	-	0%	500	208	-	0%
750	Utilities	191,250	79,688	145,135	76%	108,250	45,104	49,829	46%
760	Waste Disposal	48,319	20,133	10,686	22%	48,319	20,133	30,868	64%
795	Yolo Co	61,000	25,417	13,094	21%				
799	Misc	1,750	729	39	0%	1,750	729	39	0%
	<b>Services and Supplies &gt;</b>	<b>665,729</b>	<b>277,387</b>	<b>326,791</b>	<b>49%</b>	<b>461,119</b>	<b>192,133</b>	<b>257,603</b>	<b>56%</b>
810	R&R Buildings & Grounds	6,000	2,500	264	4%	3,500	1,458	966	28%
815	R & R Damage Claims	0	0	833	8330000%	-	-	-	0%
820	R&R Lift Stations	-	-	-	0%	-	-	-	0%
830	R&R Equipment	0	0	-	0%	0	0	-	0%
832	R&R Mains/Service Lines	-	-	-	0%	-	-	-	0%
840	R&R Vehicles (\$2k/vehicle)	3,000	1,250	-	0%	2,500	1,042	66	3%
850	Maintenance Reserve Account	-	-	-	-	-	-	-	-
	<b>Repairs &amp; Replacement &gt;</b>	<b>9,000</b>	<b>3,750</b>	<b>1,097</b>	<b>12%</b>	<b>6,000</b>	<b>2,500</b>	<b>1,032</b>	<b>17%</b>
	<b>Total Expenses &gt;</b>	<b>1,316,662</b>	<b>548,609</b>	<b>621,028</b>	<b>47%</b>	<b>1,305,027</b>	<b>543,761</b>	<b>626,753</b>	<b>48%</b>



5 Administration Budget Variance Report July 1, 2023 through June 30, 2024		Target % >		41.7%	GL ADMIN	
As of October 2023		2023-2024 Budget		Actual	%	
Expenses		Annual	YTD	YTD	Spent	Total Remaining
505	Salaries & Wages	482,771	201,155	230,684	47.8%	252,087
520	FICA - District Share	40,446	16,853	17,279	42.7%	23,167
530	Medical Ins - District Share	79,552	33,147	38,620	48.5%	40,932
540	PERS-District Share (incl unfunded Liab, 78,867.)	129,630	54,012	55,753	43.0%	73,877
550	Unemployment	5,000	2,083		0.0%	5,000
560	Workers Comp Ins	3,348	1,395	2,646	79.0%	702
Salaries and Employee Benefits >		740,746	308,644	344,982	46.6%	395,764
605	Advertising	400	167	-	0.0%	400
610	Bank Fees	33,000	13,750	16,760	50.8%	16,240
620	Communications & Internet	7,000	2,917	3,702	52.9%	3,298
622	Board Exp	7,000	2,917	4,049	57.8%	2,951
625	Equip - Field (up to \$4999)	0	0		0.0%	0
630	Equip - Office	2,000	833	1,479	74.0%	521
640	Fuel & Oil	0	0		0.0%	0
645	Insurance	0	0		0.0%	0
650	Interest	0	0		0.0%	0
657	Outsource Lab / Internal Lab	0	0		0.0%	0
660	Memberships & Subscriptions	4,500	1,875	10,362	230.3%	(5,862)
665	Mileage Reimb	500	208		0.0%	500
670	Postage & Shipping	26,000	10,833	6,250	24.0%	19,750
675	Professional Services (Legal, IT, CUSI annual)	40,000	16,667	19,969	49.9%	20,031
685	Rents	14,500	6,042	6,307	43.5%	8,193
690	Safety & Security (boots)	1,500	625	259	17.3%	1,241
700	Tools & Instruments	0	0		0.0%	0
703	Supplies - Clothing & Personal	600	250		0.0%	600
705	Supplies - Office	5,000	2,083	2,540	50.8%	2,460
715	Treatment Chemicals	0	0		0.0%	0
720	Supplies - Operating - Other	0	0		0.0%	0
730	Taxes - Licenses	0	0		0.0%	0
735	Training, Certs (Classes, books)	500	208		0.0%	500
745	Travel / Lodging	1,000	417		0.0%	1,000
750	Utilities	6,500	2,708	3,618	55.7%	2,882
760	Waste Disposal	638	266	377	59.1%	261
795	Yolo Co	0	0		0.0%	0
798	Customer Refund					
799	Team Building	3,500	1,458	78	0.0%	3,422
Services and Supplies >		154,138	64,224	75,750	49.1%	78,388
810	R&R Buildings & Grounds	2,000	833	528	26.4%	1,472
815	R & R Damage Claims	0	0	1,666	0.0%	(1,666)
820	R&R Lift Stations	-	-		0.0%	-
830	R&R Equipment	0	0		0.0%	0
832	R&R Mains/Service Lines	0	0		0.0%	0
840	R&R Vehicles (\$2k/vehicle)	0	0		0.0%	0
Repairs & Replacement >		2,000	833	2,194	109.7%	(194)
Total Expenses >		896,884	373,702	422,926	47.2%	473,958

660-Cusi - \$5,313, Two yr docufree \$4,500

815 Repair of Susie's car that was a hit and run in the Admin parking lot

17

5 Wastewater Budget Variance Report July 1, 2023 through June 30, 2024		2023-2024 Budget		Target % >	41.7%	GL WASTEWATER
As of October 2023				Actual	%	Total
Expenses	Annual	YTD	YTD	Spent		Remaining
505 Salaries & Wages	328,526	136,886	137,498	41.9%		191,028
520 FICA - District Share	27,512	11,463	10,153	36.9%		17,359
530 Medical Ins - District Share	75,731	31,555	30,681	40.5%		45,050
540 PERS - District Share (\$14.5K Unfunded)	27,156	11,315	10,798	39.8%		16,358
550 Unemployment	0	0		0.0%		0
560 Workers Comp Ins	8,610	3,588	6,497	75.5%		2,113
Salaries and Employee Benefits >	467,535	194,806	195,627	<b>41.8%</b>		271,908
605 Advertising	0	0		0.0%		0
610 Bank Fees	0	0		0.0%		0
620 Communications & Internet	13,000	5,417	4,303	33.1%		8,697
622 Board Exp	0	0		0.0%		0
625 Equip - Field (up to \$4999)	1,500	625		0.0%		1,500
630 Equip - Office	1,000	417	112	11.2%		888
640 Fuel & Oil (Schaeffers)	7,500	3,125	2,418	32.2%		5,082
645 Insurance	42,000	17,500	43,781	104.2%		(1,781)
650 Interest	0	0		0.0%		0
657 Outsource Lab / Internal Lab	13,500	5,625	10,350	76.7%		3,150
660 Memberships/Subscriptions/Permits	39,000	16,250	41,252	105.8%		(2,252)
665 Mileage Reimb	250	104		0.0%		250
670 Postage & Shipping	0	0		0.0%		0
675 Professional Services (SCADA)	5,000	2,083	2,383	47.7%		2,617
685 Rents	0	0		0.0%		0
690 Safety & Security (includes boots)	8,000	3,333	3,290	41.1%		4,710
700 Tools & Instruments	2,500	1,042	1,461	58.4%		1,039
703 Supplies - Clothing & Personal	2,800	1,167	1,874	66.9%		926
705 Supplies - Office	1,000	417	916	91.6%		84
715 Treatment Chemicals	55,000	22,917	25,531	46.4%		29,469
720 Supplies-Operating-Other-Titan Tubes	25,000	10,417	3,274	13.1%		21,726
730 Taxes - Licenses	-	-				-
735 Training, Certs (classes, books)	1,000	417	84	8.4%		916
745 Travel / Lodging	-	-		0.0%		-
750 Utilities	105,000	43,750	48,020	45.7%		56,980
760 Waste Disposal	48,000	20,000	30,679	63.9%		17,321
795 Yolo Co	0	0		0.0%		0
798 Customer Refund						
799 Misc	0	0		0.0%		0
799.1 Team Building						
Services and Supplies >	371,050	154,604	219,728	<b>59.2%</b>		151,322
810 R&R Buildings & Grounds	2,500	1,042	702	28.1%		1,798
815 R & R Damage Claims	0	0		0.0%		0
820 R&R Lift Stations	0	0		0.0%		0
830 R&R Equipment	0	0		0.0%		0
832 R&R Mains/Service Lines	0	0	-	0.0%		-
840 R&R Vehicles	2,500	1,042	66	2.6%		2,434
	-	-		0.0%		-
Repairs & Replacement >	5,000	2,083	768	<b>15.4%</b>		4,232
<b>Total Expenses &gt;</b>	<b>843,585</b>	<b>351,494</b>	<b>416,123</b>	<b>49.3%</b>		<b>427,462</b>
<b>Expense Notes</b>						

