

CLEARLAKE OAKS COUNTY WATER DISTRICT

NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

Date: March 16, 2023

Time: 2:00 P.M.

Clearlake Oaks County Water District Administration Building
12952 E. Hwy. 20 Clearlake Oaks, CA 95423

AGENDA

A. CALL TO ORDER

- Pledge of Allegiance
- Roll Call

Mrs. Margaret Medeiros, President, Mr. Stanley Archacki, Vice President Mr. Samuel Boucher, Director Mr. Michael Herman, Director Mr. James Burton, Director Mrs. Dianna Mann – General Manager Mrs. Olivia Mann – Board Secretary

Mr. Francisco Castro, Wastewater Mr. Kurt Jensen, Water Mr. Jeremy Backus, Distribution

B. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

The public may comment on items not on the agenda within the Board's jurisdiction. Speakers are limited to three (3) minutes each.

C. STAFF REPORTS

1. Administration
2. Chief Distribution Operator
3. Chief Water Plant Operator
4. Chief Wastewater Plant Operator
5. General Manager

D. CONSENT ITEMS

The Board will be asked to approve all Consent Items at one time without discussion. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered under New Business.

1. Financial Reports for review and approval

- a. February 2023 QB balance sheet and profit & loss statements
- b. Bank account balances and accounts receivable
- c. Employee payroll report
- d. Aged trial balance summary
- e. Vendor aging report, accounts payable breakdown

2. Minutes of previous meeting for review and approval

- a. Minutes of Regular Meeting 02/16/2023

3. Bills

- a. MC Engineering invoice number 2339, dated 3/5/2023, in the amount of \$5,474.43 for the USDA Water Improvements Project

Action Taken: _____

E. OLD BUSINESS

- 1. Discussion of 12655 E. Highway 20, Clearlake Oaks

Action Taken: _____

F. NEW BUSINESS

- 1. Discussion and consideration of appeal for 11838 E. Highway 20, Clearlake Oaks

Action Taken: _____

- 2. Discussion and consideration of approving bid from T & S Construction for the redundancy pumps at the Cerrito tank. Partial payment will come from the USDA Water Improvement Grant, the remainder will be paid out of Water Reserves

Action Taken: _____

G. CLOSED SESSION

Time: _____

- 1. Update on one potential litigation case

Action Taken: _____

Open Session

Time: _____

ADJOURNMENT

Time: _____

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments of individual speakers are limited to three minutes per agenda item.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Clearlake Oaks County Water District

P.O. Box 709 / 12952 East Highway 20
Clearlake Oaks, CA 95423
(707) 998-3322 Phone (707) 998-1245 Fax
www.clocwd.org (Website)

March 10, 2023

Administration

- ∂ We received 0 water quality complaints (WQC)
- ∂ We received 1 consumer/appeal claim(s)
 - This appeal is for 11838 E. Highway 20 in regards to the \$150.00 charged to the account resulting from a delinquent turn off. This appeal is out of the 10-day appeal window from the date of the charges and receipt of the appeal. More details will be shared at the meeting.
- ∂ There are 13 accounts on payment arrangements.
 - We continue to receive payments from the LIHWAP program for past due balances, we are also referring customers to contact the program. To date, we have received \$10,406.00, this amount has prevented services from being shut off and has also restored services.
- ∂ The District continues to conduct its billing audit on vacant lots and unbilled properties within District boundaries. This will be an ongoing audit for an unknown period of time.
- ∂ Write-Offs were processed on 03/08/23, 8 accounts totaling \$159.47
- ∂ Collection reports have been generated, letters will start to go out first week or so of April, after the tax roll is processed. Per County, the check was issued on or about 03/09/23. I'm hoping to receive that along with the payment report in order to process quickly.
- ∂ Backflow letters will go out on 03/13/23, this will be our first year processing over 950 letters.
- ∂ Docufree is still steadily moving, I should have credentials for file access within the next couple days.
 - Files that still need to be sent:
 - USDPW Project Files (Water, Sewer, Tanks, Hydrants)
 - Backflow Parcel Files
 - Board Minutes, Ordinances
- ∂ We are trying to schedule our annual Shred It visit, however, we haven't had much luck getting a response back from the territory rep, I currently have 3 outstanding emails to him. I will reach out to their main office this week-

Olivia Mann
Administrative Services Manager
Board Secretary

Margaret Medeiros
President

Stanley Archacki
Vice President

Samuel Boucher
Director

Michael Herman
Director

James Burton
Director

Clearlake Oaks County Water District

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March 13, 2023

*Clearlake Oaks County Water District
P.O. Box 709
Clearlake Oaks, CA 95423-0709*

RE: DC board letter,

Water distribution main & service lines:

- We had to replace a service line saddle on Island Circle Drive.
- DC had to move a service line on Konocti Drive using our hot-tap.
- During the district wide power outage due to the snow storm, DC broke into two groups for 12 hour shifts. We set up and maintained generators to keep the sewer and water mains flowing in the district.
- There were four service line repairs made.
- Jesse and I attended a training class on Cla-valves.



Margaret Medeiros
President

Stanley Archacki
Vice President

Samuel Boucher
Director

Michael Herman
Director

James Burton
Director



Sample station sites/Boil water notices:

- DC crew is still collecting the routine BacT samples every Wednesday. All reports have come back absent for total Coliforms and E.Coli.
- The samples taken for boil water notice on Island Circle Drive where we had to shut down the main to replace a saddle came back absent for total Coliforms and E.Coli.

Sewer collections and Lift station sites:

- There was a plug in the sewer main on Blue Heron, which caused a spill out of the south end manhole. Because of some raw sewage was spilled, a State report was filed. The plug was cleared and is now flowing well.

DC staff updating:

- Jeremy - Chief - OP 3, Class B license & training provider.
 - Jesse - Lead - OP 3, Class B license.
 - Hugo - DC OP 2, Class B license & training provider.
 - Jerry - DC OP 2, Class B license.
 - Heaven - Utility Tech, Class B permit.

District vehicles:

- V-27. Had the tires replaced just before the snow hit.

Jeremy Backus
Clearlake Oaks County Water District
Chief D/C OP.

