

**CLEARLAKE OAKS COUNTY WATER DISTRICT  
AGENDA  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building  
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

**SEPTEMBER 15, 2022**

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

**AGENDA**

**Call to Order – 2:00 p.m.**

**Pledge of Allegiance**

**Roll Call**

- Mrs. Margaret Medeiros, President,  Mr. Stanley Archacki, Vice President
- Mr. Samuel Boucher, Director  Mr. Michael Herman, Director  Mr. James Burton, Director
- Mrs. Dianna Mann – General Manager  Mrs. Olivia Mann – Board Secretary
  
- Mr. Francisco Castro, Wastewater  Mr. Kurt Jensen, Water  Mr. Jeremy Backus, Distribution

**Public comment on non-agenda items**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

**Staff Written Operational Reports**

- a. Administration
- b. Chief Distribution Operator
- c. Water Plant Chief Operator
- d. Wastewater Plant Chief Operator
- e. General Manager

**Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

**1. Financial Reports for review and approval**

- a. August 2022, QB balance sheet and profit & loss statements
- b. Bank account balances and accounts receivable
- c. Employee payroll report
- d. Aged trial balance summary
- e. Vendor aging report, accounts payable breakdown

**2. Minutes of previous meeting for review and approval**

- a. Minutes of Regular Meeting 08/18/2022

**3. Bills**

- a. T & S Construction invoice number 15, dated 8/31/22, in the amount of \$245,416.04 for the USDA Water Improvements Project
- b. MC Engineering invoice number 2241, dated 9/7/2022, in the amount of \$18,505.85 for the USDA Water Improvements Project

**Action Taken** \_\_\_\_\_

**4. Agenda (New Business)**

- a. Discussion and consideration of approving the Memorandum of Agreement Regarding the Contracting for Sanitary and Source Water Assessment Survey of the Clear Lake Watershed Area and giving Dianna permission to sign on behalf of the District

**Action Taken:** \_\_\_\_\_

**Adjournment**

**Time:** \_\_\_\_\_

# Clearlake Oaks County Water District

P.O. Box 709 / 12952 East Highway 20  
Clearlake Oaks, CA 95423  
(707) 998-3322 Phone (707) 998-1245 Fax  
[www.clocwd.org](http://www.clocwd.org) (Website)

*September 11, 2022*

## *Administration*

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- ∂ We received 0 water quality complaints (WQC)
- ∂ We received 0 consumer/appeal claim(s)
- ∂ There are 17 accounts on payment arrangements.
  - We continue to receive payments from the LIHWAP program for past due balances, we are also referring customers to contact the program.
- ∂ The District continues to conduct its billing audit on vacant lots and unbilled properties within District boundaries. This will be an ongoing audit for an unknown period of time as I rely heavily on the DC and the rest of the Admin department for locating service connections.
  - Given the unexpected leak repairs over the last few weeks as well as the shortage of staff within the DC department, this has been a slow pace but we are trying to bring this back to the forefront.
- ∂ We continue to complete weekly meter reading, there are some advantages to the weekly reading; however, we also need to consider the battery life of the transmitters when reading weekly.
- ∂ The 3<sup>rd</sup> Quarter Newsletter is underway, this will be mailed out with the September Statements
- ∂ We have received 11 Lead & Copper samples back, all ND (Non Detect), I will be processing sampling credits when we receive the rest of the sample results back
- ∂ We have received the boxes from DocuFree for all of our files to be shipped and scanned, we have not heard from the Customer Service department as of yet regarding next steps. I have asked Susie to assist with this project in order to have our own count and legend of all the boxes should we need to pull a file in an emergency.

All the best,

Olivia Mann  
Administrative Services Manager  
Board Secretary

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Margaret Medeiros  
President

Stanley Archacki  
Vice President

Samuel Boucher  
Director

Michael Herman  
Director

James Burton  
Director

# Clearlake Oaks County Water District

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September 9, 2022

Board of Directors  
Clearlake Oaks County Water District

RE: DC board letter

## Water distribution main & service lines:

- We had 4 water line repairs all in the same week at, before and after 11724 Hwy 20. These included service line leaks that required a large section to be replaced, to installing a 3 inch repair clamp. We also had to replace a section of 2 inch main in this area.
- There were also some other simple service line repairs that just needed a repair clamp.
- We did have service a line that had pulled apart from the coupler causing a small leak that created a larger one that ate through the pipe.

Before 2" main repair.



After.



Service line leak Hwy 20.



The line that pulled apart.



## Sample stations sites/Boil water notices:

- We had to distribute Boil Water Notices for the shut downs on the highway due to a main repair. Both samples in this area came back absent for total Coliforms and E.Coli.
- DC crew is still collecting the routine BacT samples every Wednesday. All reports have come back absent for total Coliforms and E.Coli.

## Sewer collections and Lift station sites: N/A

### Staff updating:

\*DC crew includes;

- Jeremy - Chief - OP 3, Class B license.
- Jesse - Lead – OP 3, Class B license, Tech. Ham license.
- Hugo - DC OP 2, Class B license. Tech. Ham license.
- Jerry - DC OP 2, Class B license.
- Heaven - Utility Tech I, temporary 900 hours position

## District vehicles: N/A

## Miscellaneous: N/A

*Jeremy Backus*  
*Clearlake Oaks County Water District*  
*Chief D/C OP.*

Margaret Medeiros  
President

Stanley Archacki  
Vice President

Samuel Boucher  
Director

Michael Herman  
Director

James Burton  
Director

# Clearlake Oaks County Water District

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July / August 2022  
Board letter

- ◆ August raw water NTU from the extended intake has been fairly stable, primarily in the range of 10-15, with some spikes up to 30. The ammonia levels are staying at low levels as well. Charge analyzer and jar testing are being done regularly; adjustments are being made and monitored. Filter backwashes continue to be every other day.
- ◆ Water production for the month of August 2022 was 22.807 MG. Raw water intake is 26.288 MG. Down from July 2021 production of 28.025 MG. Demands are rising as the temperatures increase. The daily range we are producing less than last year is running about 150,000 gallons.
- ◆ We are still getting regular plant shut downs.
- ◆ Treatment has been able to do the weekly tank runs for testing of chlorine residuals in all the tank locations.
- ◆ Continuing maintenance / cleanup through the plant area.
- ◆ Raw Water Pump has been moved to the shore and is giving us enough flow to run and backwash filter one.
- ◆ Changed the post Chlorine injection line to neat injection to avoid calcium build up in the lines.
- ◆ The Actiflo pilot trailer has arrived, and there crew is working on getting it dialed in to add to the facilities production
- ◆ Water sample list is attached

Treatment staff:

James Simons T2 Operator Class B permit

Kurt Jensen T3, D2 Chief Class B permit

Helping treatment also

Jesse Seth T2 D3 operator

Thank you,

*Kurt Jensen*

WTP Chief Plant Operator  
[k.jensen@clocwd.org](mailto:k.jensen@clocwd.org)

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Margaret Medeiros  
President

Stanley Archacki  
Vice President

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Director

Michael Herman  
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Director

# Clearlake Oaks County Water District

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September 12, 2022

Clearlake Oaks County Water District  
P.O. Box 709  
Clearlake Oaks, CA 95423-0709

RE: August Board Letter

## **FLOWS FOR THE MONTH/CLEARLAKE LAKE LEVEL:**

- ❖ **INFLUENT: 8.472 MG (AVERAGE: 273,000 GPD)**
- ❖ **EFFLUENT: 7.152 MG (AVERAGE: 230,000GPD/160 GPM)**
- ❖ **CLEARLAKE AVERAGE DAILY LEVEL: -1.51' RUMSEY GAUGE**

We have continued to dry bio-solids produced this season. The amount has been double due to the summer we experienced last year. As seen on flow totals, the flows have increased to the plant due to summer time usage. During August we continued to have issues with our Ph being out of compliance with our discharge permit and because of this it has been decided to pull one of our stabilization ponds offline to cut down on detention time. This has brought our ph back to compliance in present time. The summer has been hot so it is doing its job in affecting our process. We have begun running our third brush rotor in our ditch trying to mitigate the effects. About mid month our blanket began rising and it continues to be high. At this time the blanket has not gone over our weirs, which is what we are hoping it continues to do. Our sludge manifest has been renewed during this month as well.

I have done some research in regards to bio-solids disposal options. I called our state regulator, Guy Childs, and didn't get an answer from him. He directed me to Title 27 California Code of Regulations, Division 2, Subdivision 1, Section 20005 et seq. I reached out to Synagro who is a company that processes bio-solids for land application and fertilizer. The cost of having them process our sludge for land application is \$40.00 a ton which would increase our cost by \$3.00 a ton. If land application is not possible then it would have to be processed for fertilizer which increases the cost even more. I was directed by Synagro to Yolo County Landfill. I talked to them and was told that the cost of a ton is \$31.00 vs \$37.00 which is what we are paying now. There would be some savings if we go this route. We would also save \$50.00 a truck. Not much but some. This far into the season I don't know if I will be able to use Yolo but I will plan on it next season. I still have yet to send analysis results and an application to see if they would accept our bio-solids. There is really no other option out there. Most wastewater companies send their sludge to landfills or process their bio-solids to produce fertilizer or for land application. Something that might stop in the near future according to Synagro is being able to take to a landfill. This is something to think about because this might even increase our cost some more. Other options that we can explore is having the water treatment plant process the sludge that is taken from their process and dispose of it at the local landfill. That would eliminate having the waste plant to process and transport which

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Margaret Medeiros  
President

Stanley Archacki  
Vice President

Samuel Boucher  
Director

Michael Herman  
Director

James Burton  
Director

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would reduce the cost significantly. Another option would be work toward getting a better dewatering system in place that is more effeciant and allow us to dry our bio-solids throught the whole year not only during the summer. This would cut on weight which equals a cut in cost. Other than this I don't know. I will continue to talk to other operators and companies to see if there is anything out there that would allow us to save money on our bio-solid disposal.

Francisco Castro  
Wastewater Chief Plant Operator

# Clearlake Oaks County Water District Board of Directors Board Meeting September 15, 2022

Board Members,

I hope everyone survived the hottest days on record. I have never been happier to see 80 degree weather in my life.

Currently, the District has two tanks being built simultaneously. On the left are pictures of the Harvey tank inside and out, the right is the Cerrito tank flooring being constructed and the first level.



With this extreme hot weather, the ground continues to shrink around our pipes causing multiple leaks around the District. Three were on Hwy. 20 all within a quarter mile of each other. D/C staff is working long hours fixing leaks along with their daily routines. Fixing the leaks, along with better water quality is allowing the water plant to shut down for a few hours per day. Please refer to Kurt's report for specific numbers.



The Actiflo was delivered on September 6<sup>th</sup>. With the exception of a late truck driver and trying to coordinate with Cal-Trans so they could close Hwy 20 down for a few minutes to allow the semi-truck to back into the water plant, the delivery went pretty well. An extremely tight fit between the sea wall and the Clarifier, however, after multiple point turns the driver was successful. Data will be kept on a daily basis and forwarded to State. The two



pier pumps will be used for this pilot program in order to get high algae raw water and allow for accurate information in worse scenarios.

I am continuing to post weekly results of the cyanotoxins samples on our website and will continue to do so through-out our sampling season.

The USDA project continues to progress, however slowly. We received the permit from Cal-Trans that will allow T & S to install the last DMA vault on Hwy. 20. Please see MC Engineering's update attached, this project is approximately 80% complete.



I am so excited about all the projects that are happening right now around the District, there's never a dull moment. If anyone would like more details on any projects, please feel free to see me.

As always, a huge thank you to Staff for working hard and taking pride in a job well done.