5	Water Budget Variance Report July 1, 2023 through June 30, 2024	2023-2024 Budget		Target % >	41.7%	GL WATER
	As of October 2023	Annual	YTD	Actual	%	Total
	Expenses			YTD	Spent	Remaining
505	Salaries & Wages	201,295	83,873	90,012	44.7%	111,283
520	FICA - District Share	16,583	6,910	6,720	40.5%	9,863
530	Medical Ins - District Share	33,966	14,153	12,692	37.4%	21,274
540	PERS - District Share	12,426	5,177	5,660	45.6%	6,766
550	Unemployment	0	0		0.0%	0
560	Workers Comp Ins	7,289	3,037	5,565	76.3%	1,724
	Salaries and Employee Benefits >	271,560	113,150	120,649	44.4%	150,911
605	Advertising	0	0		0.0%	0
610	Bank Fees	0	0		0.0%	0
620	Communications & Internet	13,000	5,417	4,482	34.5%	8,518
622	Board Exp	0	0		0.0%	0
625	Equip - Field (\$300 - \$4999)	0	0		0.0%	0
630	Equip - Office	500	208	112	22.4%	388
640	Fuel & Oil	10,200	4,250	4,633	45.4%	5,567
645	Insurance	42,000	17,500	43,781	104.2%	(1,781)
650	Interest	0	0		0.0%	0
657	Outside Lab / Internal Lab	20,000	8,333	10,381	51.9%	9,619
660	Memberships/Subscriptions/Permits	38,000	15,833	12,419	32.7%	25,581
665	Mileage Reimb	500	208		0.0%	500
670	Postage & Shipping	0	0		0.0%	0
675	Professional Services (SCADA, Mtce Prog)	10,000	4,167	965	9.7%	9,035
685	Rents	0	0		0.0%	0
690	Safety & Security (includes boots)	4,500	1,875	2,958	65.7%	1,542
700	Tools & Instruments	3,700	1,542	715	19.3%	2,985
703	Supplies - Clothing & Personal	2,500	1,042	750	30.0%	1,750
705	Supplies - Office	1,000	417	368	36.8%	632
715	Treatment Chemicals	125,250	52,188	38,096	30.4%	87,154
720	Supplies - Operating - Other	5,000	2,083	2,255	45.1%	2,745
730	Taxes - Licenses	0	0		0.0%	0
735	Training, Certs (classes, books)	2,000	833	84	4.2%	1,916
745	Travel / Lodging	500	208		0.0%	500
750	Utilities	188,000	78,333	143,326	76.2%	44,674
760	Waste Disposal	48,000	20,000	10,497	21.9%	37,503
795	Yolo Co	61,000	25,417	13,094	21.5%	47,906
798	Customer Refund			3,972		
799	Team Building	0	0		0.0%	0
	Services and Supplies >	575,650	239,854	292,888	50.9%	282,762
810	R&R Buildings & Grounds	5,000	2,083		0.0%	5,000
815	R & R Damage Claims	0	0		0.0%	0
820	R&R Lift Stations	0	0		0.0%	0
830	R&R Equipment	0	0		0.0%	0
832	R&R Mains	0	0		0.0%	-
840	R&R Vehicles	3,000	1,250		0.0%	3,000
	Repairs & Replacement >	8,000	3,333	-	0.0%	8,000
	<b>Total Expenses &gt;</b>	<b>855,210</b>	<b>356,337</b>	<b>413,537</b>	<b>48.4%</b>	<b>441,673</b>

## Clearlake Oaks County Water District

## CRP/CIP Profit and Loss

12/05/23

Accrual Basis

July through November 2023

	PC (CRP)	Water (CRP)	Sewer (CRP)	Total CRP	TOTAL
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>Income</b>					
425 · CRP (Capital Replacment P...	8,179.89	184,434.65	213,405.70	406,020.24	406,020.24
430 · Penalty & Interest	137.17	4,228.90	4,845.70	9,211.77	9,211.77
450 · Other - Non S/W Rev	0.00	21,634.89	0.00	21,634.89	21,634.89
<b>Total Income</b>	<b>8,317.06</b>	<b>210,298.44</b>	<b>218,251.40</b>	<b>436,866.90</b>	<b>436,866.90</b>
<b>Total Income</b>	<b>8,317.06</b>	<b>210,298.44</b>	<b>218,251.40</b>	<b>436,866.90</b>	<b>436,866.90</b>
<b>Gross Profit</b>	<b>8,317.06</b>	<b>210,298.44</b>	<b>218,251.40</b>	<b>436,866.90</b>	<b>436,866.90</b>
<b>Expense</b>					
<b>Salaries &amp; EE Benefits</b>					
505 · Salaries & Wages	0.00	91,533.07	68,913.04	160,446.11	160,446.11
520 · FICA - District Share	0.00	6,802.29	5,101.58	11,903.87	11,903.87
530 · Med/Life Insurance- Dist S...	0.00	10,678.70	13,641.71	24,320.41	24,320.41
540 · PERS - District Share	0.00	6,082.23	6,044.48	12,126.71	12,126.71
560 · Workers Comp Ins	0.00	5,352.41	5,352.41	10,704.82	10,704.82
<b>Total Salaries &amp; EE Benefits</b>	<b>0.00</b>	<b>120,448.70</b>	<b>99,053.22</b>	<b>219,501.92</b>	<b>219,501.92</b>
<b>Services &amp; Supplies</b>					
620 · Communications & Internet	0.00	427.81	427.79	855.60	855.60
640 · Fuel & Oil	0.00	6,123.99	6,124.00	12,247.99	12,247.99
650 · Interest	0.00	1,341.08	1,341.00	2,682.08	2,682.08
657 · Lab	0.00	2,050.00	0.00	2,050.00	2,050.00
690 · Safety & Security	0.00	1,416.04	146.67	1,562.71	1,562.71
700 · Tools & Instruments	0.00	499.50	499.50	999.00	999.00
703 · Supplies - Clothing & Pers...	0.00	622.08	886.96	1,509.04	1,509.04
720 · Supplies - Inventory - Other	0.00	129.56	129.56	259.12	259.12
<b>Total Services &amp; Supplies</b>	<b>0.00</b>	<b>12,610.06</b>	<b>9,555.48</b>	<b>22,165.54</b>	<b>22,165.54</b>
<b>Repairs &amp; Replacement</b>					
810 · R&R Buildings & Grounds	0.00	16,760.77	38.88	16,799.65	16,799.65
820 · R&R Lift Stations	0.00	0.00	2,480.44	2,480.44	2,480.44
830 · R&R Equipment					
830.1 · Hydrants	0.00	4,349.98	0.00	4,349.98	4,349.98
830 · R&R Equipment - Other	0.00	8,865.89	7,507.20	16,373.09	16,373.09
<b>Total 830 · R&amp;R Equipment</b>	<b>0.00</b>	<b>13,215.87</b>	<b>7,507.20</b>	<b>20,723.07</b>	<b>20,723.07</b>
832 · R&R Mains and Sewer Lines	0.00	2,578.04	2,608.31	5,186.35	5,186.35
840 · R&R Vehicles	0.00	10,380.19	9,581.73	19,961.92	19,961.92
<b>Total Repairs &amp; Replacement</b>	<b>0.00</b>	<b>42,934.87</b>	<b>22,216.56</b>	<b>65,151.43</b>	<b>65,151.43</b>
<b>Total Expense</b>	<b>0.00</b>	<b>175,993.63</b>	<b>130,825.26</b>	<b>306,818.89</b>	<b>306,818.89</b>
<b>Net Ordinary Income</b>	<b>8,317.06</b>	<b>34,304.81</b>	<b>87,426.14</b>	<b>130,048.01</b>	<b>130,048.01</b>
<b>Net Income</b>	<b>8,317.06</b>	<b>34,304.81</b>	<b>87,426.14</b>	<b>130,048.01</b>	<b>130,048.01</b>

Clearlake Oaks Co Water District  
**Budget Variance Report July 1, 2023 through June 30, 2024**

5

Target % > **41.7%** CRP-PC

As of October 2023

Summary	Budget Annual	YTD	Actual YTD		%	
			Amount	%		
PC CRP Revenue	19,536	8,140	8,317	42.6%	0%	
PC CRP Expenses	0	0	-	0.0%	0%	
		2023-2024 Budget		Actual	%	Total
Expenses	Annual	YTD	YTD	Spent		Remaining
605 Advertising	-	-	-	0.0%		-
610 Bank Fees	-	-	-	0.0%		-
620 Communications & Internet	-	-	-	0.0%		-
622 Board Exp	-	-	-	0.0%		-
625 Equip - Field (up to \$4999)	-	-	-	0.0%		-
630 Equip - Office	-	-	-	0.0%		-
640 Fuel & Oil	-	-	-	0.0%		-
645 Insurance	-	-	-	0.0%		-
650 Interest	-	-	-	0.0%		-
657 Outsource Lab / Internal Lab	-	-	-	0.0%		-
660 Memberships & Subscriptions	-	-	-	0.0%		-
665 Mileage Reimb	-	-	-	0.0%		-
670 Postage & Shipping	-	-	-	0.0%		-
675 Professional Services (SCADA)	-	-	-	0.0%		-
685 Rents	-	-	-	0.0%		-
690 Safety & Security (includes boots)	-	-	-	0.0%		-
700 Tools & Instruments	-	-	-	0.0%		-
703 Supplies - Clothing & Personal	-	-	-	0.0%		-
705 Supplies - Office	-	-	-	0.0%		-
715 Treatment Chemicals	-	-	-	0.0%		-
720 Supplies - Operating - Other	-	-	-	0.0%		-
730 Taxes - Licenses	-	-	-	0.0%		-
735 Training, Certs (classes, books)	-	-	-	0.0%		-
745 Travel / Lodging	-	-	-	0.0%		-
750 Utilities	-	-	-	0.0%		-
760 Waste Disposal	-	-	-	0.0%		-
795 Yolo Co	-	-	-	0.0%		-
799 Team Building	0	0	-	0.0%		0
<b>Services and Supplies &gt;</b>		<b>0</b>	<b>0</b>	<b>-</b>	<b>0.0%</b>	<b>0</b>
810 R&R Buildings & Grounds	-	-	-	0.0%		-
815 R & R Damage Claims	0	0	-	0.0%		0
820 R&R Lift Stations	-	-	-	0.0%		-
830 R&R Equipment	-	-	-	0.0%		-
832 R&R Mains/Laterals	-	-	-	0.0%		-
840 R&R Vehicles	-	-	-	0.0%		-
<b>Repairs &amp; Replacement &gt;</b>		<b>0</b>	<b>0</b>	<b>-</b>	<b>0.0%</b>	<b>0</b>
<b>Total Expenses &gt;</b>		<b>0</b>	<b>0</b>	<b>-</b>	<b>0.0%</b>	<b>0</b>