Clearlake Oaks County Water District

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March 2023
Board letter

- ◆ February raw water NTU from the pier intake has increased a little, primarily in the range of 8-12. The PH level has also been increasing up to a high of 9.2. The ammonia levels have dropped again allowing us to drop our chlorine dose back down. Charge analyzer and jar testing are being done regularly; adjustments are being made and monitored to keep up with PH changes.
- ◆ The lake is currently at 5.97 with a heavy rain storm forecasted this week into the weekend
- ◆ Water production for the month of February 2023 was 12.481 MG. Raw water intake is 15.833 MG. Down from February 2022 production of 17.548 MG. The daily range we are producing less than last year is running about 100,000 gallons. Production has been averaging below 450,000 GPD.
- ◆ We are still getting regular plant shut downs.
- ◆ Treatment has been able to do the weekly tank runs for testing of chlorine residuals in all the tank locations.
- ◆ Continuing maintenance / cleanup through the plant area.
- ◆ Clarifier 1 has been put back into operation as of 3-8-23 moving forward we will be running with two clarifiers again.
- ◆ We had the plant and all tank locations sprayed for weeds on 3-8-23 to help with fire prevention.
- ◆ On 3-9-23 we had a bird that hit a power line causing a power failure we ran off generator for about 1.5 hours.
- ◆ On 3-13-23 we gave a plant tour for the local college water/distribution class.
- ◆ The district had a large power outage due the heavy snow fall the plant ran for 20.5 hours on generator before power was restored to the plant. James and I adjusted our schedules to accommodate someone being at the plant at all times during the outage.
- ◆ Water sample list is attached

Treatment staff:

James Simons T3 Operator Class B permit - Kurt Jensen T3, D2 Chief Class B permit
Treatment Assistance: Jesse Seth T2 D3 operator

Thank you,

Kurt Jensen

WTP Chief Plant Operator
k.jensen@clocwd.org

Margaret Medeiros
President

Stanley Archacki
Vice President

Samuel Boucher
Director

Michael Herman
Director

James Burton
Director

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Water Sample Testing

	DATE	DATE	DATE
Bacti R(BW) & CW (M)	3/1/2023		
Bacti R (BW)	2/15/2023		
Bacti Tank Farm (once)			
TOC ALK R (M)	2/15/2023		
TOC CW (M)	2/15/2023		
R & CW TCP123 (BA)			
Color / Odor (A)			
Cyano Toxin(W)			
Bromate (Q)			
Perchlorate (A)			
TTHM (Q)	upcoming		
HAA5 (Q)	upcoming		
Lead & Copper (A)(1)			
Lead & Copper (A)(1)			
Lead & Copper (A)(1)			
Nitrate (A)			
Nitrite (A)			
Antimony (A)			
Arsenic(A)			
Barium(A)			
Beryllium(A)			
Cadmium(A)			
Chromium Total (A)			
Fluoride Natural(A)			
Mercury(A)			
Nickel(A)			
Selenium(A)			
Thallium(A)			
Simazine(A)			
Bicarbonate Alaklinity(A)			
Calcium(A)			
Carbonate Alakalinity(A)			
Chloride(A)			
Copper(A)			
Foaming Agents (MBAS)(A)			
Hardness Total as CaCO3(A)			
Hydroxide Alakalinity(A)			
Iron(A)			
Magnesium(A)			
Manganese(A)			
PH, Laboratory(A)			
Silver(A)			
Sodium(A)			

A = Annually
 Q = Quarterly
 M = Monthly

 BW = Bi-weekly
 BA = Bi-annually
 W = Weekly

***Please note:
 December is a
 large sampling
 month there will
 many samples
 taken this month***

Specific Conductance(A)				
Sulfate(A)				
Total Dissolved Solids(A)				
Turbidity, Laboratory(A)				
Zinc(A)				
Aluminum(A)				
MTBE(A)				
Color / Odor				
Asbestos				semi annually
Thiobencarb(A)				
Ethylene Dibromide				Every 9 Years
Heptachlor				Every 9 Years
Heptachlor Epoxide				Every 9 Years
BHC-Gamma				Every 9 Years
Methoxychlor				Every 9 Years
Toxaphene				Every 9 Years
Clearwell VOC				
Reg SOC 504 EDB				
Bacti clearwell				
Regulated SOC 504				

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March 13, 2023

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P.O. Box 709
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RE: February Board Letter

FLOWS FOR THE MONTH/CLEARLAKE LAKE LEVEL:

- ❖ **INFLUENT: 12.622 MG (AVERAGE: 407,000 GPD)**
- ❖ **EFFLUENT: 11.416 MG (AVERAGE: 368,000 GPD/255 GPM)**
- ❖ **CLEARLAKE AVERAGE LEVEL: 5.23' RUMSEY GAUGE**

February was a calm month. As seen above the flows to the plant came down from last month. CPM Company has been out to install our effluent pump #2 (as seen in picture) and it has been unsuccessful due to bad communication in their end. It is scheduled to attempt install Monday March 13th.



On February 28th staff conducted Disinfection on both groundwater wells #2 and #3. This consists of adding sodium hypochlorite to the volume of water in the casing. The amount of chlorine added should achieve 150 mg/l of free chlorine. On March 1st, after 24 hours of contact, both wells were purged 'till 0 mg/l of free chlorine was registered. The reason for this process is to eliminate the total coliform detected on previous sampling. The plant at this time is running well. There has been preparation and training in the event of a flooding in District. Again it is appreciated the help and support the board gives.

Francisco Castro
CPO/Wastewater Plant

Margaret Medeiros
President

Stanley Archacki
Vice President

Samuel Boucher
Director

Michael Herman
Director

James Burton
Director

**Clearlake Oaks County Water District
Board of Directors
Board Meeting March 16, 2023**

Board of Directors,

As I'm writing this letter the lake level is at +6.38 with more rain in the forecast. I think it is safe to say that we will be heading into summer with a full lake. Great news! I have directed the water operators to continue to rotate all three intake pumps to ensure all pumps continue to operate properly.

The second clarifier is complete and now back on line. All scaffolding has been removed and is nice to have our plant yard back.

The first check from the County Tax Collector is usually received toward the end of February, however, when we did not receive it, I followed up and was assured that the check should go out in the mail within a couple of weeks.

The staff, once again, stepped up to the plate and weathered the snow storm to ensure continued operations when the District lost power. Plant operators along with field staff immediately transferred to back-up power without hesitation and continued to staff the district through-out the storm. The picture to the right shows the conditions staff drove through to make it to work.



There was one sewer spill on March 8th on Blue Herron due to a main blockage. The estimated spill was approx. 300 gallons, the report has been filed with the State.

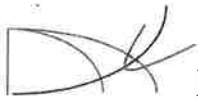
I am wrapping up with my first draft of the 2023-2024 budget and I would like to set up a budget meeting on April 6th if everyone is available. I would like to have it on April and Mays' agenda for any comments before submitting for approval at the June meeting.

The first quarter is already wrapping up with Olivia posting the first newsletter of the year this month.

Happy Spring everyone!

As always, I want to thank the staff for a job well done.