Respectfully Submitted,  
Dianna Mann  
General Manager



**Report Date:** September 7th, 2022

**To:** Dianna Mann, CLOCWD General Manager

**From:** Mark Carey, P.E., MC Engineering Principal Engineer

**RE: CLOCWD USDA Funded Water System Improvements Project**

**Billing Period:** August 2022

**I. Project Status Update**

Work on the project during August included the following:

- Contract facilitation and monthly invoicing
- Misc. correspondence with contractor
- Weekly meetings and minutes
- Onsite inspection services
- Coordination with environmental
- Coordination with geotechnical inspections (subgrade compaction and concrete testing)

**II. Budget Status Update**

**Total Contract w/Design**            **\$1,238,396.00**

**This Invoice:**                                **\$18,505.85**

**Cost to Date:**                              **\$1,224,498.15**

**Cost to Complete:**                        **\$13,897.85 (not including "Additional Services" budget)**

**III. Projected Tasks for September 2022**

- Continue to conduct weekly construction meetings (agenda and minutes)
- Coordination with geotechnical inspections (Harvey Subgrade)
- Continue efforts with DMA 4 installation and Actiflo unit
- Respond to and process RFIs and CCOs (above grade piping arrangement)
- Continue daily field inspections for WTP, Harvey site, Cerrito site and DMA installations
- Review of contractor's monthly pay request

**Clearlake Oaks County Water District**  
**Summary Balance Sheet**  
As of August 1, 2022

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	<u>Aug 1, 22</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	2,070,006.48
Accounts Receivable	204,087.00
Other Current Assets	3,231,347.03
<b>Total Current Assets</b>	<u>5,505,440.51</u>
<b>Fixed Assets</b>	<u>22,122,513.43</u>
<b>TOTAL ASSETS</b>	<u><u>27,627,953.94</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	311,881.31
Credit Cards	3,641.80
Other Current Liabilities	8,996,258.73
<b>Total Current Liabilities</b>	<u>9,311,781.84</u>
<b>Long Term Liabilities</b>	<u>958,676.00</u>
<b>Total Liabilities</b>	10,270,457.84
<b>Equity</b>	<u>17,357,496.10</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>27,627,953.94</u></u>

**Clearlake Oaks County Water District**  
**Balance Sheet**  
 As of August 31, 2022

	Aug 31, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
102.13 · SEWER RESERVES-9592	115,000.00
102.10 · CRP PC - 6192	85,526.41
102.12 · WATER RESERVES- 8503	462,700.00
102.001 · GL - 9122 (Old Acct. # 053420019)	519,504.12
101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550)	
CIP Deposits 2014	189,000.00
101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550) - Other	876,538.56
<b>Total 101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550)</b>	<b>1,065,538.56</b>
102.01 · WEST AMERICA - REGULAR CHECKING (WEST AMERICA BANK CHECKING - WAS 1...	88.98
102.02 · CRP Water - 6990	9,921.94
102.03 · CRP Sewer - 3745	99,005.47
<b>Total Checking/Savings</b>	<b>2,357,285.48</b>
<b>Accounts Receivable</b>	
CUST Accounts Receivable	204,087.00
<b>Total Accounts Receivable</b>	<b>204,087.00</b>
<b>Other Current Assets</b>	
116 · DEFERRED OUTFLOW- PENSION	236,756.00
103 · PETTY CASH (PETTY CASH - WAS 1013200)	306.59
104 · COUNTY TREASURY (COUNTY TREASURY - WAS 1013201)	47,897.68
130 · Const In Progress - Studies	
130.97 · Const in Progress - Actiflo Pil (Actiflo Pilot Program)	3,569.45
130.96 · Const in Progress - WWP 2022 (Grant application for WWTP for all the work neede...	12,215.00
130.95 · Source Capacity Studygrant prep	39,615.95
130 · Const In Progress - Studies - Other	1,094,721.10
<b>Total 130 · Const In Progress - Studies</b>	<b>1,150,121.50</b>
132 · CRP SEWER (CAPITOL IMPROVEMENTS - SEWER - WAS 1199200)	983,511.67
135 · CRP WATER (CAPITOL IMPROVEMENTS - WATER - WAS 1199100)	249,148.33
114 · ACCOUNTS RECEIVABLE. (ACCOUNTS RECEIVABLE - WAS 1097010)	551,411.26
115 · PRE-PAID INSURANCE (PRE-PAID INSURANCE - WAS 1097840)	15,474.00
<b>Total Other Current Assets</b>	<b>3,234,627.03</b>
<b>Total Current Assets</b>	<b>5,795,999.51</b>
<b>Fixed Assets</b>	
138 · USDA Water Improvements	6,175,540.15
128 · Sewer Infrstrcture & Rehab Proj (Phase 1 was the installation of the Force Main)	3,952,787.28
121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water distribution pipes)	
121.1 · Sidewalk Project - District Exp	115,500.66
121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water distribution pipes) ...	250,195.76
<b>Total 121 · Wtr Dist &amp; Wtr Storage Projects (Replacement or installation of water distribution pip...</b>	<b>365,696.42</b>
131 · Waste Water Plant	
131.1 · Pumps/Equipment	99,784.99
131 · Waste Water Plant - Other	57,768.09
<b>Total 131 · Waste Water Plant</b>	<b>157,553.08</b>
126 · Forcemain (phase 1) Cap. Imprv.	1,253,598.85
123 · USDA - Sewer Plant Cap Imprvmt	4,265,559.43
<b>USDA Project</b>	<b>-523,819.00</b>
127 · Water Plant	
127.8 · Water Intake Pump Extension	586,041.73
127.7 · Ozone System	12,785.71
127.6 · Swan AMI Turbiwell Monitor	25,079.10
127.5 · A/C installation for Filter Rm	750.00
127.4 · PH System	9,959.72
127.2 · Harvy Vault Chlor Inject Proj	1,408.61
127.1 · Major Equipment	348,866.13

# Clearlake Oaks County Water District

## Balance Sheet

### As of August 31, 2022

	Aug 31, 22
127 · Water Plant - Other	211,458.66
<b>Total 127 · Water Plant</b>	<b>1,196,349.66</b>
120 · District General CRP (EQUIPMENT - WAS 1011181)	
120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - WAS 1011190)	1,926,858.13
120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)	27,331.49
120.75 · SCADA	22,386.51
120.90 · Vehicles/Generators/Trailers	753,972.38
120 · District General CRP (EQUIPMENT - WAS 1011181) - Other	95,883.57
<b>Total 120 · District General CRP (EQUIPMENT - WAS 1011181)</b>	<b>2,826,432.08</b>
122 · Bldgs/Grounds Cap Improvements	8,547,329.06
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161)	
124.2 · GIS Online Mapping System	7,453.92
124.30 · Lift Stations	
124.31 · Lift Station 7 Bypass	66,042.23
124.30 · Lift Stations - Other	83,302.80
<b>Total 124.30 · Lift Stations</b>	<b>149,345.03</b>
124.50 · Mains	14,788.58
124.60 · Meters	10,000.34
124.90 · Water Tanks	40,615.04
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161) - Other	3,146,777.14
<b>Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161)</b>	<b>3,368,980.05</b>
125 · Land - Dist. Cap. Improvements	299,770.00
129 · ALLOW. FOR DEPRECIATION	-9,745,066.00
<b>Total Fixed Assets</b>	<b>22,140,711.06</b>
<b>TOTAL ASSETS</b>	<b>27,936,710.57</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
200 · ACCOUNTS PAYABLE (ACCOUNTS PAYABLE - WAS 2097200)	53,164.17
<b>Total Accounts Payable</b>	<b>53,164.17</b>
Other Current Liabilities	
Annual Depreciation	249,035.55
223.56 · FEDERAL PAYROLL TAX PENALTY (Failure to make a federal tax deposit on time)	-3,928.96
280 · Loan	
280.04 · 2021 Water Truck	-12,346.93
280.15 · USDA Water Improvement Project (USDA Wtr Improvement Proj total \$5 Million)	5,782,020.20
280.02 · KS State Bank - 2019 Vac-Con	199,515.44
280.12 · USDA Loan for Sewer Clarifier	3,049,172.41
<b>Total 280 · Loan</b>	<b>9,018,361.12</b>
221 · Health Ins - EE Portion	-2,687.32
222 · Direct Deposit Liabilities (Direct Deposit Liabilities)	383.04
223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL)	
223.17 · GARNISHMENT - LAKE CO SHERIFF (GARNISHMENT - LAKE CO SHERIFF - WA...	11,874.79
223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL) - Other	-11,538.92
<b>Total 223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL)</b>	<b>335.87</b>
223.55 · FEDERAL PAYROLL TAX WITHHOLDING (FEDERAL PAYROLL TAX WITHHOLDING...	-1,050.73
223.65 · STATE DISABILITY PAYABLE (STATE DISABILITY PAYABLE - WAS 2097122)	-1.00
223.75 · PAYROLL DEDUCTION - INS CO-PAY (PAYROLL DEDUCTION - INS CO-PAY - WA...	-12,342.00
223.80 · GASB 68 Pension ( - WAS 2097190)	26,313.00
223.85 · MISC DEDUCTIONS PAYABLE (MISC DEDUCTIONS PAYABLE - WAS 2097195)	5,684.17
223.90 · COMPENSATED EMPLOYEE BENEFITS (COMPENSATED EMPLOYEE BENEFITS - ...	18,602.20
24000 · Payroll Liabilities (Unpaid payroll liabilities. Amounts withheld or accrued, but not y...	-19,894.84
<b>Total Other Current Liabilities</b>	<b>9,278,810.10</b>

2:06 PM

09/08/22

Accrual Basis

# Clearlake Oaks County Water District

## Balance Sheet

As of August 31, 2022

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	<u>Aug 31, 22</u>
Total Current Liabilities	9,331,974.27
Long Term Liabilities	
295 · NET PWNSION LIABILITY	<u>958,676.00</u>
Total Long Term Liabilities	<u>958,676.00</u>
Total Liabilities	10,290,650.27
Equity	
302 · RETAINED EARNINGS (RETAINED EARNINGS - WAS 3030300)	3,421,075.19
304 · Opening Balance Equity (Opening balances during setup post to this account. The balance ...	-584,283.24
306 · Retained Earnings - OLD (Undistributed earnings of the corporation - ENDS 06/31/2011)	14,492,587.86
Net Income	<u>316,680.49</u>
Total Equity	<u>17,646,060.30</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>27,936,710.57</u></b>

## Clearlake Oaks County Water District

09/08/22

## Profit and Loss

Accrual Basis

July through August 2022

	Admin (GL)	Sewer (GL)	Water (GL)	Total GL	TOTAL
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>Income</b>					
410 · Client Reg Pmt	0.00	160,034.33	242,361.79	402,396.12	402,396.12
430 · Penalty & Interest	0.00	4,113.04	4,817.63	8,930.67	8,930.67
440 · Misc Revenue	0.00	1,783.37	1,896.86	3,680.23	3,680.23
450 · Other - Non S/W Rev	0.00	51,802.18	51,802.17	103,604.35	103,604.35
<b>Total Income</b>	0.00	217,732.92	300,878.45	518,611.37	518,611.37
<b>Total Income</b>	0.00	217,732.92	300,878.45	518,611.37	518,611.37
<b>Gross Profit</b>	0.00	217,732.92	300,878.45	518,611.37	518,611.37
<b>Expense</b>					
<b>Salaries &amp; EE Benefits</b>					
505 · Salaries & Wages	71,922.07	39,985.45	25,755.64	137,663.16	137,663.16
520 · FICA - District Share	5,471.56	2,929.13	1,897.44	10,298.13	10,298.13
530 · Med/Life Insurance- Dist Share	17,913.02	14,353.84	5,659.24	37,926.10	37,926.10
540 · PERS - District Share	21,339.60	2,359.29	1,616.88	25,315.77	25,315.77
560 · Workers Comp Ins	599.07	1,590.91	1,317.11	3,507.09	3,507.09
<b>Total Salaries &amp; EE Benefits</b>	117,245.32	61,218.62	36,246.31	214,710.25	214,710.25
<b>Services &amp; Supplies</b>					
610 · Bank Fees	5,411.01	0.00	0.00	5,411.01	5,411.01
620 · Communications & Internet	1,216.11	1,860.25	1,757.25	4,833.61	4,833.61
640 · Fuel & Oil	0.00	1,138.05	2,276.08	3,414.13	3,414.13
645 · Insurance	0.00	13,620.50	13,620.48	27,240.98	27,240.98
657 · Lab	0.00	3,215.00	4,830.00	8,045.00	8,045.00
660 · Memberships & Subscription	215.13	807.40	902.18	1,924.71	1,924.71
670 · Postage & Shipping	1,020.99	0.00	0.00	1,020.99	1,020.99
675 · Professional Services	15,875.67	1,246.01	996.30	18,117.98	18,117.98
685 · Rents	2,388.38	0.00	0.00	2,388.38	2,388.38
690 · Safety & Security	181.04	1,020.03	755.57	1,956.64	1,956.64
700 · Tools & Instruments	0.00	753.19	116.26	869.45	869.45
705 · Supplies - Office	701.82	186.75	312.60	1,201.17	1,201.17
715 · Supplies-Chemicals-Operating	0.00	12,621.74	3,201.20	15,822.94	15,822.94
720 · Supplies - Inventory - Other	0.00	1,614.04	671.14	2,285.18	2,285.18
750 · Utilities	1,345.41	16,411.79	47,730.50	65,487.70	65,487.70
760 · Waste Disposal	117.78	19,485.70	715.51	20,318.99	20,318.99
795 · Yolo Co	0.00	0.00	8,458.36	8,458.36	8,458.36
799 · Misc					
799.1 · Customer Refund - Acct clo...	0.00	0.00	1,585.55	1,585.55	1,585.55
<b>Total 799 · Misc</b>	0.00	0.00	1,585.55	1,585.55	1,585.55
<b>Total Services &amp; Supplies</b>	28,473.34	73,980.45	87,928.98	190,382.77	190,382.77
<b>Repairs &amp; Replacement</b>					
810 · R&R Buildings & Grounds	-135.93	141.00	-135.93	-130.86	-130.86
830 · R&R Equipment	0.00	0.00	-11,911.13	-11,911.13	-11,911.13
<b>Total Repairs &amp; Replacement</b>	-135.93	141.00	-12,047.06	-12,041.99	-12,041.99
<b>Total Expense</b>	145,582.73	135,340.07	112,128.23	393,051.03	393,051.03
<b>Net Ordinary Income</b>	-145,582.73	82,392.85	188,750.22	125,560.34	125,560.34
<b>Net Income</b>	<b>-145,582.73</b>	<b>82,392.85</b>	<b>188,750.22</b>	<b>125,560.34</b>	<b>125,560.34</b>