**Budget Variance Report July 1, 2023 through June 30, 2024**

5

Target % > **41.7%** **CRP-WATER**

As of October 2023 Summary		WATER - CRP			Actual YTD	
		Budget Annual	YTD		Amount	%
<b>WATER CRP Revenue</b>		461,460	192,275	210,298	45.6%	0%
<b>WATER CRP Expenses</b>		411,094	171,289	175,994	42.8%	0%
<b>Operating Balance</b>		<b>50,366</b>	<b>20,986</b>	<b>34,304</b>		
Expenses		2020-2021 Budget Annual	YTD	Actual YTD	% Spent	Total Remaining
505	Salaries & Wages	204,827	85,344	91,533	44.7%	113,294
520	FICA - District Share	17,051	7,104	6,802	39.9%	10,249
530	Medical Ins - District Share	28,192	11,747	10,679	37.9%	17,513
540	PERS - District Share	13,350	5,562	6,082	45.6%	7,268
550	Unemployment	0	0	0	0.0%	0
560	Workers Comp Ins	6,525	2,719	5,352	82.0%	1,173
<b>Salaries and Employee Benefits &gt;</b>		<b>269,944</b>	<b>112,477</b>	<b>120,448</b>	<b>44.6%</b>	<b>149,496</b>
605	Advertising	0	0	-	0.0%	0
610	Bank Fees	0	0	-	0.0%	0
620	Communications & Internet	3,500	1,458	428	12.2%	3,072
622	Board Exp	0	0	0	0.0%	0
625	Equip - Field (up to \$4999)	1,250	521	0	0.0%	1,250
630	Equip - Office	-	-	0	0.0%	0
640	Fuel & Oil	14,400	6,000	6,124	42.5%	8,276
645	Insurance	0	0	0	0.0%	0
650	Interest	6,000	2,500	1,341	0.0%	4,659
657	Outsource Lab / Internal Lab	3,000	1,250	2,050	0.0%	950
660	Memberships & Subscriptions	0	0	0	0.0%	0
665	Mileage Reimb	0	0	0	0.0%	0
670	Postage & Shipping	0	0	0	0.0%	0
675	Professional Services Leak Chk	-	-	0	0.0%	-
685	Rents	0	0	0	0.0%	0
690	Safety & Sec (includes boots)	-	-	1,416	0.0%	(1,416)
700	Tools & Instruments	2,000	833	500	0.0%	1,500
703	Supplies - Clothing & Personal	1,500	625	622	0.0%	878
705	Supplies - Office	-	-	0	0.0%	-
715	Treatment Chemicals	0	0	0	0.0%	0
720	Supplies - Operating - Other	3,000	1,250	130	0.0%	2,870
730	Taxes - Licenses	0	0	0	0.0%	0
735	Training, Certs (classes, books)	500	208	0	0.0%	500
745	Travel / Lodging	-	-	0	0.0%	-
750	Utilities	0	0	0	0.0%	0
760	Waste Disposal	0	0	0	0.0%	0
795	Yolo Co	0	0	0	0.0%	0
799	Team Building	0	0	0	0.0%	0
<b>Services and Supplies &gt;</b>		<b>35,150</b>	<b>14,646</b>	<b>12,611</b>	<b>35.9%</b>	<b>22,539</b>
810	R&R Buildings & Grounds	3,000	1,250	16,761	558.7%	(13,761)
815	R & R Damage Claims	0	0	0	0.0%	0
820	R&R Lift Stations	0	0	0	0.0%	0
830	R&R Equipment	35,000	14,583	8,866	25.3%	26,134
830.1	Hydrants	-	-	4,350	0.0%	-
832	R&R Mains/Service Lines/Tanks	50,000	20,833	2,578	5.2%	47,422
840	R&R Vehicles	18,000	7,500	10,380	57.7%	7,620
<b>Repairs &amp; Replacement &gt;</b>		<b>106,000</b>	<b>44,167</b>	<b>42,935</b>	<b>40.5%</b>	<b>63,065</b>
<b>Total Expenses &gt;</b>		<b>411,094</b>	<b>171,289</b>	<b>175,994</b>	<b>42.8%</b>	<b>235,100</b>
<b>840: Repr of Dump Tr</b>						
<b>810: Repair of fence</b>						
was reimb by insurance						

22

Budget Variance Report July 1, 2023 through June 30, 2024

5

SEWER-CRP

Target % > **41.7%** CRP-SEWER

As of October 2023

Summary	Budget		Actual YTD		
	Annual	YTD	Amount	%	
<b>SEWER CRP Revenue</b>	539,542	224,809	218,251	40.5%	0%
<b>SEWER CRP Expenses</b>	533,029	222,095	130,826	24.5%	0%

**Operating Balance (loss)** **6,513**      2,714      87,425

Expenses	2020-2021 Budget		Actual YTD	% Spent	Total Remaining	
	Annual	YTD				
505 Salaries & Wages	285,408	118,920	68,913	24.1%	216,495	
520 FICA - District Share	23,543	9,810	5,102	21.7%	18,441	
530 Medical Ins - District Share	69,210	28,837	13,642	19.7%	55,568	
540 PERS - District Share	19,116	7,965	6,044	31.6%	13,072	
550 Unemployment	-	-	-	0.0%	-	
560 Workers Comp Ins	9,101	3,792	5,352	58.8%	3,749	
<b>Salaries and Employee Benefits &gt;</b>	<b>406,379</b>	<b>169,325</b>	<b>99,053</b>	<b>24.4%</b>	<b>307,326</b>	
605 Advertising	0	0	-	0.0%	0	
610 Bank Fees	0	0	-	0.0%	0	
620 Communications & Internet	5,000	2,083	428	8.6%	4,572	
622 Board Exp	0	0	-	0.0%	0	
625 Equip - Field (up to \$4999)	1,250	521	-	0.0%	1,250	
630 Equip - Office	-	-	-	0.0%	-	
640 Fuel & Oil	14,400	6,000	6,124	42.5%	8,276	
645 Insurance	0	0	-	0.0%	0	
650 Interest	6,000	2,500	1,341	0.0%	4,659	
657 Outsource Lab / Internal Lab	0	0	-	0.0%	0	
660 Memberships & Subscriptions	0	0	-	0.0%	0	
665 Mileage Reimb	0	-	-	0.0%	0	
670 Postage & Shipping	0	0	-	0.0%	0	
675 Professional Services (SCADA)	0	0	-	0.0%	0	
685 Rents	-	-	-	0.0%	-	
690 Safety & Security (includes boots)	-	-	147	0.0%	(147)	
700 Tools & Instruments	2,000	833	500	0.0%	1,500	
703 Supplies - Clothing & Personal	1,500	625	887	0.0%	613	
705 Supplies - Office	-	-	-	0.0%	-	
715 Treatment Chemicals	0	0	-	0.0%	0	
720 Supplies - Operating - Other	3,000	1,250	130	0.0%	2,870	
730 Taxes - Licenses	0	0	-	0.0%	0	
735 Training, Certs (classes, books)	500	208	-	0.0%	500	
745 Travel / Lodging	-	-	-	0.0%	-	
750 Utilities	0	0	-	0.0%	0	
760 Waste Disposal	0	0	-	0.0%	0	
795 Yolo Co	0	0	-	0.0%	0	
799 Team Building	0	0	-	0.0%	0	
<b>Services and Supplies &gt;</b>	<b>33,650</b>	<b>14,021</b>	<b>9,557</b>	<b>28.4%</b>	<b>24,093</b>	
810 R&R Buildings & Grounds	3,000	1,250	39	1.3%	2,961	
815 R & R Damage Claims	0	0	-	0.0%	0	
820 R&R Lift Stations	20,000	8,333	2,480	12.4%	17,520	
830 R&R Equipment	35,000	14,583	7,507	21.4%	27,493	
832 R&R Mains/Laterals	25,000	10,417	2,608	10.4%	22,392	
840 R&R Vehicles	10,000	4,167	9,582	95.8%	418	
	-	-	-	0.0%	-	
<b>840: Rpr of Dump Tr</b>	<b>Repairs &amp; Replacement &gt;</b>	<b>93,000</b>	<b>38,750</b>	<b>22,216</b>	<b>23.9%</b>	<b>70,784</b>
	<b>Total Expenses &gt;</b>	<b>533,029</b>	<b>222,095</b>	<b>130,826</b>	<b>24.5%</b>	<b>402,203</b>

CRP-S = Heaven, Jerry, Hugo

CRP-W= Jeremy, Jesse

23

1:30 PM

12/05/23

Accrual Basis

**Clearlake Oaks County Water District**  
**Summary Balance Sheet**  
As of November 30, 2023

	<u>Nov 30, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	1,013,316.58
Accounts Receivable	204,087.00
Other Current Assets	2,953,702.62
<b>Total Current Assets</b>	<u>4,171,106.20</u>
<b>Fixed Assets</b>	<u>23,295,773.37</u>
<b>TOTAL ASSETS</b>	<u><u>27,466,879.57</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	83,795.74
Credit Cards	10,446.23
Other Current Liabilities	8,449,973.60
<b>Total Current Liabilities</b>	<u>8,544,215.57</u>
<b>Long Term Liabilities</b>	<u>-539,066.91</u>
<b>Total Liabilities</b>	<u>8,005,148.66</u>
<b>Equity</b>	<u>19,461,730.91</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>27,466,879.57</u></u>