Dianna Mann
General Manager



Report Date: March 6th, 2023

To: Dianna Mann, CLOCWD General Manager

From: Mark Carey, P.E., MC Engineering Principal Engineer

RE: CLOCWD USDA Funded Water System Improvements Project

Billing Period: February 2023

I. Project Status Update

Work on the project during February included the following:

- Contract facilitation and monthly invoicing
- Misc. correspondence with contractor
- Weekly meetings and minutes
- Onsite inspection services
- West Clarifier Inspection (mechanical repairs and coatings)
- Continued efforts on Cerrito Pump House Improvements Design

II. Budget Status Update

Total Contract w/Design **\$1,318,286.69**

This Invoice: **\$5,474.43**

Cost to Date: **\$1,289,581.99**

Cost to Complete: **\$28,704.70**

III. Projected Tasks for March 2023

- Continue to conduct weekly construction meetings (agenda and minutes)
- Inspection of external tank coatings on west clarifier
- Respond to and process RFIs and CCOs
- Review of contractor's monthly pay request
- Facilitate contractor's punch list and prep for project closeout
- Project closeout tasks

Clearlake Oaks County Water District

Summary Balance Sheet

As of February 28, 2023

	Feb 28, 23
ASSETS	
Current Assets	
Checking/Savings	2,068,312.45
Accounts Receivable	204,087.00
Other Current Assets	2,961,143.52
Total Current Assets	5,233,542.97
Fixed Assets	22,759,438.89
TOTAL ASSETS	27,992,981.86
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	259,722.69
Credit Cards	2,702.37
Other Current Liabilities	8,643,081.41
Total Current Liabilities	8,905,506.47
Long Term Liabilities	661,689.59
Total Liabilities	9,567,196.06
Equity	18,425,785.80
TOTAL LIABILITIES & EQUITY	27,992,981.86

Clearlake Oaks County Water District

Balance Sheet

As of February 28, 2023

	Feb 28, 23
ASSETS	
Current Assets	
Checking/Savings	
102.14 · CalPERS RESERVE	33,400.00
102.13 · SEWER RESERVES-9592	117,994.43
102.10 · CRP PC - 6192	90,053.59
102.12 · WATER RESERVES- 8503	401,368.16
102.001 · GL - 9122 (Old Acct. # 053420019)	173,994.71
101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550)	
CIP Deposits 2014	189,000.00
101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550) - Other	885,749.48
Total 101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550)	1,074,749.48
102.01 · WEST AMERICA - REGULAR CHECKING (WEST AMERICA BANK CH...	88.98
102.02 · CRP Water - 6990	84,164.10
102.03 · CRP Sewer - 3745	92,499.00
Total Checking/Savings	2,068,312.45
Accounts Receivable	
CUSI Accounts Receivable	204,087.00
Total Accounts Receivable	204,087.00
Other Current Assets	
139 · Docufree (Purchasing space on the Cloud xfering hard copies)	22,436.00
116 · DEFERRED OUTFLOW- PENSION	282,829.00
103 · PETTY CASH (PETTY CASH - WAS 1013200)	306.59
104 · COUNTY TREASURY (COUNTY TREASURY - WAS 1013201)	26,664.68
130 · Const In Progress - Studies	
130.97 · Const in Progress - Actiflo Pil (Actiflo Pilot Program)	3,280.00
130.96 · Const in Progress - WWP 2022 (Grant application for WWTP for a...	4,040.00
130.95 · Source Capacity Studygrant prep	9,859.00
130 · Const In Progress - Studies - Other	713,014.99
Total 130 · Const In Progress - Studies	730,193.99
132 · CRP SEWER (CAPITOL IMPROVEMENTS - SEWER - WAS 1199200)	983,511.67
135 · CRP WATER (CAPITOL IMPROVEMENTS - WATER - WAS 1199100)	249,148.33
114 · ACCOUNTS RECEIVABLE. (ACCOUNTS RECEIVABLE - WAS 1097010)	650,661.26
115 · PRE-PAID INSURANCE (PRE-PAID INSURANCE - WAS 1097840)	15,392.00
Total Other Current Assets	2,961,143.52
Total Current Assets	5,233,542.97
Fixed Assets	
138 · USDA Water Improvements	7,688,385.78
128 · Sewer Infrstructure & Rehab Proj (Phase 1 was the installation of the Force...	3,952,787.28
121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water dist...	
121.1 · Sidewalk Project - District Exp	115,500.66
121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water d...	250,195.76
Total 121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of wate...	365,696.42
131 · Waste Water Plant	
131.1 · Pumps/Equipment	99,784.99
131 · Waste Water Plant - Other	230,059.50
Total 131 · Waste Water Plant	329,844.49
126 · Forcemain (phase 1) Cap. Imprv.	1,253,598.85
123 · USDA - Sewer Plant Cap Imprvmt	4,265,559.43
USDA Project	-523,819.00
127 · Water Plant	
127.7 · Ozone System	12,785.71
127.6 · Swan AMI Turbiwell Monitor	25,079.10
127.5 · A/C installation for Filter Rm	750.00
127.4 · PH System	9,959.72
127.2 · Harvy Vault Chlor Inject Proj	1,408.61
127.1 · Major Equipment	357,521.21

Clearlake Oaks County Water District

Balance Sheet

As of February 28, 2023

	Feb 28, 23
127 · Water Plant - Other	211,458.66
Total 127 · Water Plant	618,963.01
120 · District General CRP (EQUIPMENT - WAS 1011181)	
120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - WAS 1...	1,926,858.13
120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)	27,331.49
120.75 · SCADA	22,477.57
120.90 · Vehicles/Generators/Trailers	901,459.76
120 · District General CRP (EQUIPMENT - WAS 1011181) - Other	95,883.57
Total 120 · District General CRP (EQUIPMENT - WAS 1011181)	2,974,010.52
122 · Bldgs/Grounds Cap Improvements	8,547,329.06
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1...	
124.2 · GIS Online Mapping System	8,277.92
124.30 · Lift Stations	
124.31 · Lift Station 7 Bypass	66,042.23
124.30 · Lift Stations - Other	83,302.80
Total 124.30 · Lift Stations	149,345.03
124.50 · Mains	14,788.58
124.60 · Meters	10,000.34
124.90 · Water Tanks	40,615.04
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WA...	3,146,777.14
Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - ...	3,369,804.05
125 · Land - Dist. Cap. Improvements	299,770.00
129 · ALLOW. FOR DEPRECIATION	-10,382,491.00
Total Fixed Assets	22,759,438.89
TOTAL ASSETS	27,992,981.86
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200 · ACCOUNTS PAYABLE (ACCOUNTS PAYABLE - WAS 2097200)	259,722.69
Total Accounts Payable	259,722.69
Credit Cards	
211 · WAB Credit Card	
211.16 · WAB - Francisco - 5312	613.60
211.14 · WAB - Dianna - 3226 (211.14: - WAB - Dianna - 3226)	88.77
211 · WAB Credit Card - Other	2,000.00
Total 211 · WAB Credit Card	2,702.37
Total Credit Cards	2,702.37
Other Current Liabilities	
Annual Depreciation	249,035.55
224 · USDA Retainage	99,265.05
223.56 · FEDERAL PAYROLL TAX PENALTY (Failure to make a federal tax...	-3,928.96
280 · Loan	
280.04 · 2021 Water Truck	72,273.36
280.15 · USDA Water Improvement Project (USDA Wtr Improvement Pr...	4,949,499.81
280.02 · KS State Bank - 2019 Vac-Con	157,515.90
280.12 · USDA Loan for Sewer Clarifier	3,049,172.41
Total 280 · Loan	8,228,461.48
221 · Health Ins - EE Portion	-2,263.23
222 · Direct Deposit Liabilities (Direct Deposit Liabilities)	383.04
223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL)	
223.17 · GARNISHMENT - LAKE CO SHERIFF (GARNISHMENT - LAKE ...	15,324.73
223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL) - Other	-14,723.48
Total 223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL)	601.25