## Clearlake Oaks Co Water District PROJECTED BUDGET 2022-2023

2

Target % > **17%**

As of August 2022 Summary	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
<b>Total Operating Revenue</b>	1,298,210	216,368	300,879	23%	1,125,194	187,532	217,732	19%
<b>Total Operating Expenses</b>	1,231,792	205,299	183,334	15%	1,238,635	206,439	208,132	17%
<b>Operating Balance (loss)</b>	<b>66,418</b>	<b>11,070</b>	<b>117,546</b>		<b>(113,441)</b>	<b>(18,907)</b>	<b>9,601</b>	
420 Connection Fees	20,000	3,333	-	0%	20,000	3,333	-	0%
435		-	-			-		
450 Other - Non S/W Rev	150,000	25,000	51,802	35%	180,000	30,000	51,802	29%
Reserves	150,000	25,000	25,000	0%	60,000	10,000	10,000	0%
<b>Net Change In Net Position (loss)</b>	<b>86,418</b>	<b>14,403</b>	<b>144,348</b>		<b>26,559</b>	<b>4,426</b>	<b>51,403</b>	

**Current Revenue Notes:**

440- Misc Water = Bulk Water

450 - Other - Non S/W Rev: ATT Lease and Tax Roll

**Past Revenue Notes**

General Ledger	\$504,017.00
District CRP	\$108,927.00
Paradise Cove CRP	\$85,526.00
Water Reserve	\$462,700.00
Sewer Reserve	\$115,000.00
LAIF Account	\$1,065,538.56
<b>Total</b>	<b>\$2,341,708.56</b>

As of August 2022 Operating Revenue	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
410 Client Reg Pmt	1,268,210	211,368	242,362	19%	1,097,694	182,949	160,034	15%
430 Penalty & Interest	30,000	5,000	4,818	16%	27,500	4,583	4,113	15%
440 Misc	-	-	1,897	0%	0	0	1,783	0%
<b>Total Revenue &gt;</b>	<b>1,298,210</b>	<b>216,368</b>	<b>249,077</b>	<b>19%</b>	<b>1,125,194</b>	<b>187,532</b>	<b>165,930</b>	<b>15%</b>

As of August 2022 Operating Expenses	Budget				Actual			
	Annual		YTD		YTD		Spent	
	Annual	YTD	Amount	%	YTD	Amount	%	
505 Salaries & Wages	393,050	65,508	61,717	16%	515,299	85,883	75,946	15%
520 FICA - District Share	33,023	5,504	4,633	14%	43,454	7,242	5,665	13%
530 Medical Ins - District Share	85,310	14,218	14,616	17%	130,491	21,748	23,311	18%
540 PERS - District Share	71,818	11,970	12,287	17%	83,236	13,873	13,029	16%
550 Unemployment	2,500	417	-	0%	2,500	417	-	0%
560 Workers Comp Ins	33,028	5,505	1,617	5%	9,102	1,517	1,891	21%
<b>Salaries and Employee Benefits &gt;</b>	<b>618,729</b>	<b>103,121</b>	<b>94,869</b>	<b>15%</b>	<b>784,082</b>	<b>130,680</b>	<b>119,841</b>	<b>15%</b>

605 Advertising	200	33	-	0%	200	33	-	0%
610 Bank Fees	13,424	2,237	2,706	20%	13,414	2,236	2,706	20%
620 Communications & Internet	19,000	3,167	2,365	12%	19,000	3,167	2,468	13%
622 Board Exp	3,500	583	-	0%	3,500	583	-	0%
625 Equip - Field (\$300-\$4999)	2,500	417	-	0%	4,000	667	-	0%
630 Equip - Office	1,500	250	-	0%	2,000	333	-	0%
640 Fuel & Oil	13,500	2,250	2,276	17%	15,000	2,500	1,138	8%
645 Insurance	38,000	6,333	13,620	36%	38,000	6,333	13,621	36%
650 Interest	3,000	500	-	0%	3,000	500	-	0%

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657	Lab	20,000	3,333	4,830	24%	11,000	1,833	3,215	29%
660	Memberships & Subscriptions	32,000	5,333	1,010	3%	35,400	5,900	915	3%
665	Mileage Reimb	750	125	-	0%	500	83	-	0%
670	Postage & Shipping	6,500	1,083	511	8%	6,500	1,083	511	8%
675	Professional Services	54,000	9,000	8,934	17%	37,500	6,250	9,184	24%
685	Rents	7,250	1,208	1,194	16%	7,250	1,208	1,194	16%
690	Safety & Security	5,250	875	847	16%	10,250	1,708	1,111	11%
700	Tools & Instruments	3,700	617	116	3%	2,500	417	753	30%
703	Supplies - Clothing & Personal	2,800	467	-	0%	3,100	517	-	0%
705	Supplies - Office	3,500	583	664	19%	3,500	583	538	15%
715	Treatment Chemicals	110,250	18,375	3,201	3%	50,000	8,333	12,622	25%
720	Supplies - Operating - Other	5,000	833	671	13%	25,000	4,167	1,614	6%
730	Taxes - Licenses	0	0	-	0%	0	0	-	0%
735	Training	2,250	375	-	0%	1,250	208	-	0%
745	Travel	1,000	167	-	0%	500	83	-	0%
750	Utilities	190,900	31,817	48,404	25%	107,900	17,983	17,085	16%
760	Waste Disposal	3,290	548	775	24%	48,290	8,048	19,545	40%
795	Yolo Co	61,000	10,167	8,458	14%				
799	Misc	-	-	-	0%	-	-	-	0%
Services and Supplies >		604,064	100,677	100,580	17%	448,554	74,759	88,218	20%
810	R&R Buildings & Grounds	6,000	1,000	(204)	-3%	3,500	583	73	2%
815	R & R Damage Claims	0	0	-	0%	-	-	-	0%
820	R&R Lift Stations	-	-	-	0%	-	-	-	0%
830	R&R Equipment	0	0	(11,911)	-79406667%	0	0	-	0%
832	R&R Mains/Service Lines	-	-	-	0%	-	-	-	0%
840	R&R Vehicles (\$2k/vehicle)	3,000	500	-	0%	2,500	417	-	0%
850	Maintenance Reserve Account	-	-	-		-	-	-	
Repairs & Replacement >		9,000	1,500	(12,115)	-135%	6,000	1,000	73	1%
<b>Total Expenses &gt;</b>		<b>1,231,792</b>	<b>205,299</b>	<b>183,334</b>	<b>15%</b>	<b>1,238,635</b>	<b>206,439</b>	<b>208,132</b>	<b>17%</b>



2 Administration - Budget Variance Report July 1, 2022 through June 30, 2023 Target % > **16.7%** GL ADMIN

As of August 2022		2020-2021 Budget		Actual	%	Total
Expenses	Annual	YTD	YTD	Spent	Remaining	
505 Salaries & Wages	424,702	70,784	71,922	16.9%	352,780	
520 FICA - District Share	36,577	6,096	5,472	15.0%	31,105	
530 Medical Ins - District Share	95,918	15,986	17,913	18.7%	78,005	
540 PERS-District Share (incl unfunded Liab, 78,867.)	122,615	20,436	21,340	17.4%	101,275	
550 Unemployment	5,000	833		0.0%	5,000	
560 Workers Comp Ins	2,982	497	599	20.1%	2,383	
Salaries and Employee Benefits >	687,793	114,632	117,246	<b>17.0%</b>	570,547	
605 Advertising	400	67	-	0.0%	400	
610 Bank Fees	27,000	4,500	5,411	20.0%	21,589	
620 Communications & Internet	7,000	1,167	1,216	17.4%	5,784	
622 Board Exp	7,000	1,167		0.0%	7,000	
625 Equip - Field (up to \$4999)	0	0		0.0%	0	
630 Equip - Office	2,000	333		0.0%	2,000	
640 Fuel & Oil	0	0		0.0%	0	
645 Insurance	0	0		0.0%	0	
650 Interest	0	0		0.0%	0	
657 Outsource Lab / Internal Lab	0	0		0.0%	0	
660 Memberships & Subscriptions	4,000	667	215	5.4%	3,785	
665 Mileage Reimb	500	83		0.0%	500	
670 Postage & Shipping	13,000	2,167	1,021	7.9%	11,979	
675 Professional Services (Legal, IT, CUSI annual)	58,000	9,667	15,876	27.4%	42,124	
685 Rents	14,500	2,417	2,388	16.5%	12,112	
690 Safety & Security (boots)	1,500	250	181	12.1%	1,319	
700 Tools & Instruments	0	0		0.0%	0	
703 Supplies - Clothing & Personal	600	100		0.0%	600	
705 Supplies - Office	5,000	833	702	14.0%	4,298	
715 Treatment Chemicals	0	0		0.0%	0	
720 Supplies - Operating - Other	0	0		0.0%	0	
730 Taxes - Licenses	0	0		0.0%	0	
735 Training, Certs (Classes, books)	500	83		0.0%	500	
745 Travel / Lodging	1,000	167		0.0%	1,000	
750 Utilities	5,800	967	1,345	23.2%	4,455	
760 Waste Disposal	580	97	118	20.3%	462	
795 Yolo Co	0	0		0.0%	0	
799 Misc	0	0		0.0%	0	
Services and Supplies >	148,380	24,730	28,473	<b>19.2%</b>	119,907	
810 R&R Buildings & Grounds	2,000	333	(136)	-6.8%	2,136	
815 R & R Damage Claims	0	0		0.0%	0	
820 R&R Lift Stations	-	-		0.0%	-	
830 R&R Equipment	0	0		0.0%	0	
832 R&R Mains/Service Lines	0	0		0.0%	0	
840 R&R Vehicles (\$2k/vehicle)	0	0		0.0%	0	
Repairs & Replacement >	2,000	333	(136)	<b>-6.8%</b>	2,136	
<b>Total Expenses &gt;</b>	<b>838,173</b>	<b>139,696</b>	<b>145,583</b>	<b>17.4%</b>	<b>692,590</b>	

2 Sewer - Budget Variance Report July 1, 2022 through June 30, 2023		2020-2021 Budget		Target % >	16.7%	GL SEWER
As of August 2022				Actual	%	Total
Expenses		Annual	YTD	YTD	Spent	Remaining
505	Salaries & Wages	302,948	50,491	39,985	13.2%	262,963
520	FICA - District Share	25,165	4,194	2,929	11.6%	22,236
530	Medical Ins - District Share	82,532	13,755	14,354	17.4%	68,178
540	PERS - District Share (\$14.5K Unfunded)	21,928	3,655	2,359	10.8%	19,569
550	Unemployment	0	0		0.0%	0
560	Workers Comp Ins	7,611	1,269	1,591	20.9%	6,020
Salaries and Employee Benefits >		440,185	73,364	61,218	13.9%	378,967
605	Advertising	0	0		0.0%	0
610	Bank Fees	0	0		0.0%	0
620	Communications & Internet	13,000	2,167	1,860	14.3%	11,140
622	Board Exp	0	0		0.0%	0
625	Equip - Field (up to \$4999)	1,500	250		0.0%	1,500
630	Equip - Office	1,000	167		0.0%	1,000
640	Fuel & Oil (Schaeffers)	10,000	1,667	1,138	11.4%	8,862
645	Insurance	38,000	6,333	13,621	35.8%	24,379
650	Interest	0	0		0.0%	0
657	Outsource Lab / Internal Lab	11,000	1,833	3,215	29.2%	7,785
660	Memberships/Subscriptions/Permits	33,400	5,567	807	2.4%	32,593
665	Mileage Reimb	250	42		0.0%	250
670	Postage & Shipping	0	0		0.0%	0
675	Professional Services (SCADA)	8,500	1,417	1,246	14.7%	7,254
685	Rents	0	0		0.0%	0
690	Safety & Security (includes boots)	9,500	1,583	1,020	10.7%	8,480
700	Tools & Instruments	2,500	417	753	30.1%	1,747
703	Supplies - Clothing & Personal	2,800	467		0.0%	2,800
705	Supplies - Office	1,000	167	187	18.7%	813
715	Treatment Chemicals	50,000	8,333	12,622	25.2%	37,378
720	Supplies-Operating-Other-Titan Tubes	25,000	4,167	1,614	6.5%	23,386
730	Taxes - Licenses	-	-			-
735	Training, Certs (classes, books)	1,000	167		0.0%	1,000
745	Travel / Lodging	-	-		0.0%	-
750	Utilities	105,000	17,500	16,412	15.6%	88,588
760	Waste Disposal	48,000	8,000	19,486	40.6%	28,514
795	Yolo Co	0	0		0.0%	0
799	Misc	0	0		0.0%	0
799.1	Customer Refund					
Services and Supplies >		361,450	60,242	73,981	20.5%	287,469
810	R&R Buildings & Grounds	2,500	417	141	5.6%	2,359
815	R & R Damage Claims	0	0		0.0%	0
820	R&R Lift Stations	0	0		0.0%	0
830	R&R Equipment	0	0		0.0%	0
832	R&R Mains/Service Lines	0	0	-	0.0%	-
840	R&R Vehicles	2,500	417		0.0%	2,500
Repairs & Replacement >		5,000	833	141	2.8%	4,859
Total Expenses >		806,635	134,439	135,340	16.8%	671,295
Expense Notes						