## Clearlake Oaks County Water District Capital Improvements As of November 30, 2023

Date	Name	Memo	Class	Amount
130 · Const In Progress - Studies				
135 · CRP WATER (CAPITOL IMPROVEMENTS - WATER - WAS 1199100)				
<b>138 · USDA Water Improvements</b>				
07/06/2023	MC Engineering, Inc	USDA Water Improv	Loan/Grant:...	2,106.27
07/12/2023		Deposit	Loan/Grant:...	-14,632.70
08/05/2023	MC Engineering, Inc	USDA Water Improv...	Loan/Grant:...	390.00
11/05/2023	MC Engineering, Inc	Punchlists	Loan/Grant:...	130.00
Total 138 · USDA Water Improvements				-12,006.43
<b>128 · Sewer Infrstrcture &amp; Rehab Proj (Phase 1 was the installation of the Force Main)</b>				
Total 128 · Sewer Infrstrcture & Rehab Proj (Phase 1 was the installation of the F...				
<b>121 · Wtr Dist &amp; Wtr Storage Projects (Replacement or installation of water distribution pipes)</b>				
11/30/2023	T & S Construction Co...	Cerrito Redundacy P...	CRP:Water	2,165.37
Total 121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water ...				2,165.37
<b>131 · Waste Water Plant</b>				
<b>131.1 · Pumps/Equipment</b>				
Total 131.1 · Pumps/Equipment				
<b>131 · Waste Water Plant - Other</b>				
Total 131 · Waste Water Plant - Other				
Total 131 · Waste Water Plant				
<b>127 · Water Plant</b>				
<b>127.7 · Ozone System</b>				
Total 127.7 · Ozone System				
<b>127.6 · Swan AMI Turbiwell Monitor</b>				
Total 127.6 · Swan AMI Turbiwell Monitor				
<b>127.5 · A/C installation for Filter Rm</b>				
Total 127.5 · A/C installation for Filter Rm				
<b>127.4 · PH System</b>				
Total 127.4 · PH System				
<b>127.2 · Harvy Vault Chlor Inject Proj</b>				
Total 127.2 · Harvy Vault Chlor Inject Proj				
<b>127.1 · Major Equipment</b>				
11/30/2023	T & S Construction Co...	In-Line Mixer Chang...	CRP:Water	5,219.90
Total 127.1 · Major Equipment				5,219.90
<b>127 · Water Plant - Other</b>				
Total 127 · Water Plant - Other				
Total 127 · Water Plant				
5,219.90				
<b>120 · District General CRP (EQUIPMENT - WAS 1011181)</b>				
<b>120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - WAS 1011190)</b>				
Total 120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - ...				
<b>120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)</b>				
Total 120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)				
<b>120.75 · SCADA</b>				
07/12/2023	Southport Control Sol...	Programming to add...	CRP:Water	740.00
07/12/2023	Southport Control Sol...	Service call 7/6/2023...	CRP:Sewer	2,167.00
09/27/2023	Southport Control Sol...	9/15/2023 - Scada fa...	CRP:Water	1,612.00
Total 120.75 · SCADA				4,519.00
<b>120.90 · Vehicles/Generators/Trailers</b>				
Total 120.90 · Vehicles/Generators/Trailers				

## Clearlake Oaks County Water District Capital Improvements As of November 30, 2023

Date	Name	Memo	Class	Amount
<b>120 · District General CRP (EQUIPMENT - WAS 1011181) - Other</b>				
Total 120 · District General CRP (EQUIPMENT - WAS 1011181) - Other				
Total 120 · District General CRP (EQUIPMENT - WAS 1011181)				4,519.00
<b>122 · Bldgs/Grounds Cap Improvements</b>				
Total 122 · Bldgs/Grounds Cap Improvements				
<b>124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161)</b>				
<b>124.2 · GIS Online Mapping System</b>				
Total 124.2 · GIS Online Mapping System				
124.30 · Lift Stations				
<b>124.50 · Mains</b>				
Total 124.50 · Mains				
<b>124.60 · Meters</b>				
Total 124.60 · Meters				
<b>124.90 · Water Tanks</b>				
Total 124.90 · Water Tanks				
<b>124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161) - Other</b>				
11/05/2023	MC Engineering, Inc	Update map book	CRP:Water	81.25
11/05/2023	MC Engineering, Inc		CRP:Sewer	81.25
11/21/2023	T & S Construction Co...	AC Paving on High ...	CRP:Water	3,673.63
Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWE...				3,836.13
Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - ...				3,836.13
<b>125 · Land - Dist. Cap. Improvements</b>				
Total 125 · Land - Dist. Cap. Improvements				
<b>129 · ALLOW. FOR DEPRECIATION</b>				
Total 129 · ALLOW. FOR DEPRECIATION				
<b>280 · Loan</b>				
<b>280.04 · 2021 Water Truck</b>				
07/15/2023	Kansas State Bank - ...	Payment #20	CRP:Water	756.35
07/15/2023	Kansas State Bank - ...	3359488	CRP:Sewer	756.35
08/20/2023	Kansas State Bank - ...	Payment #21	CRP:Water	758.83
08/20/2023	Kansas State Bank - ...	3359488	CRP:Sewer	758.83
09/15/2023	Kansas State Bank - ...	Payment #21	CRP:Water	758.83
09/15/2023	Kansas State Bank - ...	3359488	CRP:Sewer	758.83
10/16/2023	Kansas State Bank - ...	Payment #23	CRP:Water	763.82
10/16/2023	Kansas State Bank - ...	3359488	CRP:Sewer	763.82
11/20/2023	Kansas State Bank - ...	Payment #24	CRP:Water	766.33
11/20/2023	Kansas State Bank - ...	3359488	CRP:Sewer	766.33
Total 280.04 · 2021 Water Truck				7,608.32
<b>280.15 · USDA Water Improvement Project (USDA Wtr Improvement Proj total \$5 Million)</b>				
Total 280.15 · USDA Water Improvement Project (USDA Wtr Improvement Pr...				
<b>280.02 · KS State Bank - 2019 Vac-Con</b>				
07/15/2023	Kansas State Bank - ...	Pymt #43	CRP:Water	3,526.82
07/15/2023	Kansas State Bank - ...	3343293	CRP:Sewer	3,526.81
08/15/2023	Kansas State Bank - ...	Pymt #44	CRP:Water	3,536.79
08/15/2023	Kansas State Bank - ...	3343293	CRP:Sewer	3,536.79
09/15/2023	Kansas State Bank - ...	Pymt #45	CRP:Water	3,546.79
09/15/2023	Kansas State Bank - ...	3343293	CRP:Sewer	3,546.79
10/15/2023	Kansas State Bank - ...	Pymt #46	CRP:Water	3,556.82
10/15/2023	Kansas State Bank - ...	3343293	CRP:Sewer	3,556.83
11/15/2023	Kansas State Bank - ...	Pymt #47	CRP:Water	3,566.88
11/15/2023	Kansas State Bank - ...	3343293	CRP:Sewer	3,566.88
Total 280.02 · KS State Bank - 2019 Vac-Con				35,468.20
Total 280 · Loan				43,076.52

1:34 PM

12/05/23

Accrual Basis

**Clearlake Oaks County Water District**  
**Capital Improvements**  
**As of November 30, 2023**

Date	Name	Memo	Class	Amount
<b>306 · Retained Earnings - OLD (Undistributed earnings of the corporation - ENDS 06/31/2011)</b>				
Total 306 · Retained Earnings - OLD (Undistributed earnings of the corporation - ...				
<b>Loans/Grants</b>				
<b>945 · Wastewater I and I Phase IV</b>				
07/15/2023	AES - Analytical Envir...	WWTP Phase 4	Loan/Grant:...	344.00
07/31/2023	Acorn Environmental	Service thru July 2023	Loan/Grant:...	4,107.50
08/15/2023	AES - Analytical Envir...	L/S 1 & 11 - Search f...	Loan/Grant:...	600.00
Total 945 · Wastewater I and I Phase IV				5,051.50
<b>940 · TA Grant</b>				
07/06/2023	MC Engineering, Inc	SWRCB TA Grant	Loan/Grant:...	1,577.50
08/05/2023	MC Engineering, Inc	SWRCB Water TA ...	Loan/Grant:...	8,747.50
Total 940 · TA Grant				10,325.00
Total Loans/Grants				15,376.50
<b>TOTAL</b>				<b>62,186.99</b>



## Accounts

[Transfer](#) [Settings](#)

### CRP PC \*6192

Available **\*\*\$105,264.90**

Current \$105,264.90

### CRP SEWER \*3745

Available **\*\*\$118,663.61**

Current \$118,663.61

### GENERAL LEDGER \*9122

Available **\*\*\$112,059.02**

Current \$113,317.03

### PUBLIC REGULAR CHK \*8503

Available **\*\*\$292,250.91**

Current \$292,250.91

### PUBLIC REGULAR CHK \*9592

Available **\*\*\$42,994.43**

Current \$42,994.43

### PUBLIC REGULAR CHK \*7355

Available **\*\*\$8,351.17**

## Make a Payment

Make paying bills fast and easy

Pay your bills on one screen in seconds.

[Sign up for payments](#)

## Get Help with Taxes



We've teamed up with TurboTax to help you get your **maximum refund, guaranteed.**

[Start for free](#)

## Money Management

Current \$8,351.17

CRP WATER \*6990

Available \*\*\$45,374.19

Current \$45,374.19

### BALANCE TOTALS

Total Deposit Accounts \$726,216.24

\*\*This balance may include overdraft or line of credit funds

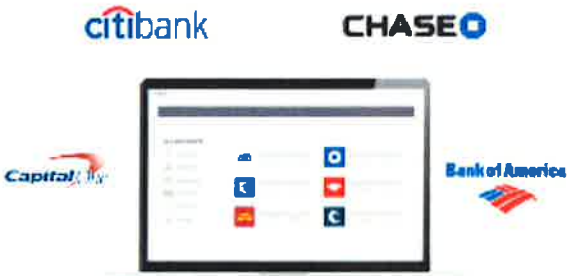
# Budgets made easy!



Every transaction is automatically categorized and put into a budget to help you stay on track.

[Start now](#)

## Outside Accounts



No outside accounts added.

[Add account](#)

## Banking on the Go with Mobile Banking

Our mobile banking app is the convenient way to access your account at any time from any mobile device. Enjoy peace of mind knowing your finances are just a click away. Simply use the same login and password you use for your desktop account and start enjoying the freedom of mobile banking.