Clearlake Oaks County Water District

Balance Sheet

As of February 28, 2023

	Feb 28, 23
223.55 · FEDERAL PAYROLL TAX WITHHOLDING (FEDERAL PAYROLL T...	-1,050.73
223.65 · STATE DISABILITY PAYABLE (STATE DISABILITY PAYABLE - WA...	-1.00
223.75 · PAYROLL DEDUCTION - INS CO-PAY (PAYROLL DEDUCTION - I...	-12,965.70
223.80 · GASB 68 Pension (- WAS 2097190)	26,313.00
223.85 · MISC DEDUCTIONS PAYABLE (MISC DEDUCTIONS PAYABLE - ...	6,052.25
223.90 · COMPENSATED EMPLOYEE BENEFITS (COMPENSATED EMPLO...	72,925.02
24000 · Payroll Liabilities (Unpaid payroll liabilities. Amounts withheld or ...	-19,745.61
Total Other Current Liabilities	8,643,081.41
Total Current Liabilities	8,905,506.47
Long Term Liabilities	
295 · NET PWNSION LIABILITY	1,032,862.00
281 · BOND PAYABLE (GE LOAN - BOND PAYABLE 1975 WATER GEN. - WA...	-371,172.41
Total Long Term Liabilities	661,689.59
Total Liabilities	9,567,196.06
Equity	
302 · RETAINED EARNINGS (RETAINED EARNINGS - WAS 3030300)	3,357,835.60
304 · Opening Balance Equity (Opening balances during setup post to this acc...	-584,283.24
306 · Retained Earnings - OLD (Undistributed earnings of the corporation - EN...	13,860,394.82
Net Income	1,791,838.62
Total Equity	18,425,785.80
TOTAL LIABILITIES & EQUITY	27,992,981.86

Clearlake Oaks County Water District

03/09/23

Profit and Loss

Accrual Basis

July 2022 through February 2023

	Admin (GL)	Sewer (GL)	Water (GL)	Total GL
Ordinary Income/Expense				
Income				
Income				
410 · Client Reg Pmt	0.00	686,223.84	936,420.20	1,622,644.04
430 · Penalty & Interest	0.00	19,830.25	25,117.68	44,947.93
440 · Misc Revenue	0.00	1,783.37	7,792.33	9,575.70
450 · Other - Non S/W Rev	0.00	51,802.18	51,882.17	103,684.35
Total Income	0.00	759,639.64	1,021,212.38	1,780,852.02
Total Income	0.00	759,639.64	1,021,212.38	1,780,852.02
Gross Profit	0.00	759,639.64	1,021,212.38	1,780,852.02
Expense				
Salaries & EE Benefits				
505 · Salaries & Wages	283,068.57	190,529.77	117,815.20	591,413.54
520 · FICA - District Share	21,176.76	14,016.75	8,727.95	43,921.46
530 · Med/Life Insurance- Dist Share	66,833.81	55,410.76	22,106.44	144,351.01
540 · PERS - District Share	84,646.68	11,294.71	6,871.74	102,813.13
560 · Workers Comp Ins	2,857.32	9,510.66	8,807.11	21,175.09
Total Salaries & EE Benefits	458,583.14	280,762.65	164,328.44	903,674.23
Services & Supplies				
610 · Bank Fees	23,856.86	0.00	0.00	23,856.86
620 · Communications & Internet	3,205.32	7,337.67	9,028.04	19,571.03
622 · Board Exp	4,671.84	0.00	0.00	4,671.84
630 · Equip - Office	757.30	67.95	67.93	893.18
640 · Fuel & Oil	0.00	4,386.33	8,762.56	13,148.89
645 · Insurance	0.00	42,872.50	42,872.48	85,744.98
650 · Interest	0.00	39.97	25.81	65.78
657 · Lab	0.00	11,128.34	18,878.31	30,006.65
660 · Memberships & Subscription	3,512.39	38,961.93	37,104.08	79,578.40
670 · Postage & Shipping	13,962.34	0.00	0.00	13,962.34
675 · Professional Services	25,240.79	4,932.99	3,681.30	33,855.08
685 · Rents	9,211.67	0.00	0.00	9,211.67
690 · Safety & Security	2,580.37	5,470.68	4,310.19	12,361.24
700 · Tools & Instruments	0.00	1,962.07	1,085.83	3,047.90
703 · Supplies - Clothing & Personal	0.00	520.24	340.98	861.22
705 · Supplies - Office	4,719.17	981.84	602.30	6,303.31
715 · Supplies-Chemicals-Operating	0.00	42,998.87	71,867.21	114,866.08
720 · Supplies - Inventory - Other	0.00	26,281.05	2,220.38	28,501.43
730 · Taxes - Licenses	2,538.89	0.00	0.00	2,538.89
735 · Training/Classes/Certs/ClassB	0.00	1,528.53	762.50	2,291.03
745 · Travel / Lodging	530.02	37.55	37.52	605.09
750 · Utilities	4,176.78	53,131.65	154,757.54	212,065.97
760 · Waste Disposal	478.31	36,783.15	2,890.05	40,151.51
795 · Yolo Co	0.00	0.00	31,189.85	31,189.85
799 · Misc				
799.1 · Customer Refund - Acct clo...	0.00	0.00	4,337.43	4,337.43
Total 799 · Misc	0.00	0.00	4,337.43	4,337.43
Total Services & Supplies	99,442.05	279,423.31	394,822.29	773,687.65
Repairs & Replacement				
810 · R&R Buildings & Grounds	225.68	2,118.52	54.48	2,398.68
815 · R&R Damage Claim (Cost to fix a...	0.00	2,089.00	0.00	2,089.00
840 · R&R Vehicles	0.00	0.00	38.85	38.85
Total Repairs & Replacement	225.68	4,207.52	93.33	4,526.53
Total Expense	558,250.87	564,393.48	559,244.06	1,681,888.41
Net Ordinary Income	-558,250.87	195,246.16	461,968.32	98,963.61
Net Income	-558,250.87	195,246.16	461,968.32	98,963.61