2	Water - Budget Variance Report July 1, 2022 through June 30, 2023	Target % >	16.7%	GL WATER		
	As of August 2022	2020-2021 Budget	Actual	%		
	Expenses	Annual	YTD	YTD	Spent	Total Remaining
505	Salaries & Wages	180,700	30,117	25,756	14.3%	154,944
520	FICA - District Share	14,734	2,456	1,897	12.9%	12,837
530	Medical Ins - District Share	37,351	6,225	5,659	15.2%	31,692
540	PERS - District Share	10,510	1,752	1,617	15.4%	8,893
550	Unemployment	0	0		0.0%	0
560	Workers Comp Ins	31,537	5,256	1,317	4.2%	30,220
	Salaries and Employee Benefits >	274,832	45,805	36,246	13.2%	238,586
605	Advertising	0	0		0.0%	0
610	Bank Fees	0	0		0.0%	0
620	Communications & Internet	13,000	2,167	1,757	13.5%	11,243
622	Board Exp	0	0	-	0.0%	0
625	Equip - Field (\$300 - \$4999)	0	0		0.0%	0
630	Equip - Office	500	83		0.0%	500
640	Fuel & Oil	8,500	1,417	2,276	26.8%	6,224
645	Insurance	38,000	6,333	13,620	35.8%	24,380
650	Interest	0	0		0.0%	0
657	Outside Lab / Internal Lab	20,000	3,333	4,830	24.2%	15,170
660	Memberships/Subscriptions/Permits	30,000	5,000	902	3.0%	29,098
665	Mileage Reimb	500	83		0.0%	500
670	Postage & Shipping	0	0		0.0%	0
675	Professional Services (SCADA, Mtce Prog)	25,000	4,167	996	4.0%	24,004
685	Rents	0	0		0.0%	0
690	Safety & Security (includes boots)	4,500	750	756	16.8%	3,744
700	Tools & Instruments	3,700	617	116	3.1%	3,584
703	Supplies - Clothing & Personal	2,500	417		0.0%	2,500
705	Supplies - Office	1,000	167	313	31.3%	687
715	Treatment Chemicals	110,250	18,375	3,201	2.9%	107,049
720	Supplies - Operating - Other	5,000	833	671	13.4%	4,329
730	Taxes - Licenses	0	0		0.0%	0
735	Training, Certs (classes, books)	2,000	333		0.0%	2,000
745	Travel / Lodging	500	83		0.0%	500
750	Utilities	188,000	31,333	47,731	25.4%	140,269
760	Waste Disposal	3,000	500	716	23.9%	2,284
795	Yolo Co	61,000	10,167	8,458	13.9%	52,542
799	Misc	0	0		0.0%	0
799.1	Customer Refund			1,586		
	Services and Supplies >	516,950	86,158	87,929	17.0%	429,021
810	R&R Buildings & Grounds	5,000	833	(136)	-2.7%	5,136
815	R & R Damage Claims	0	0		0.0%	0
820	R&R Lift Stations	0	0		0.0%	0
830	R&R Equipment	0	0	(11,911)	-11911.0%	11,911
832	R&R Mains	0	0		0.0%	-
840	R&R Vehicles	3,000	500		0.0%	3,000
	Repairs & Replacement >	8,000	1,333	(12,047)	-150.6%	20,047
	<b>Total Expenses &gt;</b>	<b>799,782</b>	<b>133,297</b>	<b>112,128</b>	<b>14.0%</b>	<b>687,654</b>

**Clearlake Oaks County Water District**  
**CRP/CIP Profit and Loss**  
**July through August 2022**

	PC (CRP)	Water (CRP)	Sewer (CRP)	Total CRP	TOTAL
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>Income</b>					
425 · CRP (Capital Replacment Plan)	87,235.11	65,565.95	74,255.72	227,056.78	227,056.78
430 · Penalty & Interest	68.74	1,447.19	1,564.02	3,079.95	3,079.95
<b>Total Income</b>	<u>87,303.85</u>	<u>67,013.14</u>	<u>75,819.74</u>	<u>230,136.73</u>	<u>230,136.73</u>
<b>Total Income</b>	<u>87,303.85</u>	<u>67,013.14</u>	<u>75,819.74</u>	<u>230,136.73</u>	<u>230,136.73</u>
<b>Gross Profit</b>	87,303.85	67,013.14	75,819.74	230,136.73	230,136.73
<b>Expense</b>					
<b>Salaries &amp; EE Benefits</b>					
505 · Salaries & Wages	0.00	19,515.57	27,763.21	47,278.78	47,278.78
520 · FICA - District Share	0.00	1,395.84	2,103.51	3,499.35	3,499.35
530 · Med/Life Insurance- Dist Share	0.00	7,727.50	4,706.02	12,433.52	12,433.52
540 · PERS - District Share	0.00	1,271.68	2,371.76	3,643.44	3,643.44
560 · Workers Comp Ins	0.00	1,162.07	1,162.07	2,324.14	2,324.14
<b>Total Salaries &amp; EE Benefits</b>	<u>0.00</u>	<u>31,072.66</u>	<u>38,106.57</u>	<u>69,179.23</u>	<u>69,179.23</u>
<b>Services &amp; Supplies</b>					
620 · Communications & Internet	0.00	124.44	124.43	248.87	248.87
640 · Fuel & Oil	0.00	2,845.06	2,845.06	5,690.12	5,690.12
650 · Interest	0.00	866.75	866.72	1,733.47	1,733.47
657 · Lab	0.00	1,900.00	0.00	1,900.00	1,900.00
690 · Safety & Security	0.00	394.77	0.00	394.77	394.77
<b>Total Services &amp; Supplies</b>	<u>0.00</u>	<u>6,131.02</u>	<u>3,836.21</u>	<u>9,967.23</u>	<u>9,967.23</u>
<b>Repairs &amp; Replacement</b>					
810 · R&R Buildings & Grounds	0.00	6,550.00	36.91	6,586.91	6,586.91
830 · R&R Equipment	0.00	18,875.07	2,133.83	21,008.90	21,008.90
832 · R&R Mains and Sewer Lines	0.00	2,691.10	2,090.87	4,781.97	4,781.97
840 · R&R Vehicles	0.00	6,903.01	992.80	7,895.81	7,895.81
<b>Total Repairs &amp; Replacement</b>	<u>0.00</u>	<u>35,019.18</u>	<u>5,254.41</u>	<u>40,273.59</u>	<u>40,273.59</u>
<b>Total Expense</b>	<u>0.00</u>	<u>72,222.86</u>	<u>47,197.19</u>	<u>119,420.05</u>	<u>119,420.05</u>
<b>Net Ordinary Income</b>	<u>87,303.85</u>	<u>-5,209.72</u>	<u>28,622.55</u>	<u>110,716.68</u>	<u>110,716.68</u>
<b>Net Income</b>	<u><b>87,303.85</b></u>	<u><b>-5,209.72</b></u>	<u><b>28,622.55</b></u>	<u><b>110,716.68</b></u>	<u><b>110,716.68</b></u>

Clearlake Oaks Co Water District  
**Budget Variance Report July 1, 2022 through June 30, 2023**

Target % > **16.7%** CRP-PC

2

As of August 2022

Summary	Budget Annual	YTD		Actual YTD Amount %	
PC CRP Revenue	19,536	3,256	87,235	446.5%	0%
PC CRP Expenses	0	0	69	0.0%	0%

  

Expenses		2021-2022 Budget		Actual	%	Total
		Annual	YTD	YTD	Spent	Remaining
605	Advertising	-	-	-	0.0%	-
610	Bank Fees	-	-	-	0.0%	-
620	Communications & Internet	-	-	-	0.0%	-
622	Board Exp	-	-	-	0.0%	-
625	Equip - Field (up to \$4999)	-	-	-	0.0%	-
630	Equip - Office	-	-	-	0.0%	-
640	Fuel & Oil	-	-	-	0.0%	-
645	Insurance	-	-	-	0.0%	-
650	Interest	-	-	-	0.0%	-
657	Outsource Lab / Internal Lab	-	-	-	0.0%	-
660	Memberships & Subscriptions	-	-	-	0.0%	-
665	Mileage Reimb	-	-	-	0.0%	-
670	Postage & Shipping	-	-	-	0.0%	-
675	Professional Services (SCADA)	-	-	-	0.0%	-
685	Rents	-	-	-	0.0%	-
690	Safety & Security (includes boots)	-	-	-	0.0%	-
700	Tools & Instruments	-	-	-	0.0%	-
703	Supplies - Clothing & Personal	-	-	-	0.0%	-
705	Supplies - Office	-	-	-	0.0%	-
715	Treatment Chemicals	-	-	-	0.0%	-
720	Supplies - Operating - Other	-	-	-	0.0%	-
730	Taxes - Licenses	-	-	-	0.0%	-
735	Training, Certs (classes, books)	-	-	-	0.0%	-
745	Travel / Lodging	-	-	-	0.0%	-
750	Utilities	-	-	-	0.0%	-
760	Waste Disposal	-	-	-	0.0%	-
795	Yolo Co	-	-	-	0.0%	-
799	Misc	0	0	-	0.0%	0
<b>Services and Supplies &gt;</b>		<b>0</b>	<b>0</b>	<b>-</b>	<b>0.0%</b>	<b>0</b>
810	R&R Buildings & Grounds	-	-	-	0.0%	-
815	R & R Damage Claims	0	0	-	0.0%	0
820	R&R Lift Stations	-	-	-	0.0%	-
830	R&R Equipment	-	-	-	0.0%	-
832	R&R Mains/Laterals	-	-	-	0.0%	-
840	R&R Vehicles	-	-	-	0.0%	-
<b>Repairs &amp; Replacement &gt;</b>		<b>0</b>	<b>0</b>	<b>-</b>	<b>0.0%</b>	<b>0</b>
<b>Total Expenses &gt;</b>		<b>0</b>	<b>0</b>	<b>-</b>	<b>0.0%</b>	<b>0</b>

Clearlake Oaks Co Water District  
**Budget Variance Report July 1, 2022 through June 30, 2023**

2

Target % > **16.7%** **CRP-WATER**

As of August 2022 Summary		WATER - CRP Budget			Actual YTD	
		Annual	YTD		Amount	%
<b>WATER CRP Revenue</b>		439,444	73,241	65,566	14.9%	0%
<b>WATER CRP Expenses</b>		511,279	85,213	72,224	14.1%	0%
<b>Operating Balance</b>		<b>(71,835)</b>	<b>(11,972)</b>	<b>(6,658)</b>		
Expenses		2020-2021 Annual	Budget YTD	Actual YTD	% Spent	Total Remaining
505	Salaries & Wages	257,969	42,995	19,516	7.6%	238,453
520	FICA - District Share	21,162	3,527	1,396	6.6%	19,766
530	Medical Ins - District Share	70,407	11,735	7,728	11.0%	62,679
540	PERS - District Share	16,469	2,745	1,272	7.7%	15,197
550	Unemployment	0	0	0	0.0%	0
560	Workers Comp Ins	8,122	1,354	1,162	14.3%	6,960
<b>Salaries and Employee Benefits &gt;</b>		<b>374,129</b>	<b>62,355</b>	<b>31,074</b>	<b>8.3%</b>	<b>343,055</b>
605	Advertising	0	0	-	0.0%	0
610	Bank Fees	0	0	-	0.0%	0
620	Communications & Internet	3,500	583	124	3.5%	3,376
622	Board Exp	0	0	0	0.0%	0
625	Equip - Field (up to \$4999)	1,250	208	0	0.0%	1,250
630	Equip - Office	-	-	0	0.0%	0
640	Fuel & Oil	14,400	2,400	2,845	19.8%	11,555
645	Insurance	0	0	0	0.0%	0
650	Interest	0	0	867	0.0%	(867)
657	Outsource Lab / Internal Lab	3,000	500	1,900	0.0%	1,100
660	Memberships & Subscriptions	0	0	0	0.0%	0
665	Mileage Reimb	0	0	0	0.0%	0
670	Postage & Shipping	0	0	0	0.0%	0
675	Professional Services Leak Chk	-	-	0	0.0%	-
685	Rents	0	0	0	0.0%	0
690	Safety & Sec (includes boots)	-	-	0	0.0%	-
700	Tools & Instruments	2,000	333	0	0.0%	2,000
703	Supplies - Clothing & Personal	1,500	250	0	0.0%	1,500
705	Supplies - Office	-	-	0	0.0%	-
715	Treatment Chemicals	0	0	0	0.0%	0
720	Supplies - Operating - Other	3,000	500	0	0.0%	3,000
730	Taxes - Licenses	0	0	0	0.0%	0
735	Training, Certs (classes, books)	500	83	0	0.0%	500
745	Travel / Lodging	-	-	0	0.0%	-
750	Utilities	0	0	0	0.0%	0
760	Waste Disposal	0	0	0	0.0%	0
795	Yolo Co	0	0	0	0.0%	0
799	Misc	0	0	0	0.0%	0
<b>Services and Supplies &gt;</b>		<b>29,150</b>	<b>4,858</b>	<b>5,736</b>	<b>19.7%</b>	<b>23,414</b>
810	R&R Buildings & Grounds	5,000	833	6,550	131.0%	(1,550)
815	R & R Damage Claims	0	0	0	0.0%	0
820	R&R Lift Stations	0	0	0	0.0%	0
830	R&R Equipment	35,000	5,833	19,270	55.1%	15,730
830.1	Hydrants	-	-	0	0.0%	-
832	R&R Mains/Service Lines/Tanks	50,000	8,333	2,691	5.4%	47,309
840	R&R Vehicles	18,000	3,000	6,903	38.4%	11,097
<b>Repairs &amp; Replacement &gt;</b>		<b>108,000</b>	<b>18,000</b>	<b>35,414</b>	<b>32.8%</b>	<b>72,586</b>
810	Fence Rpr for H/Run					
830	Chlorine Analyzer					
<b>Total Expenses &gt;</b>		<b>511,279</b>	<b>85,213</b>	<b>72,224</b>	<b>14.1%</b>	<b>439,055</b>