**Enjoy the convenience of Banking on the Go and download the app today!**

December 2023						
Su	Mo	Tu	We	Th	Fr	Sa
26	27	28	29	30	1	2

# California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

December 18, 2023

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

## CLEARLAKE OAKS COUNTY WATER DISTRICT

AUDITOR/SECRETARY  
P.O. BOX 709  
12952 HIGHWAY 20  
CLEARLAKE OAKS, CA 95423-0709

[Tran Type Definitions](#)

**Account Number:** 90-17-001

November 2023 Statement

### Account Summary

Total Deposit:	0.00	Beginning Balance:	283,266.05
Total Withdrawal:	0.00	Ending Balance:	283,266.05

**Clearlake Oaks County Water District**  
**Payroll Summary**  
 October through November 2023

	Hours	Rate	Oct - Nov 23
<b>Employee Wages, Taxes and Adjustments</b>			
<b>Gross Pay</b>			
CTO Saved	-55	53.94	-3,265.92
CTO Used	121.75	35.96	4,808.96
Holiday	470	35.96	18,101.15
Holiday Worked (x2.5)	26	111.75	2,318.62
Overtime (x1.5)	229.5	53.94	12,585.04
PTO	691.76	43.73	26,115.28
Straight	5,345	35.96	201,438.78
Board			1,500.00
Duty Pay			13,085.00
<b>Total Gross Pay</b>	<b>6,829.01</b>		<b>276,686.91</b>
<b>Deductions from Gross Pay</b>			
ACWA (pre-tax)			-5,244.72
AFLAC (pre-tax)			-1,287.45
AFLAC (taxable) AFTER TAX			-385.20
CALPers 457			-1,700.00
CALPers EE (Pretax)			-16,292.71
<b>Total Deductions from Gross Pay</b>			<b>-24,910.08</b>
<b>Adjusted Gross Pay</b>	<b>6,829.01</b>		<b>251,776.83</b>
<b>Taxes Withheld</b>			
Federal Withholding			-23,679.00
Medicare Employee			-3,917.26
Social Security Employee			-16,749.60
CA - Withholding			-9,625.18
CA - Disability			-2,431.40
<b>Total Taxes Withheld</b>			<b>-56,402.44</b>
<b>Deductions from Net Pay</b>			
Miscellaneous Deduction			-416.73
Wage Garnishment			-673.80
<b>Total Deductions from Net Pay</b>			<b>-1,090.53</b>
<b>Net Pay</b>	<b>6,829.01</b>		<b>194,283.86</b>
<b>Employer Taxes and Contributions</b>			
Medicare Company			3,917.26
Social Security Company			16,749.60
<b>Total Employer Taxes and Contributions</b>			<b>20,666.86</b>

1:35 PM

# Clearlake Oaks County Water District

12/05/23

## Trial Balance

Accrual Basis

As of November 30, 2023

	Nov 30, 23	
	Debit	Credit
102.14 · CalPERS RESERVE - 7355	8,351.17	
102.13 · SEWER RESERVES-9592	42,994.43	
102.11 · PC ESCROW - 6184	0.00	
102.10 · CRP PC - 6192	101,949.55	
102.12 · WATER RESERVES- 8503	292,250.91	
102.001 · GL - 9122	150,737.47	
102.04 · DWR - CHECKING	0.00	
101 · LAIF - CASH IN BANK	94,266.05	
101 · LAIF - CASH IN BANK:CIP Deposits 2014	189,000.00	
102.01 · WEST AMERICA - REGULAR CHECKING	88.98	
102.02 · CRP Water - 6990	46,823.25	
102.03 · CRP Sewer - 3745	86,854.77	
CUSI Accounts Receivable	204,087.00	
139 · Docufree	29,950.90	
116 · DEFERRED OUTFLOW- PENSION	282,829.00	
103 · PETTY CASH	306.59	
104 · COUNTY TREASURY	26,664.68	
130 · Const In Progress - Studies	688,182.94	
130 · Const In Progress - Studies:130.97 · Const in Progress - Actiflo Pil	3,280.00	
130 · Const In Progress - Studies:130.96 · Const in Progress - WWP 2022	5,585.00	
130 · Const In Progress - Studies:130.95 · Source Capacity Studygrant prep	18,190.25	
130 · Const In Progress - Studies:130.75 · SCADA	0.00	
132 · CRP SEWER	983,511.67	
132 · CRP SEWER:132.05 · CIP SEWER LABOR	0.00	
135 · CRP WATER	249,148.33	
135 · CRP WATER:135.02 · Aircon Project	0.00	
135 · CRP WATER:135.05 · Backwash Pump Filters #2-#3	0.00	
135 · CRP WATER:135.10 · High Valley Project 2013	0.00	
135 · CRP WATER:135.20 · CIP WATER LABOR	0.00	
111 · INVENTORY - WATER	0.00	
114 · ACCOUNTS RECEIVABLE.	650,661.26	
115 · PRE-PAID INSURANCE	15,392.00	
1890 · ACCOUNTS RECEIVABLE - OTHER	0.00	
12000 · Undeposited Funds	0.00	
136 · CUSI Software	13,172.00	
138 · USDA Water Improvements	8,199,583.97	
128 · Sewer Infstrcture & Rehab Proj	3,890,219.87	
121 · Wtr Dist & Wtr Storage Projects	279,432.11	
121 · Wtr Dist & Wtr Storage Projects:121.1 · Sidewalk Project - District Exp	115,500.66	
131 · Waste Water Plant	230,059.50	
131 · Waste Water Plant:131.1 · Pumps/Equipment	143,307.20	
126 · Forcemain (phase 1) Cap. Imprv.	1,233,797.22	
123 · USDA - Sewer Plant Cap Imprvmt	4,265,559.43	
USDA Project		523,819.00
127 · Water Plant	211,458.66	
127 · Water Plant:127.7 · Ozone System	12,785.71	
127 · Water Plant:127.6 · Swan AMI Turbiwell Monitor	25,079.10	
127 · Water Plant:127.5 · A/C installation for Filter Rm	750.00	
127 · Water Plant:127.4 · PH System	9,959.72	
127 · Water Plant:127.2 · Harvy Vault Chlor Inject Proj	1,408.61	
127 · Water Plant:127.1 · Major Equipment	362,741.11	
120 · District General CRP	95,883.57	
120 · District General CRP:120.01 · General Equipment/Tools	1,926,858.13	
120 · District General CRP:120.60 · Office	27,331.49	
120 · District General CRP:120.75 · SCADA	34,996.31	
120 · District General CRP:120.90 · Vehicles/Generators/Trailers	901,459.76	
122 · Bldgs/Grounds Cap Improvements	8,547,329.06	
124 · D/C System Cap Improvements	3,150,613.27	
124 · D/C System Cap Improvements:124.2 · GIS Online Mapping System	8,277.92	
124 · D/C System Cap Improvements:124.30 · Lift Stations	83,302.80	
124 · D/C System Cap Improvements:124.30 · Lift Stations:124.31 · Lift Station 7 Bypass	66,042.23	
124 · D/C System Cap Improvements:124.50 · Mains	14,788.58	
124 · D/C System Cap Improvements:124.60 · Meters	10,000.34	
124 · D/C System Cap Improvements:124.90 · Water Tanks	40,615.04	

32



1:35 PM

# Clearlake Oaks County Water District

## Trial Balance

12/05/23

As of November 30, 2023

Accrual Basis

	Nov 30, 23	
	Debit	Credit
125 · Land - Dist. Cap. Improvements	299,770.00	
129 · ALLOW. FOR DEPRECIATION		10,382,491.00
200 · ACCOUNTS PAYABLE		83,795.74
211 · WAB Credit Card:211.17 · WAB - Kurt - 0390		422.90
211 · WAB Credit Card:211.16 · WAB - Francisco - 5312		283.31
211 · WAB Credit Card:211.15 · WAB - Kurt - 9133	0.00	
211 · WAB Credit Card:211.14 · WAB - Dianna - 3226		8,188.75
211 · WAB Credit Card:211.13 · WAB - Jeremy - 2499		1,551.27
211 · WAB Credit Card:211.12 · WAB- Francisco - 2481	0.00	
211 · WAB Credit Card:211.11 · WAB - Dan - 2507	0.00	
211 · WAB Credit Card:211.10 · WAB - Dianna - 2473	0.00	
210 · Cal Card	0.00	
210 · Cal Card:210-09 · Cal Card - 5855	0.00	
210 · Cal Card:210-08 · Cal Card - 5848	0.00	
210 · Cal Card:210-07 · Cal-Card	0.00	
210 · Cal Card:210.06 · Cal Card - 3879	0.00	
210 · Cal Card:210.05 · Cal Card - 4075	0.00	
210 · Cal Card:210.04 · Cal Card - 7397	0.00	
210 · Cal Card:210.01 · Cal Card -	0.00	
210 · Cal Card:210.02 · Cal Card 0010	0.00	
210 · Cal Card:210.03 · Cal Card	0.00	
800 · Bulk Water Deposit		2,025.00
Annual Depreciation		249,035.55
224 · USDA Retainage		99,265.05
223.56 · FEDERAL PAYROLL TAX PENALTY	3,928.96	
280 · Loan:280.04 · 2021 Water Truck		58,668.49
280 · Loan:280.15 · USDA Water Improvement Project		4,881,000.00
280 · Loan:280.02 · KS State Bank - 2019 Vac-Con		94,051.32
280 · Loan:280.12 · USDA Loan for Sewer Clarifier		2,998,172.41
280 · Loan:280.10 · Bridge for I & I Rehab Project	0.00	
280 · Loan:280.07 · Bridge Loan for Forced Main	0.00	
280 · Loan:280.05 · USDA Bridge Loan	0.00	
280 · Loan:280.01 · Kansas State Bk - VACON	0.00	
280 · Loan:280.03 · Kansas State Bk - Camera Traile	0.00	
220 · Restricted - Expansion Fee's	0.00	
221 · Health Ins - EE Portion	2,495.52	
221 · Health Ins - EE Portion:221.1 · EE Cobra Payments - Medical	0.00	
222 · Direct Deposit Liabilities		383.04
223 · COMP DUMP ACCOUNT	0.00	
223 · COMP DUMP ACCOUNT:223.01 · ADMIN - COMP USED	0.00	
223 · COMP DUMP ACCOUNT:223.02 · SEWER - COMP USED	0.00	
223 · COMP DUMP ACCOUNT:223.03 · WATER - COMP USED	0.00	
223.15 · GARNISHMENTS	18,581.84	
223.15 · GARNISHMENTS:223.16 · GARNISHMENT - COURT DEBT ORDER	134.76	
223.15 · GARNISHMENTS:223.17 · GARNISHMENT - LAKE CO SHERIFF		19,583.23
223.20 · STATE UNEMPLOYMENT TAX PAYABLE	0.00	
223.25 · Vacation Dump Account	0.00	
223.25 · Vacation Dump Account:223.26 · Admin - Vacation Time	0.00	
223.25 · Vacation Dump Account:223.27 · Sewer - Vacation	0.00	
223.25 · Vacation Dump Account:223.28 · Water - Vacation	0.00	
223.30 · Sick Dump Account	0.00	
223.30 · Sick Dump Account:223.31 · Admin - Sick	0.00	
223.30 · Sick Dump Account:223.32 · Sewer - Sick	0.00	
223.30 · Sick Dump Account:223.33 · Water - Sick	0.00	
223.40 · ACCRUED PAYROLL	0.00	
223.45 · FICA & SOCIAL SEC PAYABLE	0.00	
223.50 · MEDICARE TAX PAYABLE	0.00	
223.55 · FEDERAL PAYROLL TAX WITHHOLDING	1,050.73	
223.60 · STATE PAYROLL TAX WITHHOLDING	0.00	
223.65 · STATE DISABILITY PAYABLE	1.00	
2135 · CALPERS RETIREMENT PAYABLE	0.00	
223.70 · WORKERS COMP PAYABLE	0.00	
223.75 · PAYROLL DEDUCTION - INS CO-PAY	13,886.50	
223.80 · GASB 68 Pension		26,313.00