Clearlake Oaks Co Water District PROJECTED BUDGET 2022-2023

8

Target % > **67%**

As of December 2022 Summary	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
Total Operating Revenue	1,298,210	865,473	1,021,212	79%	1,125,194	750,129	759,639	68%
Total Operating Expenses	1,231,792	821,195	834,029	68%	1,238,635	825,757	841,433	68%
Operating Balance (loss)	66,418	44,278	187,183		(113,441)	(75,627)	(81,794)	
420 Connection Fees	20,000	13,333	-	0%	20,000	13,333	-	0%
435			-				-	
450 Other - Non S/W Rev	150,000	100,000	51,882	35%	180,000	120,000	51,802	29%
Reserves	150,000	100,000	100,000	0%	60,000	40,000	40,000	0%
Net Change In Net Position (loss)	86,418	57,612	139,065		26,559	17,706	(69,992)	

Current Revenue Notes:

440- Misc Water = Bulk Water

450 - Other - Non S/W Rev: ATT Lease and Tax Roll

Past Revenue Notes

General Ledger	\$139,519.13
District CRP	\$176,663.10
Paradise Cove CRP	\$90,053.59
Water Reserve	\$298,097.99
Sewer Reserve	\$117,944.43
CalPERS Reserve	\$33,400.00
LAIF Account	\$1,074,749.48
Total	\$1,930,427.72

As of December 2022 Operating Revenue	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
410 Client Reg Pmt	1,268,210	845,473	936,420	74%	1,097,694	731,796	686,224	63%
430 Penalty & Interest	30,000	20,000	25,118	84%	27,500	18,333	19,830	72%
440 Misc	-	-	7,792	0%	0	0	1,783	0%
Total Revenue >	1,298,210	865,473	969,330	75%	1,125,194	750,129	707,837	63%

As of December 2022 Operating Expenses	Budget				Actual			
	Annual	YTD	Amount	%	YTD	Amount	%	Spent
505 Salaries & Wages	393,050	262,034	259,348	66%	515,299	343,533	332,063	64%
520 FICA - District Share	33,023	22,015	19,317	58%	43,454	28,969	24,606	57%
530 Medical Ins - District Share	85,310	56,873	55,523	65%	130,491	86,994	88,828	68%
540 PERS - District Share	71,818	47,879	49,196	69%	83,236	55,491	53,619	64%
550 Unemployment	2,500	1,667	-	0%	2,500	1,667	-	0%
560 Workers Comp Ins	33,028	22,018	10,236	31%	9,102	6,068	10,940	120%
Salaries and Employee Benefits >	618,729	412,486	393,619	64%	784,082	522,721	510,055	65%
605 Advertising	200	133	-	0%	200	133	-	0%
610 Bank Fees	13,424	8,949	11,929	89%	13,414	8,942	11,929	89%
620 Communications & Internet	19,000	12,667	10,631	56%	19,000	12,667	8,941	47%
622 Board Exp	3,500	2,333	2,336	67%	3,500	2,333	2,336	67%
625 Equip - Field (\$300-\$4999)	2,500	1,667	-	0%	4,000	2,667	-	0%
630 Equip - Office	1,500	1,000	447	30%	2,000	1,333	447	22%
640 Fuel & Oil	13,500	9,000	8,763	65%	15,000	10,000	4,386	29%
645 Insurance	38,000	25,333	42,872	113%	38,000	25,333	42,873	113%



650	Interest	3,000	2,000	26	0%	3,000	2,000	40	0%
657	Lab	20,000	13,333	18,878	94%	11,000	7,333	11,128	101%
660	Memberships & Subscription	32,000	21,333	38,860	121%	35,400	23,600	40,718	115%
665	Mileage Reimb	750	500	-	0%	500	333	-	0%
670	Postage & Shipping	6,500	4,333	6,981	107%	6,500	4,333	6,981	107%
675	Professional Services	54,000	36,000	16,302	30%	37,500	25,000	17,554	47%
685	Rents	7,250	4,833	4,606	64%	7,250	4,833	4,606	64%
690	Safety & Security	5,250	3,500	5,600	107%	10,250	6,833	6,761	66%
700	Tools & Instruments	3,700	2,467	1,086	29%	2,500	1,667	1,962	78%
703	Supplies - Clothing & Person	2,800	1,867	340	12%	3,100	2,067	520	17%
705	Supplies - Office	3,500	2,333	2,962	85%	3,500	2,333	3,342	95%
715	Treatment Chemicals	110,250	73,500	71,867	65%	50,000	33,333	42,999	86%
720	Supplies - Operating - Other	5,000	3,333	2,220	44%	25,000	16,667	26,281	105%
730	Taxes - Licenses	0	0	1,270	1270%	0	0	1,270	1270%
735	Training	2,250	1,500	763	34%	1,250	833	1,529	122%
745	Travel	1,000	667	303	30%	500	333	303	61%
750	Utilities	190,900	127,267	156,847	82%	107,900	71,933	55,221	51%
760	Waste Disposal	3,290	2,193	3,129	95%	48,290	32,193	37,023	77%
795	Yolo Co	61,000	40,667	31,190	51%				
799	Misc	-	-	-	0%	-	-	-	0%
	Services and Supplies >	604,064	402,709	440,205	73%	448,554	299,036	329,147	73%
810	R&R Buildings & Grounds	6,000	4,000	167	3%	3,500	2,333	2,232	64%
815	R & R Damage Claims	0	0	-	0%	-	-	-	0%
820	R&R Lift Stations	-	-	-	0%	-	-	-	0%
830	R&R Equipment	0	0	-	0%	0	0	-	0%
832	R&R Mains/Service Lines	-	-	-	0%	-	-	-	0%
840	R&R Vehicles (\$2k/vehicle)	3,000	2,000	39	1%	2,500	1,667	-	0%
850	Maintenance Reserve Accou	-	-	-		-	-	-	
	Repairs & Replacement >	9,000	6,000	206	2%	6,000	4,000	2,232	37%
	Total Expenses >	1,231,792	821,195	834,029	68%	1,238,635	825,757	841,433	68%