*22*

Clearlake Oaks Co Water District  
Budget Variance Report July 1, 2022 through June 30, 2023

2

SEWER-CRP

Target % > **16.7%** CRP-SEWER

As of August 2022

Summary	Budget		Actual YTD		
	Annual	YTD	Amount	%	
<b>SEWER CRP Revenue</b>	509,022	84,837	74,256	14.6%	0%
<b>SEWER CRP Expenses</b>	474,523	79,087	47,198	9.9%	0%

**Operating Balance (loss)** 34,499      5,750      27,058

	Expenses	2020-2021 Budget		Actual YTD	%	Total Remaining
		Annual	YTD			
505	Salaries & Wages	253,805	42,301	27,763	10.9%	226,042
520	FICA - District Share	21,334	3,556	2,104	9.9%	19,230
530	Medical Ins - District Share	50,738	8,456	4,706	9.3%	46,032
540	PERS - District Share	15,486	2,581	2,372	15.3%	13,114
550	Unemployment	-	-		0.0%	-
560	Workers Comp Ins	8,010	1,335	1,162	14.5%	6,848
	<b>Salaries and Employee Benefits &gt;</b>	<b>349,373</b>	<b>58,229</b>	<b>38,107</b>	<b>10.9%</b>	<b>311,266</b>
605	Advertising	0	0	-	0.0%	0
610	Bank Fees	0	0	-	0.0%	0
620	Communications & Internet	5,000	833	124	2.5%	4,876
622	Board Exp	0	0		0.0%	0
625	Equip - Field (up to \$4999)	1,250	208		0.0%	1,250
630	Equip - Office	-	-		0.0%	-
640	Fuel & Oil	14,400	2,400	2,845	19.8%	11,555
645	Insurance	0	0		0.0%	0
650	Interest	0	0	867	0.0%	(867)
657	Outsource Lab / Internal Lab	0	0		0.0%	0
660	Memberships & Subscriptions	0	0		0.0%	0
665	Mileage Reimb	0	-		0.0%	0
670	Postage & Shipping	0	0		0.0%	0
675	Professional Services (SCADA)	0	0		0.0%	0
685	Rents	-	-		0.0%	-
690	Safety & Security (includes boots)	-	-		0.0%	-
700	Tools & Instruments	2,000	333		0.0%	2,000
703	Supplies - Clothing & Personal	1,500	250		0.0%	1,500
705	Supplies - Office	-	-		0.0%	-
715	Treatment Chemicals	0	0		0.0%	0
720	Supplies - Operating - Other	3,000	500		0.0%	3,000
730	Taxes - Licenses	0	0		0.0%	0
735	Training, Certs (classes, books)	500	83		0.0%	500
745	Travel / Lodging	-	-		0.0%	-
750	Utilities	0	0		0.0%	0
760	Waste Disposal	0	0		0.0%	0
795	Yolo Co	0	0		0.0%	0
799	Misc	0	0	-	0.0%	0
	<b>Services and Supplies &gt;</b>	<b>27,650</b>	<b>4,608</b>	<b>3,836</b>	<b>13.9%</b>	<b>23,814</b>
810	R&R Buildings & Grounds	7,500	1,250	37	0.5%	7,463
815	R & R Damage Claims	0	0	-	0.0%	0
820	R&R Lift Stations	20,000	3,333		0.0%	20,000
830	R&R Equipment	35,000	5,833	2,134	6.1%	32,866
832	R&R Mains/Laterals	25,000	4,167	2,091	8.4%	22,909
840	R&R Vehicles	10,000	1,667	993	9.9%	9,007
	<b>Repairs &amp; Replacement &gt;</b>	<b>97,500</b>	<b>16,250</b>	<b>5,255</b>	<b>5.4%</b>	<b>92,245</b>
	<b>Total Expenses &gt;</b>	<b>474,523</b>	<b>79,087</b>	<b>47,198</b>	<b>9.9%</b>	<b>427,325</b>

Clearlake Oaks County Water District

Capital Improvements

As of August 31, 2022

Date	Name	Memo	Class	Amount
<b>130 · Const In Progress - Studies</b>				
07/05/2022	MC Engineering, Inc	Construction in progr...	GL:Sewer	1,662.50
07/05/2022	MC Engineering, Inc		GL:Water	1,662.50
08/05/2022	MC Engineering, Inc	Pilot Actiflo	GL:Water	3,280.00
Total 130 · Const In Progress - Studies				6,605.00
135 · CRP WATER (CAPITOL IMPROVEMENTS - WATER - WAS 1199100)				
<b>138 · USDA Water Improvements</b>				
07/05/2022	MC Engineering, Inc		Loan/Grant:...	20,963.26
07/15/2022	AES - Analytical Envir...	Vault installation proj...	Loan/Grant:...	1,975.73
07/31/2022	T & S Construction Co...	Payment #14	Loan/Grant:...	252,320.00
08/05/2022	MC Engineering, Inc	USDA Meters/Tank	Loan/Grant:...	15,697.63
Total 138 · USDA Water Improvements				290,956.62
<b>128 · Sewer Infrstrcture &amp; Rehab Proj (Phase 1 was the installation of the Force Main)</b>				
Total 128 · Sewer Infrstrcture & Rehab Proj (Phase 1 was the installation of the F...				
121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water distrib...				
<b>131 · Waste Water Plant</b>				
<b>131.1 · Pumps/Equipment</b>				
Total 131.1 · Pumps/Equipment				
<b>131 · Waste Water Plant - Other</b>				
Total 131 · Waste Water Plant - Other				
Total 131 · Waste Water Plant				
<b>127 · Water Plant</b>				
<b>127.6 · Swan AMI Turbiwell Monitor</b>				
Total 127.6 · Swan AMI Turbiwell Monitor				
<b>127.5 · A/C installation for Filter Rm</b>				
Total 127.5 · A/C installation for Filter Rm				
<b>127.4 · PH System</b>				
Total 127.4 · PH System				
<b>127.2 · Harvy Vault Chlor Inject Proj</b>				
Total 127.2 · Harvy Vault Chlor Inject Proj				
<b>127.1 · Major Equipment</b>				
Total 127.1 · Major Equipment				
<b>127 · Water Plant - Other</b>				
Total 127 · Water Plant - Other				
Total 127 · Water Plant				
<b>120 · District General CRP (EQUIPMENT - WAS 1011181)</b>				
<b>120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - WAS 1011190)</b>				
Total 120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - ...				
<b>120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)</b>				
Total 120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)				
<b>120.75 · SCADA</b>				
Total 120.75 · SCADA				
<b>120.90 · Vehicles/Generators/Trailers</b>				
Total 120.90 · Vehicles/Generators/Trailers				
<b>120 · District General CRP (EQUIPMENT - WAS 1011181) - Other</b>				
Total 120 · District General CRP (EQUIPMENT - WAS 1011181) - Other				
Total 120 · District General CRP (EQUIPMENT - WAS 1011181)				
<b>122 · Bldgs/Grounds Cap Improvements</b>				
Total 122 · Bldgs/Grounds Cap Improvements				
<b>124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161)</b>				
<b>124.30 · Lift Stations</b>				

2A





## Accounts

[Transfer](#) [Settings](#)

### CRP PC \*6192

Available **\*\*\$85,526.41**

Current **\$85,526.41**

### CRP SEWER \*3745

Available **\*\*\$99,005.47**

Current **\$99,005.47**

### GENERAL LEDGER \*9122

Available **\*\*\$496,900.80**

Current **\$513,185.61**

### PUBLIC REGULAR CHK \*8503

Available **\*\*\$462,700.00**

Current **\$462,700.00**

### PUBLIC REGULAR CHK \*9592

Available **\*\*\$115,000.00**

Current **\$115,000.00**

### CRP WATER \*6990

Available **\*\*\$9,921.94**

Current **\$9,921.94**

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## Money Management

### BALANCE TOTALS

Total Deposit Accounts **\$1,285,339.43**

\*\*This balance may include overdraft or line of credit funds

## Budgets made easy!



### Outside Accounts



No outside accounts added.

Add account

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September 2022						
Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	<b>12</b>	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

# California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

September 12, 2022

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

## CLEARLAKE OAKS COUNTY WATER DISTRICT

AUDITOR/SECRETARY  
P.O. BOX 709  
12952 HIGHWAY 20  
CLEARLAKE OAKS, CA 95423-0709

[Tran Type Definitions](#)

//

**Account Number:** 90-17-001

August 2022 Statement

### Account Summary

Total Deposit:	0.00	Beginning Balance:	1,065,538.56
Total Withdrawal:	0.00	Ending Balance:	1,065,538.56

**Clearlake Oaks County Water District**  
**Capital Improvements**  
**As of August 31, 2022**

Date	Name	Memo	Class	Amount
07/26/2022	ABC Plumbing	Sewer camer survey...	CRP:Sewer	4,060.00
Total 124.30 · Lift Stations				4,060.00
<b>124.50 · Mains</b>				
Total 124.50 · Mains				
<b>124.60 · Meters</b>				
Total 124.60 · Meters				
<b>124.90 · Water Tanks</b>				
Total 124.90 · Water Tanks				
<b>124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161) - Other</b>				
07/05/2022	MC Engineering, Inc		GL:Water	468.75
Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWE...				468.75
Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - ...				4,528.75
<b>125 · Land - Dist. Cap. Improvements</b>				
Total 125 · Land - Dist. Cap. Improvements				
<b>129 · ALLOW. FOR DEPRECIATION</b>				
Total 129 · ALLOW. FOR DEPRECIATION				
<b>280 · Loan</b>				
<b>280.04 · 2021 Water Truck</b>				
07/20/2022	Kansas State Bank - ...	Payment #8	CRP:Water	727.18
07/20/2022	Kansas State Bank - ...	3359488	CRP:Sewer	727.18
08/15/2022	Kansas State Bank - ...	Payment #9	CRP:Water	729.57
08/15/2022	Kansas State Bank - ...	3359488	CRP:Sewer	729.57
Total 280.04 · 2021 Water Truck				2,913.50
<b>280.02 · KS State Bank - 2019 Vac-Con</b>				
07/15/2022	Kansas State Bank - ...	Pymt #31	CRP:Water	3,409.30
07/15/2022	Kansas State Bank - ...	3343293	CRP:Sewer	3,409.29
08/15/2022	Kansas State Bank - ...	Pymt #32	CRP:Water	3,418.94
08/15/2022	Kansas State Bank - ...	3343293	CRP:Sewer	3,418.94
Total 280.02 · KS State Bank - 2019 Vac-Con				13,656.47
Total 280 · Loan				16,569.97
<b>TOTAL</b>				<b>318,660.34</b>

**Clearlake Oaks County Water District**  
**Payroll Summary**  
**August 2022**

	Hours	Rate	Aug 22
<b>Employee Wages, Taxes and Adjustments</b>			
<b>Gross Pay</b>			
Bereavement	72.5	28.09	2,321.20
CTO Saved	-28.25	43.16	-1,378.22
CTO Used	25.25	31.27	858.01
Overtime (x1.5)	123.5	59.63	6,048.20
PTO	233	39.75	7,186.83
Straight	2,170.25	28.09	75,035.66
Duty Pay			4,270.00
<b>Total Gross Pay</b>	<b>2,596.25</b>		<b>94,341.68</b>
<b>Deductions from Gross Pay</b>			
ACWA (pre-tax)			-3,092.92
AFLAC (pre-tax)			-469.62
AFLAC (taxable) AFTER TAX			-154.08
CALPers 457			-400.00
CALPers EE (Pretax)			-5,111.63
<b>Total Deductions from Gross Pay</b>			<b>-9,228.25</b>
<b>Adjusted Gross Pay</b>	<b>2,596.25</b>		<b>85,113.43</b>
<b>Taxes Withheld</b>			
Federal Withholding			-6,882.00
Medicare Employee			-1,316.30
Social Security Employee			-5,628.30
CA - Withholding			-2,808.49
CA - Disability			-998.55
<b>Total Taxes Withheld</b>			<b>-17,633.64</b>
<b>Deductions from Net Pay</b>			
Wage Garnishment			-530.76
<b>Total Deductions from Net Pay</b>			<b>-530.76</b>
<b>Net Pay</b>	<b>2,596.25</b>		<b>66,949.03</b>
<b>Employer Taxes and Contributions</b>			
Medicare Company			1,316.30
Social Security Company			5,628.30
<b>Total Employer Taxes and Contributions</b>			<b>6,944.60</b>