1:35 PM

Clearlake Oaks County Water District

Trial Balance

12/05/23

As of November 30, 2023

Accrual Basis

	Nov 30, 23	
	Debit	Credit
223.85 · MISC DEDUCTIONS PAYABLE		8,258.91
223.90 · COMPENSATED EMPLOYEE BENEFITS		72,925.02
24000 · Payroll Liabilities	19,628.11	
228 · FEMA Interest on Overpaymnt/Pen	25,893.75	
227 · FEMA Overpayment/Penalties	1,174,862.75	
295 · NET PWNSION LIABILITY		1,032,862.00
226 · USDA Int Pymnt-Swr Clarifier	0.00	
225 · USDA Payment - Sewer Clarifier	0.00	
281 · BOND PAYABLE	371,172.41	
302 · RETAINED EARNINGS		3,357,835.60
304 · Opening Balance Equity	584,283.24	
306 · Retained Earnings - OLD		16,303,878.16
Income:445 · Bulk Water		37,122.00
Income:410 · Client Reg Pmt		1,082,014.02
Income:425 · CRP		406,003.63
Income:430 · Penalty & Interest		44,488.10
Income:430 · Penalty & Interest:430.2 · Bank Interest		9.84
Income:435 · Loans/Grants:435-9 · Actiflo		303,711.04
Income:450 · Other - Non S/W Rev		124,181.50
Loans/Grants:945 · Wastewater I and I Phase IV	5,051.50	
Loans/Grants:940 · TA Grant	10,325.00	
Salaries & EE Benefits:545 · CALPers 457	262.50	
Salaries & EE Benefits:505 · Salaries & Wages	618,639.96	
Salaries & EE Benefits:520 · FICA - District Share	46,056.85	
Salaries & EE Benefits:530 · Med/Life Insurance- Dist Share	108,286.16	
Salaries & EE Benefits:540 · PERS - District Share	84,338.12	
Salaries & EE Benefits:560 · Workers Comp Ins	25,413.14	
Services & Supplies:610 · Bank Fees	16,760.41	
Services & Supplies:620 · Communications & Internet	13,342.12	
Services & Supplies:622 · Board Exp	4,049.49	
Services & Supplies:630 · Equip - Office	1,703.60	
Services & Supplies:640 · Fuel & Oil	19,298.48	
Services & Supplies:645 · Insurance	87,561.50	
Services & Supplies:650 · Interest	33,188.33	
Services & Supplies:657 · Lab	22,780.25	
Services & Supplies:660 · Memberships & Subscription	64,033.24	
Services & Supplies:670 · Postage & Shipping	6,249.56	
Services & Supplies:675 · Professional Services	26,368.81	
Services & Supplies:675 · Professional Services:675-7 · MC On Call Services/Pre Grant	2,492.50	
Services & Supplies:685 · Rents	6,307.16	
Services & Supplies:690 · Safety & Security	8,069.85	
Services & Supplies:700 · Tools & Instruments	3,174.70	
Services & Supplies:703 · Supplies - Clothing & Personal	4,133.86	
Services & Supplies:705 · Supplies - Office	3,823.84	
Services & Supplies:715 · Supplies-Chemicals-Operating	63,626.03	
Services & Supplies:720 · Supplies - Inventory - Other	5,788.63	
Services & Supplies:735 · Training/Classes/Certs/ClassB	167.99	
Services & Supplies:750 · Utilities	194,963.61	
Services & Supplies:760 · Waste Disposal	41,552.25	
Services & Supplies:795 · Yolo Co	13,093.97	
Services & Supplies:798 · Customer Refund	3,972.47	
Services & Supplies:799 · Team Building	77.90	
Repairs & Replacement:810 · R&R Buildings & Grounds	18,191.44	
Repairs & Replacement:815 · R&R Damage Claim	1,666.46	
Repairs & Replacement:820 · R&R Lift Stations	2,480.44	
Repairs & Replacement:830 · R&R Equipment	16,373.09	
Repairs & Replacement:830 · R&R Equipment:830.1 · Hydrants	4,349.98	
Repairs & Replacement:832 · R&R Mains and Sewer Lines	5,186.35	
Repairs & Replacement:840 · R&R Vehicles	20,028.20	
<b>TOTAL</b>	<b>42,202,338.88</b>	<b>42,202,338.88</b>

3A

## Account Payable Breakdown

Date: 12/18/2023

	<u>QuickBooks</u>	<u>WAB Balance</u>	<u>WAB Available</u>
General Ledger - 9122	\$168,031.30	\$112,059.02	\$113,317.03
CRP Water - 6990	\$29,658.17	\$29,658.17	\$29,658.17
CRP Sewer - 3745	\$118,663.61	\$118,663.61	\$118,663.61
CRP PC - 6192	\$105,264.90	\$105,264.90	\$105,264.90
Water Reserve - 8503	\$292,250.91	\$292,250.91	\$292,250.91
Sewer Reserve - 9592	\$42,994.43	\$42,994.43	\$42,994.43
CalPers Reserve - 7355	\$8,351.17	\$8,351.17	\$8,351.17
LAIF Balance	\$283,266.05	\$283,266.05	\$283,266.05
Current A/P Aging	\$81,743.95		
Kansas State Bank-Water Truck	\$1,730.25	12/20/2023	
<b>TOTAL</b>	<b>\$83,474.20</b>		
 <b>Paid On-line/Auto Out</b>			
11/25/2023 Canon	\$833.81		
12/4/2023 PG&E	\$21,716.37		
12/5/2023 Credit Card	\$10,525.23		
12/7/2023 Mediacom	\$331.94		
<b>TOTAL-Paid On-line/Auto Out</b>	<b>\$33,407.35</b>		

## Clearlake Oaks County Water District A/P Aging Summary As of December 18, 2023

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
ACWA/JPIA - W/C & Liab	0.00	0.00	0.00	27,267.00	0.00	27,267.00
Alpha Analytical Labs	450.00	255.00	0.00	0.00	0.00	705.00
Badger Meter	0.00	0.00	0.00	0.00	-4,197.86	-4,197.86
California Rural Water Association	550.00	0.00	0.00	0.00	0.00	550.00
California State Disbursement Unit	134.76	0.00	0.00	0.00	0.00	134.76
Clearlake Lava	268.13	0.00	0.00	0.00	0.00	268.13
Deeper Cleaning	435.00	0.00	0.00	0.00	0.00	435.00
Golden State Water Co	3,472.93	0.00	0.00	0.00	0.00	3,472.93
Grainger	138.35	0.00	0.00	0.00	0.00	138.35
HC3	1,489.20	0.00	0.00	0.00	0.00	1,489.20
High Country Security	742.76	0.00	0.00	0.00	0.00	742.76
Kelseyville Lumber	0.00	5.77	0.00	0.00	0.00	5.77
Lake County Tax Collector	3,892.26	0.00	0.00	0.00	0.00	3,892.26
MC Engineering, Inc	2,257.00	0.00	0.00	3,967.50	0.00	6,224.50
Mendo Mill	183.01	0.00	0.00	0.00	0.00	183.01
People Services Inc	95.00	0.00	0.00	0.00	0.00	95.00
PETTY CASH - Bailey Anderson	28.57	0.00	0.00	0.00	0.00	28.57
Quill	113.17	0.00	0.00	0.00	0.00	113.17
Redwood Coast Fuels	1,918.27	0.00	0.00	0.00	0.00	1,918.27
T & S Construction Co. Inc.	11,058.90	0.00	0.00	0.00	0.00	11,058.90
Telstar Instruments	2,190.00	0.00	0.00	0.00	0.00	2,190.00
USA BlueBook	293.20	0.00	0.00	0.00	0.00	293.20
Yolo County Flood Control	3,685.65	0.00	0.00	0.00	0.00	3,685.65
<b>TOTAL</b>	<b>33,396.16</b>	<b>260.77</b>	<b>0.00</b>	<b>31,234.50</b>	<b>-4,197.86</b>	<b>60,693.57</b>

# ***CLEARLAKE OAKS COUNTY WATER DISTRICT***

## **NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

Date: November 16, 2023

Time: 2:00 P.M.