8 Administration - Budget Variance Report July 1, 2022 through June 30, 2023		Target % >		66.7%	GL ADMIN	
As of December 2022		2020-2021 Budget		Actual	Total	
Expenses		Annual	YTD	YTD	% Spent	Remaining
505	Salaries & Wages	424,702	283,135	283,066	66.7%	141,636
520	FICA - District Share	36,577	24,385	21,177	57.9%	15,400
530	Medical Ins - District Share	95,918	63,945	66,834	69.7%	29,084
540	PERS-District Share (incl unfunded Liab, 78,867.)	122,615	81,743	84,647	69.0%	37,968
550	Unemployment	5,000	3,333		0.0%	5,000
560	Workers Comp Ins	2,982	1,988	2,857	95.8%	125
Salaries and Employee Benefits >		687,793	458,529	458,581	66.7%	229,212
605	Advertising	400	267	-	0.0%	400
610	Bank Fees	27,000	18,000	23,857	88.4%	3,143
620	Communications & Internet	7,000	4,667	3,205	45.8%	3,795
622	Board Exp	7,000	4,667	4,672	66.7%	2,328
625	Equip - Field (up to \$4999)	0	0		0.0%	0
630	Equip - Office	2,000	1,333	757	37.9%	1,243
640	Fuel & Oil	0	0		0.0%	0
645	Insurance	0	0		0.0%	0
650	Interest	0	0		0.0%	0
657	Outsource Lab / Internal Lab	0	0		0.0%	0
660	Memberships & Subscriptions	4,000	2,667	3,512	87.8%	488
665	Mileage Reimb	500	333		0.0%	500
670	Postage & Shipping	13,000	8,667	13,962	107.4%	(962)
675	Professional Services (Legal, IT, CUSI annual)	58,000	38,667	25,241	43.5%	32,759
685	Rents	14,500	9,667	9,212	63.5%	5,288
690	Safety & Security (boots)	1,500	1,000	2,580	172.0%	(1,080)
700	Tools & Instruments	0	0		0.0%	0
703	Supplies - Clothing & Personal	600	400		0.0%	600
705	Supplies - Office	5,000	3,333	4,719	94.4%	281
715	Treatment Chemicals	0	0		0.0%	0
720	Supplies - Operating - Other	0	0		0.0%	0
730	Taxes - Licenses	0	0	2,539	0.0%	(2,539)
735	Training, Certs (Classes, books)	500	333		0.0%	500
745	Travel / Lodging	1,000	667	530	53.0%	470
750	Utilities	5,800	3,867	4,177	72.0%	1,623
760	Waste Disposal	580	387	478	82.4%	102
795	Yolo Co	0	0		0.0%	0
799	Misc	0	0		0.0%	0
Services and Supplies >		148,380	98,920	99,441	67.0%	48,939
810	R&R Buildings & Grounds	2,000	1,333	226	11.3%	1,774
815	R & R Damage Claims	0	0		0.0%	0
820	R&R Lift Stations	-	-		0.0%	-
830	R&R Equipment	0	0		0.0%	0
832	R&R Mains/Service Lines	0	0		0.0%	0
840	R&R Vehicles (\$2k/vehicle)	0	0		0.0%	0
Repairs & Replacement >		2,000	1,333	226	11.3%	1,774
Total Expenses >		838,173	558,782	558,248	66.6%	279,925

690 Complete lock replacement on side door

8	Sewer - Budget Variance Report July 1, 2022 through June 30, 2023	Target % >		66.7%	GL SEWER	
	As of December 2022	2020-2021 Budget		%	Total	
	Expenses	Annual	YTD	Spent	Remaining	
505	Salaries & Wages	302,948	201,966	190,530	62.9%	112,418
520	FICA - District Share	25,165	16,777	14,017	55.7%	11,148
530	Medical Ins - District Share	82,532	55,021	55,411	67.1%	27,121
540	PERS - District Share (\$14.5K Unfunded)	21,928	14,619	11,295	51.5%	10,633
550	Unemployment	0	0		0.0%	0
560	Workers Comp Ins	7,611	5,074	9,511	125.0%	(1,900)
	Salaries and Employee Benefits >	440,185	293,457	280,764	63.8%	159,421
605	Advertising	0	0		0.0%	0
610	Bank Fees	0	0		0.0%	0
620	Communications & Internet	13,000	8,667	7,338	56.4%	5,662
622	Board Exp	0	0		0.0%	0
625	Equip - Field (up to \$4999)	1,500	1,000		0.0%	1,500
630	Equip - Office	1,000	667	68	6.8%	932
640	Fuel & Oil (Schaeffers)	10,000	6,667	4,386	43.9%	5,614
645	Insurance	38,000	25,333	42,873	112.8%	(4,873)
650	Interest	0	0	40	0.0%	(40)
657	Outsource Lab / Internal Lab	11,000	7,333	11,128	101.2%	(128)
660	Memberships/Subscriptions/Permits	33,400	22,267	38,962	116.7%	(5,562)
665	Mileage Reimb	250	167		0.0%	250
670	Postage & Shipping	0	0		0.0%	0
675	Professional Services (SCADA)	8,500	5,667	4,933	58.0%	3,567
685	Rents	0	0		0.0%	0
690	Safety & Security (includes boots)	9,500	6,333	5,471	57.6%	4,029
700	Tools & Instruments	2,500	1,667	1,962	78.5%	538
703	Supplies - Clothing & Personal	2,800	1,867	520	18.6%	2,280
705	Supplies - Office	1,000	667	982	98.2%	18
715	Treatment Chemicals	50,000	33,333	42,999	86.0%	7,001
720	Supplies-Operating-Other-Titan Tubes	25,000	16,667	26,281	105.1%	(1,281)
730	Taxes - Licenses	-	-			-
735	Training, Certs (classes, books)	1,000	667	1,529	152.9%	(529)
745	Travel / Lodging	-	-	38	0.0%	(38)
750	Utilities	105,000	70,000	53,132	50.6%	51,868
760	Waste Disposal	48,000	32,000	36,784	76.6%	11,216
795	Yolo Co	0	0		0.0%	0
799	Misc	0	0		0.0%	0
799.1	Customer Refund					
	Services and Supplies >	361,450	240,967	279,426	77.3%	82,024
810	R&R Buildings & Grounds	2,500	1,667	2,119	84.8%	381
815	R & R Damage Claims	0	0	2,089	0.0%	(2,089)
820	R&R Lift Stations	0	0		0.0%	0
830	R&R Equipment	0	0		0.0%	0
832	R&R Mains/Service Lines	0	0		0.0%	-
840	R&R Vehicles	2,500	1,667		0.0%	2,500
		-	-		0.0%	-
	Repairs & Replacement >	5,000	3,333	4,208	84.2%	792
	Total Expenses >	806,635	537,757	564,398	70.0%	242,237
810	Damage to personal truck					