# Clearlake Oaks County Water District

## Trial Balance

### As of August 31, 2022

	Aug 31, 22	
	Debit	Credit
102.13 · SEWER RESERVES-9592	115,000.00	
102.11 · PC ESCROW - 6184	0.00	
102.10 · CRP PC - 6192	85,526.41	
102.12 · WATER RESERVES- 8503	462,700.00	
102.001 · GL - 9122	519,504.12	
102.04 · DWR - CHECKING	0.00	
101 · LAIF - CASH IN BANK	876,538.56	
101 · LAIF - CASH IN BANK:CIP Deposits 2014	189,000.00	
102.01 · WEST AMERICA - REGULAR CHECKING	88.98	
102.02 · CRP Water - 6990	9,921.94	
102.03 · CRP Sewer - 3745	99,005.47	
CUSI Accounts Receivable	204,087.00	
116 · DEFERRED OUTFLOW- PENSION	236,756.00	
103 · PETTY CASH	306.59	
104 · COUNTY TREASURY	47,897.68	
130 · Const In Progress - Studies	1,094,721.10	
130 · Const In Progress - Studies:130.97 · Const in Progress - Actiflo Pil	3,569.45	
130 · Const In Progress - Studies:130.96 · Const in Progress - WWP 2022	12,215.00	
130 · Const In Progress - Studies:130.95 · Source Capacity Studygrant prep	39,615.95	
130 · Const In Progress - Studies:130.75 · SCADA	0.00	
132 · CRP SEWER	983,511.67	
132 · CRP SEWER:132.05 · CIP SEWER LABOR	0.00	
135 · CRP WATER	249,148.33	
135 · CRP WATER:135.02 · Aircon Project	0.00	
135 · CRP WATER:135.05 · Backwash Pump Filters #2-#3	0.00	
135 · CRP WATER:135.10 · High Valley Project 2013	0.00	
135 · CRP WATER:135.20 · CIP WATER LABOR	0.00	
111 · INVENTORY - WATER	0.00	
114 · ACCOUNTS RECEIVABLE.	551,411.26	
115 · PRE-PAID INSURANCE	15,474.00	
1890 · ACCOUNTS RECEIVABLE - OTHER	0.00	
12000 · Undeposited Funds	0.00	
138 · USDA Water Improvements	6,175,540.15	
128 · Sewer Infrstructure & Rehab Proj	3,952,787.28	
121 · Wtr Dist & Wtr Storage Projects	250,195.76	
121 · Wtr Dist & Wtr Storage Projects:121.1 · Sidewalk Project - District Exp	115,500.66	
131 · Waste Water Plant	57,768.09	
131 · Waste Water Plant:131.1 · Pumps/Equipment	99,784.99	
126 · Forcemain (phase 1) Cap. Imprv.	1,253,598.85	
123 · USDA - Sewer Plant Cap Imprvmt	4,265,559.43	
USDA Project		523,819.00
127 · Water Plant	211,458.66	
127 · Water Plant:127.8 · Water Intake Pump Extension	586,041.73	
127 · Water Plant:127.7 · Ozone System	12,785.71	
127 · Water Plant:127.6 · Swan AMI Turbiwell Monitor	25,079.10	
127 · Water Plant:127.5 · A/C installation for Filter Rm	750.00	
127 · Water Plant:127.4 · PH System	9,959.72	
127 · Water Plant:127.2 · Harvy Vault Chlor Inject Proj	1,408.61	
127 · Water Plant:127.1 · Major Equipment	348,866.13	
120 · District General CRP	95,883.57	
120 · District General CRP:120.01 · General Equipment/Tools	1,926,858.13	
120 · District General CRP:120.60 · Office	27,331.49	
120 · District General CRP:120.75 · SCADA	22,386.51	
120 · District General CRP:120.90 · Vehicles/Generators/Trailers	753,972.38	
122 · Bldgs/Grounds Cap Improvements	8,547,329.06	
124 · D/C System Cap Improvements	3,146,777.14	
124 · D/C System Cap Improvements:124.2 · GIS Online Mapping System	7,453.92	
124 · D/C System Cap Improvements:124.30 · Lift Stations	83,302.80	
124 · D/C System Cap Improvements:124.30 · Lift Stations:124.31 · Lift Sta...	66,042.23	
124 · D/C System Cap Improvements:124.50 · Mains	14,788.58	
124 · D/C System Cap Improvements:124.60 · Meters	10,000.34	
124 · D/C System Cap Improvements:124.90 · Water Tanks	40,615.04	
125 · Land - Dist. Cap. Improvements	299,770.00	
129 · ALLOW. FOR DEPRECIATION		9,745,066.00
200 · ACCOUNTS PAYABLE		53,164.17
211 · WAB Credit Card:211.17 · WAB - Kurt - 0390	0.00	
211 · WAB Credit Card:211.16 · WAB - Francisco - 5312	0.00	
211 · WAB Credit Card:211.15 · WAB - Kurt - 9133	0.00	

Clearlake Oaks County Water District

Trial Balance

As of August 31, 2022

	Aug 31, 22	
	Debit	Credit
211 · WAB Credit Card:211.14 · WAB - Dianna - 3226	0.00	
211 · WAB Credit Card:211.13 · WAB - Jeremy - 2499	0.00	
211 · WAB Credit Card:211.12 · WAB- Francisco - 2481	0.00	
211 · WAB Credit Card:211.11 · WAB - Dan - 2507	0.00	
211 · WAB Credit Card:211.10 · WAB - Dianna - 2473	0.00	
210 · Cal Card	0.00	
210 · Cal Card:210-09 · Cal Card - 5855	0.00	
210 · Cal Card:210-08 · Cal Card - 5848	0.00	
210 · Cal Card:210-07 · Cal-Card	0.00	
210 · Cal Card:210.06 · Cal Card - 3879	0.00	
210 · Cal Card:210.05 · Cal Card - 4075	0.00	
210 · Cal Card:210.04 · Cal Card - 7397	0.00	
210 · Cal Card:210.01 · Cal Card -	0.00	
210 · Cal Card:210.02 · Cal Card 0010	0.00	
210 · Cal Card:210.03 · Cal Card	0.00	
Annual Depreciation		249,035.55
224 · USDA Retainage	0.00	
223.56 · FEDERAL PAYROLL TAX PENALTY	3,928.96	
280 · Loan:280.04 · 2021 Water Truck	12,346.93	
280 · Loan:280.15 · USDA Water Improvement Project		5,782,020.20
280 · Loan:280.02 · KS State Bank - 2019 Vac-Con		199,515.44
280 · Loan:280.12 · USDA Loan for Sewer Clarifier		3,049,172.41
280 · Loan:280.10 · Bridge for I & I Rehab Project	0.00	
280 · Loan:280.07 · Bridge Loan for Forced Main	0.00	
280 · Loan:280.05 · USDA Bridge Loan	0.00	
280 · Loan:280.01 · Kansas State Bk - VACON	0.00	
280 · Loan:280.03 · Kansas State Bk - Camera Traile	0.00	
220 · Restricted - Expansion Fee's	0.00	
221 · Health Ins - EE Portion	2,687.32	
221 · Health Ins - EE Portion:221.1 · EE Cobra Payments - Medical	0.00	
222 · Direct Deposit Liabilities		383.04
223 · COMP DUMP ACCOUNT	0.00	
223 · COMP DUMP ACCOUNT:223.01 · ADMIN - COMP USED	0.00	
223 · COMP DUMP ACCOUNT:223.02 · SEWER - COMP USED	0.00	
223 · COMP DUMP ACCOUNT:223.03 · WATER - COMP USED	0.00	
223.15 · GARNISHMENTS	11,538.92	
223.15 · GARNISHMENTS:223.16 · GARNISHMENT - COURT DEBT ORDER	0.00	
223.15 · GARNISHMENTS:223.17 · GARNISHMENT - LAKE CO SHERIFF		11,874.79
223.20 · STATE UNEMPLOYMENT TAX PAYABLE	0.00	
223.25 · Vacation Dump Account	0.00	
223.25 · Vacation Dump Account:223.26 · Admin - Vacation Time	0.00	
223.25 · Vacation Dump Account:223.27 · Sewer - Vacation	0.00	
223.25 · Vacation Dump Account:223.28 · Water - Vacation	0.00	
223.30 · Sick Dump Account	0.00	
223.30 · Sick Dump Account:223.31 · Admin - Sick	0.00	
223.30 · Sick Dump Account:223.32 · Sewer - Sick	0.00	
223.30 · Sick Dump Account:223.33 · Water - Sick	0.00	
223.40 · ACCRUED PAYROLL	0.00	
223.45 · FICA & SOCIAL SEC PAYABLE	0.00	
223.50 · MEDICARE TAX PAYABLE	0.00	
223.55 · FEDERAL PAYROLL TAX WITHHOLDING	1,050.73	
223.60 · STATE PAYROLL TAX WITHHOLDING	0.00	
223.65 · STATE DISABILITY PAYABLE	1.00	
2135 · CALPERS RETIREMENT PAYABLE	0.00	
223.70 · WORKERS COMP PAYABLE	0.00	
223.75 · PAYROLL DEDUCTION - INS CO-PAY	12,342.00	
223.80 · GASB 68 Pension		26,313.00
223.85 · MISC DEDUCTIONS PAYABLE		5,684.17
223.90 · COMPENSATED EMPLOYEE BENEFITS		18,602.20
24000 · Payroll Liabilities	19,894.84	
295 · NET PWNSION LIABILITY		958,676.00
226 · USDA Int Pymnt-Swr Clarifier	0.00	
225 · USDA Payment - Sewer Clarifier	0.00	
281 · BOND PAYABLE	0.00	
302 · RETAINED EARNINGS		3,421,075.19
304 · Opening Balance Equity	584,283.24	
306 · Retained Earnings - OLD		14,492,587.86
Income:410 · Client Reg Pmt		402,576.02

**Clearlake Oaks County Water District**  
**Trial Balance**  
**As of August 31, 2022**

	Aug 31, 22	
	Debit	Credit
Income:425 · CRP		227,056.78
Income:430 · Penalty & Interest		12,010.62
Income:435 · Loans/Grants:435-8 · Intake Pump Extension		83,690.37
Income:440 · Misc Revenue		3,680.23
Income:450 · Other - Non S/W Rev		103,604.35
Salaries & EE Benefits:545 · CALPers 457	0.00	
Salaries & EE Benefits:505 · Salaries & Wages	184,941.94	
Salaries & EE Benefits:520 · FICA - District Share	13,797.48	
Salaries & EE Benefits:530 · Med/Life Insurance- Dist Share	50,359.62	
Salaries & EE Benefits:540 · PERS - District Share	28,959.21	
Salaries & EE Benefits:560 · Workers Comp Ins	5,831.23	
Services & Supplies:610 · Bank Fees	5,411.01	
Services & Supplies:620 · Communications & Internet	5,082.48	
Services & Supplies:640 · Fuel & Oil	9,104.25	
Services & Supplies:645 · Insurance	27,240.98	
Services & Supplies:650 · Interest	1,733.47	
Services & Supplies:657 · Lab	9,945.00	
Services & Supplies:660 · Memberships & Subscription	1,924.71	
Services & Supplies:670 · Postage & Shipping	1,020.99	
Services & Supplies:675 · Professional Services	18,117.98	
Services & Supplies:685 · Rents	2,388.38	
Services & Supplies:690 · Safety & Security	1,956.64	
Services & Supplies:700 · Tools & Instruments	869.45	
Services & Supplies:705 · Supplies - Office	1,201.17	
Services & Supplies:715 · Supplies-Chemicals-Operating	15,822.94	
Services & Supplies:720 · Supplies - Inventory - Other	2,285.18	
Services & Supplies:750 · Utilities	65,487.70	
Services & Supplies:760 · Waste Disposal	20,318.99	
Services & Supplies:795 · Yolo Co	8,458.36	
Services & Supplies:799 · Misc:799.1 · Customer Refund - Acct closed	1,585.55	
Repairs & Replacement:810 · R&R Buildings & Grounds	6,456.05	
Repairs & Replacement:830 · R&R Equipment	10,638.14	
Repairs & Replacement:832 · R&R Mains and Sewer Lines	4,781.97	
Repairs & Replacement:840 · R&R Vehicles	7,895.81	
66000 · Payroll Expenses	2,321.20	
<b>TOTAL</b>	<b>39,369,607.39</b>	<b>39,369,607.39</b>



## Account Payable Breakdown

Date: 9/12/2022

	<u>QuickBooks</u>	<u>WAB Balance</u>	<u>WAB Available</u>
General Ledger - 9122	\$504,016.87	\$513,185.61	\$496,900.80
CRP Water - 6990	\$9,921.94	\$9,921.94	\$9,921.94
CRP Sewer - 3745	\$99,005.47	\$99,005.47	\$99,005.47
CRP PC - 6192	\$85,526.41	\$85,526.41	\$85,526.41
Water Reserve - 8503	\$462,700.00	\$462,700.00	\$462,700.00
Sewer Reserve - 9592	\$115,000.00	\$115,000.00	\$115,000.00
LAIF Balance	\$1,065,538.56	\$1,065,538.56	\$1,065,538.56
Current A/P Aging	\$30,644.01		
ACWA/JPIA Ins.	\$24,134.98		
Kansas State Bank-VacCon	\$7,421.47	9/15/2022	
Kansas State Bank-Water Truck	\$1,730.25	9/20/2022	
<b>TOTAL</b>	<b>\$63,930.71</b>		
<b>Paid On-line/Auto Out</b>			
8/29/2022 Cannon	\$639.08		
9/9/2022 PG&E	\$30,362.99		
8/31/2022 Credit Card	\$4,514.78		
9/9/2022 Verizon	\$1,445.57		
9/7/2022 Mediacom	\$334.47		
<b>TOTAL-Paid On-line/Auto Out</b>	<b>\$37,296.89</b>		