Clearlake Oaks County Water District Administration Building  
12952 E. Hwy. 20 Clearlake Oaks, CA 95423

### **MINUTES**

#### **A. CALL TO ORDER**

- Pledge of Allegiance
- Roll Call

√ Mr. Stanley Archacki, President √ Mr. Michael Herman, Vice President √ Mr. Samuel Boucher, Director  
√ Mr. James Burton, Director √ Mr. William McHugh, Director √ Mrs. Dianna Mann – General Manager  
√ Mrs. Olivia Mann – Board Secretary  
√ Mr. Francisco Castro, Wastewater √ Mr. Kurt Jensen, Water √ Mr. Jeremy Backus, Distribution

#### **B. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

The public may comment on items not on the agenda within the Board's jurisdiction. Speakers are limited to three (3) minutes each.

#### **C. STAFF REPORTS**

1. Administration
2. Chief Distribution Operator
3. Chief Water Plant Operator
4. Chief Wastewater Plant Operator
5. General Manager

#### **D. CONSENT ITEMS**

The Board will be asked to approve all Consent Items at one time without discussion. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered under New Business.

##### **1. Financial Reports for review and approval**

- a. October 2023 QB balance sheet and profit & loss statements
- b. Bank account balances and accounts receivable
- c. Employee payroll report
- d. Aged trial balance summary
- e. Vendor aging report, accounts payable breakdown

2. **Minutes of previous meeting for review and approval**

- a. Minutes of Regular Meeting 10/19/2023 (*Page 37*)

**Action Taken: Motion to approve the consent items**

**BOUCHER/MCHUGH M/S/C**

**AYES: ARCHACKI/HERMAN/BOUCHER/BURTON/MCHUGH**

**NOES: NONE**

**ABSENT: NONE**

**E. OLD BUSINESS**

1. Discussion of Fire Protection

**Action Taken: NO ACTION**

**F. NEW BUSINESS**

1. Discussion and consideration of Evoqua Quote # 2023-636227 in the amount of \$11,954.25 for three reactor cells for Ozone at the Water Treatment Plant

**Action Taken: Motion to approve the purchase of (6) Ozone Reactor Cells not to exceed \$26,000.000 with tax and shipping, to be withdrawn from the Water Reserves account**

**BOUCHER/HERMAN M/S/C**

**AYES: ARCHACKI/HERMAN/BOUCHER/BURTON/MCHUGH**

**NOES: NONE**

**ABSENT: NONE**

2. Discussion and approval of Francisco Castro and Jesse Seth becoming additional Legal Responsible Officials (LROs) for the District. Revising the District's SSMP

**Action Taken: Motion to approve the addition of Francisco Castro and Jesse Seth as additional Legal Responsible Officials for the Districts SSMP**

**BURTON/MCHUGH M/S/C**

**AYES: ARCHACKI/HERMAN/BOUCHER/BURTON/MCHUGH**

**NOES: NONE**

**ABSENT: NONE**

3. Discussion of the Water Code

**Action Taken: NO ACTION**

4. Discussion and approval of changing the Board's Rules and Regulations to Board By Laws

**Action Taken: Motion to approve the transition from Rules and Regulations to Board By Laws**

**BURTON/BOUCHER M/S/C**

**AYES: ARCHACKI/HERMAN/BOUCHER/BURTON/MCHUGH**

**NOES: NONE**

**ABSENT: NONE**

5. Discussion and permission for the General Manager to plan a presentation from California CLASS during a subsequent Regular Meeting

**Action Taken: Motion to give the General Manager permission to move forward with a presentation from California CLASS**

**BURTON/HERMAN M/S/C**

**AYES: ARCHACKI/HERMAN/BOUCHER/BURTON/MCHUGH**

**NOES: NONE**

**ABSENT: NONE**

**ADJOURNMENT**

**Time: 3:05 PM**

**SIGNED:** \_\_\_\_\_ **ATTESTED TO:** \_\_\_\_\_  
**Stanley Archacki, Board President** **Olivia Mann, Board Secretary**

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments of individual speakers are limited to three minutes per agenda item.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

To: Dianna Mann

From: Jared Nelson

Date: December 15<sup>th</sup>, 2023

Re: USDA Water System Improvements Project Closeout

Dianna,

On Tuesday (December 12<sup>th</sup>), I took Mike Starinsky around to each site so he could observe and inspect the completed project. While at the WTP we also met with Kurt and activated the impressed current cathodic protection system for demonstration purposes which was recently installed by Corpro. Installation of the impressed current system had essentially marked the completion of all work within the contract except for minor repairs at the Harvey pump house. As we toured the project improvements Mike Starinsky did not take exception to any of the work presented and recommended moving forward with project closeout.

The intent of this memo is to present the CLOCWD with MC Engineering's formal recommendation to accept the work completed by T&S Construction. Per USDA project closeout requirements, acceptance of the completed work must be approved by the District Board prior to filing the Notice of Completion. Once the County Recorder has received the Notice of Completion there is a 30-day period before which the 5% retainage may be released.

I am recommending that the District accept the project as complete with the expectation that T&S will repair the minor mechanical issues at the Harvey pump house which consist of the air handler pins, and lower latch on the east door. The District should also understand that due to the nature of this project most of the work completed has already been in service more than a year, and thus the Contractor's warranty has already passed for much of the work. However, some of the improvements completed this year, which are still covered by the contractor's 1-year warranty are listed below:

- West upflow clarifier coating (completed March)
- Cerrito Pump House Improvements (completed May)
- Coating of above grade ductile iron tank piping at Cerrito (completed May)
- Clearwell impressed current cathodic protection system (completed November)

It is recommended that staff evaluate these items 10 months after the time of completion to document any equipment which is found to be defective or faulty and report these items to T&S for corrective action before the 1-year warranty expires. Equipment covered by the manufacturer's extended warranty is listed below. The warranty statement for each of these items is attached to this memo.

- THM Removal Equipment - PSI Water Technologies (5-year warranty)
- Altitude Valve - Cla-Val (3-year warranty)
- DMA 6" Meters - Badger E-Series (5-years)
- Harvey Booster Pump - Grundfos (2-year warranty)

Please let me know if you have any questions moving forward,



Project Engineer



---

**WARRANTY STATEMENT**

---

**System:** PSI WATER TECHNOLOGIES, INC. THM REMOVAL SYSTEM

**Shipping Date:** TBD

**Owner:** CLEARLAKE OAKS COUTNY WATER DISTRICT, CA

**Buyer:** T&S CONSTRUCTION CO

Seller warrants for the Warranty Period (as defined below) that each Product is free from defects in material and workmanship and conforms to Seller's specifications applicable to the Product. Seller's warranty is transferable during the Warranty Period to the initial end-user of the Product ("Owner"). Seller's warranty is conditioned on (i) Seller's verification of the alleged breach; (ii) the Product being stored, handled, installed, started-up, operated and maintained in accordance with Seller's instructions, (iii) no repairs, modifications or alterations being made to the Product other than by Seller or its authorized representatives, (iv) Buyer or Owner providing prompt written notice of any warranty claims within the Warranty Period, and (v) at Seller's discretion, Buyer or Owner either removing and shipping the Product or non-conforming part thereof to Seller, at Buyer's or Owner's expense, or Buyer or Owner granting Seller access to the Products at all reasonable times and locations to assess the warranty claims. Seller's warranty does not apply to software and does not cover damage due to (x) lightning, flood or other acts of nature or force majeure events, or failure of or inappropriate application of peripheral devices, including lightning or surge protectors, (y) installation by a person or entity other than Seller or Seller's authorized installation contractor, or (z) ordinary wear and tear. Lightning protection is recommended particularly in areas historically prone to lightning, and it is Buyer's or Owner's responsibility to properly select and install lightning protection in accordance with all applicable laws, codes and regulations.

Buyer's or Owner's sole remedy for any breach of Seller's warranty is limited to Seller's choice of repair or replacement of the Product, or non-conforming parts thereof F.O.B. jobsite, or refund of the purchase price for the subject Product or part. Seller reserves the right to provide new or reconditioned replacement Products or parts. The warranty on repaired or replaced Products or component parts is limited to the remainder of the original Warranty Period. The warranty includes labor to remove and reinstall repaired or replacement Products or components for a period of 120 days after shipment of the Product; provided that (a) the defective Product was originally installed, and the repaired or replacement Products will be installed, in accordance with Seller's guidelines in effect at the time of installation; and (b) labor of divers and labor required to drain the storage tank or reservoir is excluded. After such period, Buyer or Owner shall be responsible for (i) any labor required to remove or gain access to the Product so that Seller can assess the available remedies; and (ii) all costs of installation of repaired or replaced Products or component parts. If Seller determines that any alleged damage is not covered by this warranty, Seller will charge, and Buyer will pay, Seller's normal rates for any inspection or repair performed by Seller, and for any materials provided or used in connection therewith.

The "Warranty Period" applicable to each Product begins on the date of installation or three (3) months after shipment, whichever comes first, and continues for (x) 60 months thereafter in the case of each PAX Mixer and its associated controller, and (y) 60 months thereafter in the case of all other Products

THE WARRANTY SET FORTH IN THIS SECTION IS INTENDED TO BE SELLER'S SOLE AND EXCLUSIVE WARRANTY AND SELLER'S WARRANTY IS SUBJECT TO SECTION 10 OF THE FIRM

# CLA-VAL WARRANTY

## 3 Year Warranty on Cla-Val Quality Products

### This is a Limited Warranty

Automatic valves and controls as manufactured by Cla-Val are warranted for three years from date of shipment against manufacturing defects in material and workmanship that develop in the service for which they are designed, provided the products are installed and used in accordance with all applicable instructions and limitations issued by Cla-Val. Electronic components manufactured by Cla-Val are warranted for one year from the date of shipment.

We will repair or replace defective material, free of charge which is returned to our factory, transportation charges prepaid, provided that after inspection the material is found to have been defective at time of shipment. The warranty is expressly conditioned on the purchaser's giving Cla-Val immediate written notice upon discovery of the defect.

Components used by Cla-Val, but manufactured by others, are warranted only to the extent of that manufacturer's guarantee.