8 Water - Budget Variance Report July 1, 2022 through June 30, 2023		2020-2021 Budget		Target % >	66.7%	GL WATER
As of December 2022		Annual	YTD	Actual	%	Total
Expenses				YTD	Spent	Remaining
505	Salaries & Wages	180,700	120,466	117,815	65.2%	62,885
520	FICA - District Share	14,734	9,823	8,728	59.2%	6,006
530	Medical Ins - District Share	37,351	24,901	22,106	59.2%	15,245
540	PERS - District Share	10,510	7,007	6,872	65.4%	3,638
550	Unemployment	0	0	-	0.0%	0
560	Workers Comp Ins	31,537	21,025	8,807	27.9%	22,730
Salaries and Employee Benefits >		274,832	183,221	164,328	59.8%	110,504
605	Advertising	0	0		0.0%	0
610	Bank Fees	0	0		0.0%	0
620	Communications & Internet	13,000	8,667	9,028	69.4%	3,972
622	Board Exp	0	0	-	0.0%	0
625	Equip - Field (\$300 - \$4999)	0	0		0.0%	0
630	Equip - Office	500	333	68	13.6%	432
640	Fuel & Oil	8,500	5,667	8,763	103.1%	(263)
645	Insurance	38,000	25,333	42,872	112.8%	(4,872)
650	Interest	0	0	26	0.0%	(26)
657	Outside Lab / Internal Lab	20,000	13,333	18,878	94.4%	1,122
660	Memberships/Subscriptions/Permits	30,000	20,000	37,104	123.7%	(7,104)
665	Mileage Reimb	500	333		0.0%	500
670	Postage & Shipping	0	0		0.0%	0
675	Professional Services (SCADA, Mtce Prog)	25,000	16,667	3,681	14.7%	21,319
685	Rents	0	0		0.0%	0
690	Safety & Security (includes boots)	4,500	3,000	4,310	95.8%	190
700	Tools & Instruments	3,700	2,467	1,086	29.4%	2,614
703	Supplies - Clothing & Personal	2,500	1,667	340	13.6%	2,160
705	Supplies - Office	1,000	667	602	60.2%	398
715	Treatment Chemicals	110,250	73,500	71,867	65.2%	38,383
720	Supplies - Operating - Other	5,000	3,333	2,220	44.4%	2,780
730	Taxes - Licenses	0	0		0.0%	0
735	Training, Certs (classes, books)	2,000	1,333	763	38.2%	1,237
745	Travel / Lodging	500	333	38	7.6%	462
750	Utilities	188,000	125,333	154,758	82.3%	33,242
760	Waste Disposal	3,000	2,000	2,890	96.3%	110
795	Yolo Co	61,000	40,667	31,190	51.1%	29,810
799	Misc	0	0		0.0%	0
799.1	Customer Refund			4,337		
Services and Supplies >		516,950	344,633	394,821	76.4%	122,129
810	R&R Buildings & Grounds	5,000	3,333	54	1.1%	4,946
815	R & R Damage Claims	0	0		0.0%	0
820	R&R Lift Stations	0	0		0.0%	0
830	R&R Equipment	0	0	-	0.0%	0
832	R&R Mains	0	0		0.0%	-
840	R&R Vehicles	3,000	2,000	39	1.3%	2,961
Repairs & Replacement >		8,000	5,333	93	1.2%	7,907
Total Expenses >		799,782	533,188	559,242	69.9%	240,540

Clearlake Oaks County Water District
CRP/CIP Profit and Loss
July 2022 through February 2023

	PC (CRP)	Water (CRP)	Sewer (CRP)	Total CRP	TOTAL
Ordinary Income/Expense					
Income					
Income					
425 · CRP (Capital Replacment Plan)	97,053.33	279,602.44	317,675.05	694,330.82	694,330.82
430 · Penalty & Interest	337.39	6,959.02	7,340.31	14,636.72	14,636.72
450 · Other - Non S/W Rev	0.00	1,550.00	0.00	1,550.00	1,550.00
Total Income	<u>97,390.72</u>	<u>288,111.46</u>	<u>325,015.36</u>	<u>710,517.54</u>	<u>710,517.54</u>
Total Income	<u>97,390.72</u>	<u>288,111.46</u>	<u>325,015.36</u>	<u>710,517.54</u>	<u>710,517.54</u>
Gross Profit	<u>97,390.72</u>	<u>288,111.46</u>	<u>325,015.36</u>	<u>710,517.54</u>	<u>710,517.54</u>
Expense					
Salaries & EE Benefits					
505 · Salaries & Wages	0.00	77,025.47	145,063.17	222,088.64	222,088.64
520 · FICA - District Share	0.00	5,668.54	10,722.43	16,390.97	16,390.97
530 · Med/Life Insurance- Dist Share	0.00	10,270.97	31,022.80	41,293.77	41,293.77
540 · PERS - District Share	0.00	4,078.92	11,064.17	15,143.09	15,143.09
560 · Workers Comp Ins	0.00	1,162.07	5,389.31	6,551.38	6,551.38
Total Salaries & EE Benefits	<u>0.00</u>	<u>98,205.97</u>	<u>203,261.88</u>	<u>301,467.85</u>	<u>301,467.85</u>
Services & Supplies					
620 · Communications & Internet	0.00	1,049.83	1,049.66	2,099.49	2,099.49
640 · Fuel & Oil	0.00	10,107.76	11,773.34	21,881.10	21,881.10
650 · Interest	0.00	2,357.82	3,430.47	5,788.29	5,788.29
657 · Lab	0.00	4,500.00	0.00	4,500.00	4,500.00
720 · Supplies - Inventory - Other	0.00	285.99	227.00	512.99	512.99
Total Services & Supplies	<u>0.00</u>	<u>18,301.40</u>	<u>16,480.47</u>	<u>34,781.87</u>	<u>34,781.87</u>
Repairs & Replacement					
810 · R&R Buildings & Grounds	0.00	6,771.01	521.97	7,292.98	7,292.98
820 · R&R Lift Stations	0.00	0.00	369.31	369.31	369.31
830 · R&R Equipment	1,500.79	14,101.17	21,173.92	36,775.88	36,775.88
832 · R&R Mains and Sewer Lines	0.00	19,597.87	7,662.89	27,260.76	27,260.76
840 · R&R Vehicles	0.00	14,191.87	19,940.57	34,132.44	34,132.44
Total Repairs & Replacement	<u>1,500.79</u>	<u>54,661.92</u>	<u>49,668.66</u>	<u>105,831.37</u>	<u>105,831.37</u>
Total Expense	<u>1,500.79</u>	<u>171,169.29</u>	<u>269,411.01</u>	<u>442,081.09</u>	<u>442,081.09</u>
Net Ordinary Income	<u>95,889.93</u>	<u>116,942.17</u>	<u>55,604.35</u>	<u>268,436.45</u>	<u>268,436.45</u>
Net Income	<u><u>95,889.93</u></u>	<u><u>116,942.17</u></u>	<u><u>55,604.35</u></u>	<u><u>268,436.45</u></u>	<u><u>268,436.45</u></u>