9:55 AM

09/09/22

**Clearlake Oaks County Water District**  
**A/P Aging Summary**  
**All Transactions**

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Alpha Analytical Labs	3,270.00	0.00	0.00	0.00	0.00	3,270.00
AT & T - CalNet 3	177.44	0.00	0.00	0.00	0.00	177.44
Badger Meter	5,267.76	0.00	0.00	0.00	0.00	5,267.76
California State Disbursement Unit	530.76	0.00	0.00	0.00	0.00	530.76
Carlton Mathews	119.65	0.00	0.00	0.00	0.00	119.65
Coastal Mountain Electric	2,111.00	0.00	0.00	0.00	0.00	2,111.00
Compressed Air Repair & Maintenance	1,587.95	0.00	0.00	0.00	0.00	1,587.95
County of Lake - Special Districts	1,933.84	0.00	0.00	0.00	0.00	1,933.84
Deeper Cleaning	435.00	0.00	0.00	0.00	0.00	435.00
Gary Lemak	143.46	0.00	0.00	0.00	0.00	143.46
Hasa Inc	3,905.33	0.00	0.00	0.00	0.00	3,905.33
Hayden Solar, LLC	5,775.78	0.00	0.00	0.00	0.00	5,775.78
Hi-Way Safety	332.43	0.00	0.00	0.00	0.00	332.43
JOHN LAMBIRTH TRUCKING, INC	650.00	0.00	0.00	0.00	0.00	650.00
Kelseyville Lumber	55.75	0.00	0.00	0.00	0.00	55.75
KonocTees	0.00	0.00	1,415.29	0.00	0.00	1,415.29
Lake County Waste Solutions	784.54	0.00	0.00	0.00	0.00	784.54
Lake Fleet Repair & Tow	5,979.00	0.00	0.00	0.00	0.00	5,979.00
Layne Paving & Trucking, Inc.	146.81	0.00	0.00	0.00	0.00	146.81
Napa Auto Parts	195.18	0.00	0.00	0.00	0.00	195.18
Nave Law Office, P.C.	648.50	0.00	0.00	0.00	0.00	648.50
Pac Machine Co., Inc.	750.00	0.00	0.00	0.00	0.00	750.00
Pace	0.00	723.02	-12,309.84	0.00	0.00	-11,586.82
People Services Inc	95.00	0.00	0.00	0.00	0.00	95.00
PG&E	26.28	0.00	0.00	0.00	0.00	26.28
Phyllis A Weaver	100.30	0.00	0.00	0.00	0.00	100.30
Potrero Hills Landfill	2,660.66	0.00	-2,709.58	0.00	0.00	-48.92
Quill	333.37	0.00	0.00	0.00	0.00	333.37
Redwood Coast Fuels	0.00	1,720.70	0.00	0.00	0.00	1,720.70
Schaeffer's Specialized Lub	654.50	0.00	0.00	0.00	0.00	654.50
Solenis LLC	2,326.25	0.00	0.00	0.00	0.00	2,326.25
Tri-Cities Answering Service	244.20	0.00	0.00	0.00	0.00	244.20
USA BlueBook	552.47	0.00	0.00	0.00	0.00	552.47
Zhong Wang	11.21	0.00	0.00	0.00	0.00	11.21
<b>TOTAL</b>	<b>41,804.42</b>	<b>2,443.72</b>	<b>-13,604.13</b>	<b>0.00</b>	<b>0.00</b>	<b>30,644.01</b>

3K

**CLEARLAKE OAKS COUNTY WATER DISTRICT  
MINUTES  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building  
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

**AUGUST 18, 2022**

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

**AGENDA**

**Call to Order – 2:00 p.m.**

**Pledge of Allegiance**

**Roll Call**

- √ Mrs. Margaret Medeiros, President, √ Mr. Stanley Archacki, Vice President
- √ Mr. Samuel Boucher, Director √ Mr. Michael Herman, Director √ Mr. James Burton, Director
- √ Mrs. Dianna Mann – General Manager √ Mrs. Olivia Mann – Board Secretary
  
- √ Mr. Francisco Castro, Wastewater √ Mr. Kurt Jensen, Water √ Mr. Jeremy Backus, Distribution

**Public comment on non-agenda items**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

**Staff Written Operational Reports**

- a. Administration
- b. Chief Distribution Operator
- c. Water Plant Chief Operator
- d. Wastewater Plant Chief Operator
- e. General Manager

**Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

**1. Financial Reports for review and approval**

- a. July 2022, QB balance sheet and profit & loss statements
- b. Bank account balances and accounts receivable
- c. Employee payroll report
- d. Aged trial balance summary
- e. Vendor aging report, accounts payable breakdown

**2. Minutes of previous meeting for review and approval**

- a. Minutes of Regular Meeting 07/21/2022

**3. Bills**

- a. T & S Construction invoice number 14, dated 7/31/22, in the amount of \$252,320.00 for the USDA Water Improvements Project
- b. MC Engineering invoice number 2227, dated 8/5/2022, in the amount of \$15,697.63 for the USDA Water Improvements Project

**Action Taken: Motion to approve the consent items.**

**ARCHACKI/BOUCHER M/S/C**  
**AYES: MEDEIROS/ARCHACKI/HERMAN/BURTON**  
**NOES: NONE**  
**ABSENT: NONE**

**4. Agenda (Old Business)**

- a. Discussion and consideration of customer appeal for 9850 E. Highway 20, Clearlake Oaks

**Action Taken: Motion to deny the appeal for 9850 E. Highway 20, Clearlake Oaks**

**ARCHACKI/BOUCHER M/S/C**  
**AYES: MEDEIROS/ARCHACKI/HERMAN/BURTON**  
**NOES: NONE**  
**ABSENT: NONE**

**5. Agenda (New Business)**

- a. Discussion and consideration of Resolution 22-10, Approving the Transfer of Delinquent Balances to the Lake County Property Tax Collector

**Action Taken: Motion to approve Resolution 22-10, Approving the Transfer of Delinquent Balances to the Lake County Property Tax Collector**

**HERMAN/BOUCHER M/S/C**  
**AYES: MEDEIROS/ARCHACKI/HERMAN/BURTON**  
**NOES: NONE**  
**ABSENT: NONE**

- b. Discussion and consideration of sending Dianna and Olivia to the 2022 CSDA Board Secretary Training & Certification

**Action Taken: Motion to approve the 2022 CSDA Board Secretary Training & Certification for both Dianna and Olivia**

**BOUCHER/ARCHACKI M/S/C**  
**AYES: MEDEIROS/ARCHACKI/HERMAN/BURTON**  
**NOES: NONE**  
**ABSENT: NONE**

- c. Discussion and consideration of opening a reserve account at West America Bank for CalPERS Annual Unfunded Liability

**Action Taken: Motion to approve the opening of a CalPERS Annual Unfunded Liability reserve account at west America Bank**

**BURTON/HERMAN M/S/C**  
**AYES: MEDEIROS/ARCHACKI/HERMAN/BURTON**  
**NOES: NONE**  
**ABSENT: NONE**

- d. Discussion and consideration of Resolution 22-11, Declaring the Actiflo project an emergency due to time limits

**Action Taken: Motion to approve Resolution 22-11, Declaring the Actiflo Project and emergency due to time limits**

**HERMAN/BURTON M/S/C**

**AYES: MEDEIROS/ARCHACKI/HERMAN/BURTON**

**NOES: NONE**

**ABSENT: NONE**

- e. Discussion and approval of T & S Construction's bid for the installation of the Actiflo

**Action Taken: Motion to approve T&S Construction's bid for the installation of the Actiflo**

**ARCHACKI/BURTON M/S/C**

**AYES: MEDEIROS/ARCHACKI/HERMAN/BURTON**

**NOES: NONE**

**ABSENT: NONE**

**Closed Session**

**Time: 2:55 PM**

- a. Potential Litigation: One Case
- b. Verdict: One Case

**Open Session**

**Time: 3:28 PM**

**Action Taken in Closed Session: In Closed Session, the Board discussed one case of potential litigation and appointed a default Ad Hoc Committee to handle the litigation moving forward, no other items were discussed.**

**Adjournment**

**Time: 3:29 PM**

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## Contractor's Application for Payment No. #15

To (Owner):	Application Period: 8/1/2022-8/31/2022	Application Date: 8/31/2022	
Project:	From (Contractor): T & S Construction Co. Inc.	Via (Construction Manager): Jared Nelson	
Owner's Contract No.:	Contract: USDA CFDA No. 10.760		
USDA CFDA No. 10.760	Contractor's Project No.: 20215	Engineer's Project No.:	USDA CFDA No. 10.760

Application For Payment Change Order Summary			
Approved Change Orders	Number	Additions	Deductions
	1	\$16,009.53	
	2	\$22,623.87	
	3	\$2,011.49	
	4	\$7,269.00	
	5	\$110,978.00	
	6	\$54,136.00	
	7	\$18,044.67	
TOTALS			
NET CHANGE BY CHANGE ORDERS			\$231,072.56

  

1. ORIGINAL CONTRACT PRICE.....	\$	6,034,124.00
2. Net change by Change Orders.....	\$	231,072.56
3. Current Contract Price (Line 1 ± 2).....	\$	6,265,196.56
4. TOTAL COMPLETED AND STORED TO DATE		\$4,877,204.56
5. RETAINAGE:		
a. 5% X \$4,877,204.56 Work Completed.....	\$	243,860.23
b. 5% X Stored Material.....	\$	-
c. Total Retainage (Line 5a + Line 5b).....	\$	243,860.23
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$	4,633,344.33
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	4,387,928.29
8. AMOUNT DUE THIS APPLICATION.....	\$	\$245,416.04
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above).....	\$	\$1,631,852.23

<b>Contractor's Certification</b> The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.	By: <i>Anthony Spanella</i> Date: 8/31/2022
---	--

  

Payment of: \$	(Line 8 or other - attach explanation of the other amount)
is recommended by:	Inspector (Date)
Payment of: \$	(Line 8 or other - attach explanation of the other amount)
is recommended by:	Engineer (Date)
is approved by:	Owner (Date)
Approved by:	Funding Agency (if applicable) (Date)



MC Engineering, Inc.

9294 Madison Ave  
Orangevale, CA 95662

# Invoice

Date	Invoice #
9/7/2022	2241

**Bill To**

Clearlake Oaks Water District  
12545 Highway 20  
Clearlake Oaks, CA 95423

P.O. No.	Terms	Due Date	Project	
	Net 30	10/7/2022	USDA Meters and Water Tank PER	
Description	Qty	Rate	Amount	
Project Engineer, Jared P. Nelson	96	130.00	12,480.00	
Operations Management Engineer, John Pedri, PE	6.5	160.00	1,040.00	
Project Manager, Mark Carey, PE	11.5	165.00	1,897.50	
OV Copy Inv 40227		2.69	2.69	
EDEA Inv 1134	1.13	1,400.00	1,582.00	
Reimbursable Expenses		1,503.66	1,503.66	
<b>Total</b>			<b>\$18,505.85</b>	
<b>Payments/Credits</b>			<b>\$0.00</b>	
<b>Balance Due</b>			<b>\$18,505.85</b>	

Phone #	Fax #	E-mail
916-546-7898	916-860-1863	mark.carey@mc-engineers.com

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**MEMORANDUM OF AGREEMENT  
REGARDING CONTRACTING FOR  
SANITARY AND SOURCE WATER ASSESSMENT SURVEY OF  
THE CLEAR LAKE WATERSHED AREA**

This Memorandum of Agreement (hereinafter "MOA") is made effective on August 26, 2022, and it is made by and between the Buckingham Park Water District (hereinafter "Buckingham"), Cache Creek Mobile Home Park (hereinafter "Cache Creek"), Golden State Water Company (hereinafter "Golden State Water"), California Water Service Company (hereinafter "Cal Water"), Clearlake Oaks County Water District (hereinafter "The Oaks"), Clearwater Mutual Water Company (hereinafter "Clearwater"), Crescent Bay Improvement Company (hereinafter "Crescent Bay"), Highlands Mutual Water District (hereinafter "Highlands"), Konocti County Water District (hereinafter "Konocti County"), Konocti Harbor Resort & Spa (hereinafter "Konocti Harbor"), County of Lake Special Districts (hereinafter "County"), City of Lakeport (hereinafter "Lakeport"), Mt. Konocti Mutual Water Company (hereinafter "Konocti Mutual"), Nice Mutual Water Company (hereinafter "Nice"), Richmond Park Resort (hereinafter "Richmond Park"), Harbor View Mutual Water Company (hereinafter "Harbor View"), and Westwind Mobile Home Park (hereinafter "Westwind") (individually referred to as a "Party" and collectively referred to as the "Parties").

**RECITALS**

Whereas, the Parties each provide public water service to customers within the general Clear Lake watershed area;

Whereas, the Parties each are required by the California State Water Resources Control Board's Division of Drinking Water (DDW) to complete a sanitary survey (Survey) at least every five years, the next Survey by December 2022.