This warranty shall not apply if the product has been altered or repaired by others, and Cla-Val shall make no allowance or credit for such repairs or alterations unless authorized in writing by Cla-Val.



### Disclaimer of Warranties & Limitation of Liability

The foregoing warranty is exclusive and in lieu of all other warranties and representations whether expressed, implied, oral or written, including but not limited to, any implied warranties or merchantability or fitness for a particular purpose. All such other warranties and representations are hereby cancelled.

Cla-Val shall not be liable for any incidental or consequential loss, damage or expense arising directly or indirectly from the use of the product. Cla-Val shall not be liable for any damages or charges for labor or expense in making repairs or adjustments to the product. Cla-Val shall not be liable for any damages or charges sustained in the adaptation or use of its engineering data and services.

No representative of Cla-Val may change any of the foregoing or assume any additional liability or responsibility in connection with the product.

The liability of Cla-Val is limited to material replacements F.O.B. Newport Beach, California.

**CLA-VAL**  
P O Box 1325  
Newport Beach CA  
92659-0325  
Phone: 949-722-4800  
Fax: 949-548-5441  
E-mail: claval@cla-val.com

**CLA-VAL CANADA**  
4687 Christie Drive  
Beamsville, Ontario  
Canada LOR 1B4  
Phone: 905-563-4963  
Fax: 905-563-4040  
E-mail sales@cla-val.ca

**CLA-VAL EUROPE**  
Chemin des Mésanges 1  
CH-1032 Romanel/  
Lausanne, Switzerland  
Phone: 41-21-643-15-55  
Fax: 41-21-643-15-50  
E-mail: cla-val@cla-val.ch

**CLA-VAL UK**  
Dainton House, Goods Station Road  
GB - Turbridge Wells  
Kent TN1 2 DH England  
Phone: 44-1892-514-400  
Fax: 44-1892-543-423  
E-mail: info@cla-val.co.uk

**CLA-VAL FRANCE**  
Porte du Grand Lyon 1  
ZAC du Champ du Périer  
FR - 01700 Neyron  
Phone: 33-4-72-25-92-93  
Fax: 33-4-72-25-04-17  
E-mail: cla-val@cla-val.fr





**Badger Meter**

## **E-Series G2® Ultrasonic Meter**

**Lead-Free Bronze Alloy Meters, 3, 4, 6, 8 inch**

### **PRODUCTS**

This warranty shall apply to all Badger Meter E-Series G2® Ultrasonic lead-free meters, sizes 3 inch, 4 inch, 6 inch and 8 inch, when used to measure potable cold water, and the internal encoder and battery used with these meters (collectively "Product"), sold on or after December 15, 2021. This warranty is not transferable and is extended only to utilities, municipalities, other commercial users and authorized distributors, hereafter referred to as "Customer" and does NOT apply to consumers or any person or entity who is not an original customer of Badger Meter or its authorized distributors.

### **MATERIALS AND WORKMANSHIP**

Badger Meter, Inc. ("Badger Meter") warrants Product to be free from defects in materials and workmanship appearing within the following time frames.

#### **Housing**

Ten (10) years and six (6) months after shipment from Badger Meter.

#### **Electronics (Battery, Registration, Transducer)**

Ten (10) years and six (6) months after shipment from Badger Meter.

#### **Pressure Sensor**

Five (5) years and six (6) months after shipment from Badger Meter.

### **METER ACCURACY**

The Product will meet or exceed all applicable specifications outlined in AWWA Standard C715 in addition to meeting meter accuracy of  $\pm 1.5\%$  for the published ranges set forth in Badger Meter's current published product data sheet for ten (10) years from the date of shipment from Badger Meter.

### **EXTENDED LOW-FLOW METER ACCURACY**

Badger Meter further warrants the Product will meet extended minimum test flow accuracy of  $\pm 3\%$  for the published ranges set forth in Badger Meter's current published data sheet for ten (10) years from date of shipment from Badger Meter.

### **PRODUCT RETURNS**

Any Product proved to the satisfaction of Badger Meter to have failed the foregoing warranties will, at the option of Badger Meter, be repaired or replaced without charge to the Customer. Any eligible Product repaired or replaced by Badger Meter will retain the original Product's warranty based on the original Product purchase date, at Badger Meter's sole discretion. The Badger Meter obligation hereunder shall be limited to such repair and replacement and shall be conditioned upon Badger Meter receiving written notice of any alleged defect within ten (10) days after its discovery. This exclusive remedy shall not be deemed to have failed its essential purpose so long as Badger Meter is willing and able to replace defective products or issue a credit to purchaser within a reasonable time of proof to Badger Meter that a defect is involved. Product returns must be shipped by the Customer prepaid F.O.B. to the nearest Badger Meter factory or distribution center. The Customer shall be responsible for all direct and indirect costs associated with removing the original Product and reinstalling the repaired or replacement Product.

### **LIMITS OF LIABILITY**

This warranty shall not apply to Product repaired or altered by parties other than Badger Meter, or read by equipment not explicitly approved or licensed by Badger Meter. The foregoing warranty applies only to the extent that the Product is installed, serviced and operated strictly in accordance with AWWA Standard C715 and AWWA M6 Manual, as applicable. The warranty shall not apply and shall be void with respect to Product exposed to conditions other than those detailed in the Badger Meter Product technical and/or operational literature, or which, as determined at Badger Meter's sole discretion, have affected the ability of the Product to perform, including, but not limited to: exposure to adverse installation conditions; misuse; vandalism; negligence; accident; acts of God; alteration; improper installation, operation or repair; damage from passage of high-speed air slugs; damage by water quality conditions, including but not limited to: aggressive water, foreign matter, biofilms, or extreme corrosivity; damage caused by actions not in accordance with the intended use; or other circumstances which are beyond the reasonable control of Badger Meter, as determined at Badger Meter's sole discretion. With respect to product not manufactured by Badger Meter, the warranty obligations of Badger Meter shall in all respects conform and be limited to the warranty extended to Badger Meter by the supplier of product.

THE FOREGOING WARRANTIES ARE EXCLUSIVE AND IN LIEU OF ALL OTHER EXPRESS AND IMPLIED WARRANTIES WHATSOEVER, INCLUDING BUT NOT LIMITED TO IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE (except warranties of Title).

Any description of Product, whether in writing or made orally by Badger Meter or its agents, specifications, samples, models, bulletins, drawings, diagrams, engineering sheets, or similar materials used in connection with any Customer's order are for the sole purpose of identifying Product and shall not be construed as an express warranty. Any suggestions by Badger Meter or its agents regarding use, application or suitability of Product shall not be construed as an express warranty unless confirmed to be such in writing by Badger Meter.

### **Exclusion of Consequential Damages and Disclaimer of Other Liability**

Badger Meter liability with respect to breaches of the foregoing warranty shall be limited as stated therein. Badger Meter liability shall in no event exceed the contract price. BADGER METER SHALL NOT BE SUBJECT TO AND DISCLAIMS: (1) ANY OTHER OBLIGATIONS OR LIABILITIES ARISING OUT OF BREACH OF CONTRACT OR OF WARRANTY (2) ANY OBLIGATIONS WHATSOEVER ARISING FROM TORT CLAIMS (INCLUDING NEGLIGENCE AND STRICT LIABILITY) OR ARISING UNDER OTHER THEORIES OF LAW WITH RESPECT TO PRODUCTS SOLD OR SERVICES RENDERED BY BADGER METER, OR ANY UNDERTAKINGS, ACTS OR OMISSIONS RELATING THERETO, AND (3) ALL CONSEQUENTIAL, INCIDENTAL AND CONTINGENT DAMAGES WHATSOEVER.

### **SMART WATER IS BADGER METER**

E-Series and E-Series G2 are registered trademarks of Badger Meter, Inc. Other trademarks appearing in this document are the property of their respective entities. Due to continuous research, product improvements and enhancements, Badger Meter reserves the right to change product or system specifications without notice, except to the extent an outstanding contractual obligation exists. © 2021 Badger Meter, Inc. All rights reserved.

[www.badgermeter.com](http://www.badgermeter.com)



Grundfos Water Utility  
3905 Enterprise Court  
Aurora, IL 60504  
(630)236-5500

## **STANDARD WARRANTY**

For a period of thirty months from the date of shipment or twenty four months from start-up, whichever occurs first, Grundfos Water Utility warrants that the equipment covered by this order shall be free of defects in material and workmanship, under normal use and service, and when properly installed, Grundfos Water Utility agrees to repair or replace F.O.B. point of shipment, such equipment, or any part thereof, previously furnished by Grundfos Water Utility as actually found by Grundfos Water Utility after inspection as defective, provided: (a) said equipment has been properly installed, operated and maintained by Buyer in accordance with Grundfos Water Utility recommendations and specifications, and (b) Buyer notifies Grundfos Water Utility, Aurora, Illinois, in writing, as soon as any such defect becomes apparent. Any claim by Buyer with reference to the equipment sold hereunder for any cause shall be deemed waived by Buyer unless submitted to Grundfos Water Utility, in writing, within thirty (30) days from the date Buyer discovered, or should have discovered, any claimed breach. Unless agreed to the contrary by Grundfos Water Utility, in writing, any work done, material furnished, repairs or designs made by others, shall void the warranty.

Grundfos Water Utility shall not be liable for incidental or consequential losses, damages or expenses, directly or indirectly, arising from the sale, handling or use of the equipment, or from any other cause relating thereto, and Grundfos Water Utility liability hereunder in any case, is expressly limited to the replacement (in the form originally shipped) of equipment or any part thereof, not complying with this order, or, at Grundfos Water Utility's election, to the repayment of, or crediting Buyer with an amount equal to the purchase price of such equipment, whether such claims are for breach or warranty or negligence. Please refer to Grundfos Terms and Conditions for complete warranty information.

***THIS WARRANTY IS EXPRESSLY MADE IN LIEU OF ANY AND ALL OTHER WARRANTIES EXPRESS OR IMPLIED INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS.***