Whereas, the Parties believe it to be in their best interest, as well as the public's best interest, to share in the cost of hiring an expert consulting firm to conduct the required Survey and thereby achieve enhanced cost, schedule and technical effectiveness.

NOW THEREFORE, in consideration of the mutual obligations set forth herein the Parties agree as above and as follows:

**AGREEMENTS AND UNDERSTANDINGS**

1. Purpose: The purpose of this MOA is to memorialize an agreement and the understandings of all of the Parties to collectively hire and share the costs of completing the Survey.
2. Advisory Committee: The Parties hereby agree to participate in an Advisory Committee consisting of one representative of each of the Parties, as described on the list titled "Clear Lake Watershed Survey Advisory Committee" attached as Exhibit "A". Each Party shall designate, and may change from time to time in its sole discretion, its



representative on the Advisory Committee. The Advisory Committee shall: a) develop the scope of work and evaluation criteria such as cost, qualifications, past performance and experience and technical aspects, to be included in the anticipated Request for Proposal described below; b) solicit and select one or more qualified individuals or firms to properly perform the Survey; c) carryout such other acts reasonably necessary and related to the successful completion of the Survey. The Advisory Committee shall meet as required at a location determined by the Advisory Committee, or at such times and places as the Advisory Committee may agree. Golden State shall provide necessary administrative support to the Advisory Committee and to the Parties in carrying out administrative activities under this MOA.

3. Decisions of Advisory Committee: To the extent practical, the decisions of the Advisory Committee shall be made by consensus. If the Parties are unable to reach a consensus on an issue, action may be taken after approval based on a weighted majority vote. In the weighted majority vote, each Party shall have votes equivalent to that Party's share of the costs (as designated in paragraph 5, below) associated with the Survey issue being voted upon.

4. Contract Administration: Although each Party shall be responsible for its respective cost allocation as designated in paragraph 5, Golden State Water will serve as the contracting Party for the purpose of efficiently administering the anticipated contract entered into with one or more individuals or consultants selected by the Advisory Committee to complete the Survey Contract.

5. Cost Sharing, Invoices: Each Party shall be responsible for a portion of all of the costs of the Contract based upon the following formula for each contract task:

a. Task 1 Watershed Sanitary Survey 2022 Update

Each Party's share of the Parties' total service connections reported to the DDW as of December 31, 2021.

Based on the above formula, it is agreed and accepted by each Party that the percentage of the costs allocated to each Party for the task is as listed in the table titled "Cost Allocations" and attached as Exhibit B.

In no case shall the total value of goods or services procured pursuant to this MOA exceed \$30,000.00 for Task 1, except by written Amendment to this MOA. Upon receipt of an invoice(s) for Survey services, Golden State Water will forward a copy of the Survey invoice(s) to the other Parties, who shall promptly, and in any event not later than within thirty (30) days after receiving such invoice(s) remit their respective percentage share of said invoice(s), to Golden State Water for payment. In the event one or more Parties reasonably and in good-faith believes an invoice(s) should not be paid in whole or in part, then the dispute shall be promptly resolved by the Advisory Committee in its discretion; provided, however, that notwithstanding any provision herein, Golden State Water shall be promptly reimbursed by each of the other Parties for their respective percentage share of all monies ultimately paid to the individual(s) or consultant(s) by Golden State Water in the exercise of its discretion.

6. The Parties agree to actively and timely cooperate with Golden State Water to exercise good faith and diligence in all aspects of this MOA including in the resolution of any disputed invoice(s) amounts.

7. Notices: Any invoice, payment notice or other written communication related to this MOA will be provided to each Party as identified on Exhibit "A" and may be done so by confirmed electronic means including by email or by facsimile transmission.

8. Term of MOA: This MOA shall be effective as of the effective date written above and shall remain in force until all services and contracts covered by this MOA have been completed and performed, and all payments required under this MOA and resultant Survey Contract have been made to Golden State Water. However, in the event that the administration, resolution of any disputes or funding of the administration of the MOA becomes impracticable to Golden State Water, then Golden State Water may terminate this MOA effective upon written notice to each Party hereto and equitably and reasonably reimburse itself for its estimated costs to date and return any unused remaining funds to each of the Parties in their pro rata share.

9. Amendments: This MOA and any of its Exhibits hereto constitute the entire MOA between the parties concerning the subject matter hereof. Any amendments to this MOA must be in writing and executed by all Parties.

10. No Agency Established: Each Party understands and agrees that there is no agency or joint venture relationship between the Parties. It is further understood and agreed by the Parties that notwithstanding anything contained herein, the employees of each Party shall continue to be entirely and exclusively under the direction, supervision and control of the employing Party.

11. Individual Costs and Expenses: Each Party understands and agrees that any internal, in-house or administrative costs or expenses incurred by any Party related to that Party's obligations under this MOA, excepting only the estimated administration costs and expenses incurred by Golden State Water as provided for in paragraph 5, shall be the sole responsibility of the Party incurring any of said costs and expenses.

12. Counterparts: This MOA may be executed in counterparts to the original. Duly authorized representatives of each of the Parties hereby agree and accept this MOA, as indicated by their signature below. This MOA shall have no force or effect unless all of the Parties hereto have executed a counterpart of this MOA and returned it to Golden State Water.

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Buckingham Park Water District  
Ahimsah Wonderwheel, General Manager

---

Golden State Water Company  
Paul Schubert, General Manager

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Cache Creek Mobile Home Park  
Lee Burgess, Owner

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Clearlake Oaks County Water District  
Dianna Mann, General Manager

---

Clearwater Mutual Water Co.  
Tom Hopkins, Board President

---

Lake County Special District  
Scott Harter, P.E., Administrator

---

Crescent Bay Improvement Company  
Mary Benson, Manager

---

Westwind Mobile Home Park  
Bill Lee, Owner

---

Highlands Mutual Water Company  
Jeff Davis, General Manager

---

Konocti County Water District  
Frank Costner, General Manager

---

Konocti Harbor Resort & Spa  
Greg Bennett, President and Gen. Mgr.

---

City of Lakeport  
Kevin Ingram, City Manager

---

California Water Service Company-  
Lucerne  
Tavis Beynon, Lucerne District Manager

---

Mt. Konocti Mutual Water Company  
Alan Farr, General Manager

---

Nice Mutual Water Company  
David Fultz, General Manager

---

Richmond Park Resort  
Carl Olson, Owner

---

Harbor View Mutual Water Company  
Jeremiah Fossa, Lead Water Operator

**EXHIBIT A**

**CLEAR LAKE WATERSHED SURVEY  
ADVISORY COMMITTEE**

Buckingham Park Water District  
2880 Eastlake Drive  
Kelseyville, CA 95451  
Attention: Ahimsah Wonderwheel  
Ph: 707.279.8568  
Fax: 707.279.2947  
[gm@buckinghamparkwater.com](mailto:gm@buckinghamparkwater.com)

Highlands Mutual Water District  
P.O. Box 1090  
Clearlake, CA 95422  
Attention: Jeff Davis  
Ph: 707.994.2393 707.994.8676  
Fax: 707.994.1308  
[jdavis@highlandswater.com](mailto:jdavis@highlandswater.com)  
[rick@hilandswater.com](mailto:rick@hilandswater.com)

Golden State Water Co.  
3005 Gold Canal Drive  
Rancho Cordova, CA 95670  
Attention: Lisa Miller  
Ph: 916.853.3632  
Fax: 916.852.0142  
[lmiller@gswater.com](mailto:lmiller@gswater.com)

Konocti County Water District  
15844 35<sup>th</sup> Avenue  
Clearlake, CA 95422  
Attention Frank Costner  
Ph: 707.994.2561  
Fax: 707.994.1107  
[kcwd@mchsi.com](mailto:kcwd@mchsi.com)

Clearlake Oaks County Water District  
P.O. Box 709  
Clearlake Oaks, CA 95423  
Attention: Dianna Mann  
Ph: 707.998.3322  
[d.mann@clocwd.org](mailto:d.mann@clocwd.org)

Lake County Special Districts  
230 North Main Street  
Lakeport, CA 95453  
Attention: Scott Harter, P.E.  
Ph: 707.263.0119  
Fax: 707.263.3836  
[Scott.Harter@lakecountyca.gov](mailto:Scott.Harter@lakecountyca.gov)

Clearwater Mutual Water Co.  
4151 Osceola Avenue  
Kelseyville, CA 95451  
Attention: Tom Hopkins  
[clearwtr.water@sbcglobal.net](mailto:clearwtr.water@sbcglobal.net)  
[clearwtrmutual@gmail.com](mailto:clearwtrmutual@gmail.com)  
[ctcabco@yahoo.com](mailto:ctcabco@yahoo.com)

City of Lakeport  
591 Martin Street  
Lakeport, CA 95453  
Attention: Paul Harris  
Ph: 707.263.6217  
Fax: 707.263.1514  
[pharris@cityoflakeport.com](mailto:pharris@cityoflakeport.com)

Crescent Bay Improvement Co.  
12820 Anderson Road  
Lower Lake, CA 95457  
Attention: Mary Benson  
Ph: 707.994.1005  
Fax: 707.676.1182  
[mary.benson.ca@gmail.com](mailto:mary.benson.ca@gmail.com)

Nice Mutual Water Co.  
P.O. Box 578  
Nice, CA 95464  
Attention: David Fultz  
Ph: 707.274.1149  
Fax: 707.274.3345  
[nicemwmng@mchsi.com](mailto:nicemwmng@mchsi.com)

**EXHIBIT A**  
**(continued)**

Cache Creek Mobile Home Park  
P.O. Box 200  
Redwood Valley, CA 95470  
Attention: Lee Burgess  
Ph: 707.485.8072 / 707-485-1377  
Fax:  
[leeburgess@willitsonline.com](mailto:leeburgess@willitsonline.com)

Richmond Park Resort  
55 West Oak Knoll Drive  
San Anselmo, CA 94960  
Attention: Carl Olson  
Ph: 415-721-0772  
Fax: 415-456-8227  
[cedolson@yahoo.com](mailto:cedolson@yahoo.com)

California Water Service Co. - Lucerne  
P.O. Box 1133  
Lucerne, CA 95458  
Attention: Tarrah Henrie or  
Meaghann Tenuta  
Ph: 707.274.6624  
Fax: 707.274.2612  
[thenrie@calwater.com](mailto:thenrie@calwater.com)  
[mtenuta@calwater.com](mailto:mtenuta@calwater.com)

Harbor View Mutual Water Co.  
8475 Harbor View Drive  
Kelseyville, CA 95451  
Attention: Jeremiah Fossa  
Ph: 707.279.4143  
Fax:  
[jeremiahfossa@yahoo.com](mailto:jeremiahfossa@yahoo.com)

Mt. Konocti Mutual Water Co.  
9733 Soda Bay Rd.  
Kelseyville, CA 95451  
Attention: Alan Farr  
Ph: 707.277.7466  
Fax: 707.277.7467  
[mkonocti@yahoo.com](mailto:mkonocti@yahoo.com)

Westwind Mobile Home Park  
4050 Upper Drive  
Lake Oswego, OR 97035  
Attention: Bill Lee  
Ph: 503-329-5325  
Fax: 888-463-4093  
[kim@tri-leehomes.com](mailto:kim@tri-leehomes.com)  
[billkimlee@comcast.net](mailto:billkimlee@comcast.net)

Konocti Harbor Resort  
(owned by Clear Lake Resort Services, LLC)  
Mail Address: 8727 Soda Bay Rd.  
Kelseyville, CA 95451  
Attn: Russ Hamel, Managing Director  
Ph: 707.281.6201  
[rhamel@konoctiresort.com](mailto:rhamel@konoctiresort.com)

**EXHIBIT B**  
**COST ALLOCATIONS**

<b>Watershed Sanitary Survey 2022 Update</b>			
<b>PARTY</b>	<b>Active Services (2021)<sup>1</sup></b>	<b>Percent of Services</b>	<b>Portion of \$30,000</b>
Buckingham Park Water District	456	2.52	\$754.84
Cache Creek Mobile Home Park	42	0.23	\$69.52
Golden State Water Company-Clearlake	2160	11.92	\$3,575.57
California Water Service - Lucerne	1236	6.82	\$2,046.02
Clearlake Oaks County Water District	2098	11.58	\$3,472.93
Clearwater Mutual Water Company	94	0.52	\$155.60
Crescent Bay Improvement Company	24	0.13	\$39.73
Highlands Mutual Water Company	2877	15.87	\$4,762.46
Konocti County Water District	1853	10.22	\$3,067.37
Konocti Harbor Resort & Spa	33	0.18	\$54.63
Lake County Special Districts-N. Lakeport	1291	7.12	\$2,137.06
Lake County Special Districts-Soda Bay	662	3.65	\$1,095.85
Lakeport, City of	2314	12.77	\$3,830.49
Mt. Konocti Mutual Water Company	1595	8.80	\$2,640.29
Nice Mutual Water Company	1074	5.93	\$1,777.85
Richmond Park Resort	30	0.17	\$49.66
Harbor View Mutual Water Company	246	1.36	\$407.22
Westwind Mobile Home Park	38	0.21	\$62.90
<b>TOTALS</b>	<b>18,123</b>	<b>100</b>	<b>\$30,000</b>

Notes: <sup>1</sup> Active service connections reported to DDW in 2021 Annual Report