Clearlake Oaks Co Water District
Budget Variance Report July 1, 2022 through June 30, 2023

8

Target % > **66.7%** CRP-PC

As of December 2022

Summary		Budget Annual	YTD		Actual YTD Amount	%	
PC CRP Revenue		19,536	13,024	97,391	498.5%	0%	
PC CRP Expenses		0	0	1,501	0.0%	0%	
Expenses		2021-2022 Budget		Actual	%	Total	
		Annual	YTD	YTD	Spent	Remaining	
605	Advertising	-	-	-	0.0%	-	
610	Bank Fees	-	-	-	0.0%	-	
620	Communications & Internet	-	-	-	0.0%	-	
622	Board Exp	-	-	-	0.0%	-	
625	Equip - Field (up to \$4999)	-	-	-	0.0%	-	
630	Equip - Office	-	-	-	0.0%	-	
640	Fuel & Oil	-	-	-	0.0%	-	
645	Insurance	-	-	-	0.0%	-	
650	Interest	-	-	-	0.0%	-	
657	Outsource Lab / Internal Lab	-	-	-	0.0%	-	
660	Memberships & Subscriptions	-	-	-	0.0%	-	
665	Mileage Reimb	-	-	-	0.0%	-	
670	Postage & Shipping	-	-	-	0.0%	-	
675	Professional Services (SCADA)	-	-	-	0.0%	-	
685	Rents	-	-	-	0.0%	-	
690	Safety & Security (includes boots	-	-	-	0.0%	-	
700	Tools & Instruments	-	-	-	0.0%	-	
703	Supplies - Clothing & Personal	-	-	-	0.0%	-	
705	Supplies - Office	-	-	-	0.0%	-	
715	Treatment Chemicals	-	-	-	0.0%	-	
720	Supplies - Operating - Other	-	-	-	0.0%	-	
730	Taxes - Licenses	-	-	-	0.0%	-	
735	Training, Certs (classes, books)	-	-	-	0.0%	-	
745	Travel / Lodging	-	-	-	0.0%	-	
750	Utilities	-	-	-	0.0%	-	
760	Waste Disposal	-	-	-	0.0%	-	
795	Yolo Co	-	-	-	0.0%	-	
799	Misc	0	0	-	0.0%	0	
Services and Supplies >		0	0	-	0.0%	0	
810	R&R Buildings & Grounds	-	-	-	0.0%	-	
815	R & R Damage Claims	0	0	-	0.0%	0	
820	R&R Lift Stations	-	-	-	0.0%	-	
830	R&R Equipment	-	-	1,501	0.0%	(1,501)	
832	R&R Mains/Laterals	-	-	-	0.0%	-	
840	R&R Vehicles	-	-	-	0.0%	-	
Repairs & Replacement >		0	0	1,501	0.0%	(1,501)	
Total Expenses >		0	0	1,501	0.0%	(1,501)	

\$84,253.05 received from Lake County when closing CSA 16 account

\$5,051 approved by board to purchase new drive by meters

\$3,550.69 credit from Badger



Budget Variance Report July 1, 2022 through June 30, 2023

8

Target % > 66.7% CRP-WATER

As of December 2022		WATER - CRP			Actual YTD		
Summary	Budget	YTD	Amount	%			
	Annual						
WATER CRP Revenue	439,444	292,963	288,111	65.6%	0%		
WATER CRP Expenses	511,279	340,852	171,170	33.5%	0%		
Operating Balance	(71,835)	(47,890)	116,941				
Expenses		2020-2021 Budget Annual	Budget YTD	Actual YTD	% Spent	Total Remaining	
505	Salaries & Wages	257,969	171,979	77,025	29.9%	180,944	
520	FICA - District Share	21,162	14,108	5,669	26.8%	15,493	
530	Medical Ins - District Share	70,407	46,938	10,271	14.6%	60,136	
540	PERS - District Share	16,469	10,979	4,079	24.8%	12,390	
550	Unemployment	0	0		0.0%	0	
560	Workers Comp Ins	8,122	5,414	1,162	14.3%	6,960	
	Salaries and Employee Benefits >	374,129	249,419	98,206	26.2%	275,923	
605	Advertising	0	0	-	0.0%	0	
610	Bank Fees	0	0	-	0.0%	0	
620	Communications & Internet	3,500	2,333	1,050	30.0%	2,450	
622	Board Exp	0	0		0.0%	0	
625	Equip - Field (up to \$4999)	1,250	833		0.0%	1,250	
630	Equip - Office	-	-				
640	Fuel & Oil	14,400	9,600	10,108	70.2%	4,292	
645	Insurance	0	0		0.0%	0	
650	Interest	0	0	2,358	0.0%	(2,358)	
657	Outsource Lab / Internal Lab	3,000	2,000	4,500	0.0%	(1,500)	
660	Memberships & Subscriptions	0	0		0.0%	0	
665	Mileage Reimb	0	0		0.0%	0	
670	Postage & Shipping	0	0		0.0%	0	
675	Professional Services Leak Chk	-	-		0.0%	-	
685	Rents	0	0		0.0%	0	
690	Safety & Sec (includes boots)	-	-		0.0%	-	
700	Tools & Instruments	2,000	1,333		0.0%	2,000	
703	Supplies - Clothing & Personal	1,500	1,000		0.0%	1,500	
705	Supplies - Office	-	-		0.0%	-	
715	Treatment Chemicals	0	0		0.0%	0	
720	Supplies - Operating - Other	3,000	2,000	286	0.0%	2,714	
730	Taxes - Licenses	0	0		0.0%	0	
735	Training, Certs (classes, books)	500	333		0.0%	500	
745	Travel / Lodging	-	-		0.0%	-	
750	Utilities	0	0		0.0%	0	
760	Waste Disposal	0	0		0.0%	0	
795	Yolo Co	0	0		0.0%	0	
799	Misc	0	0		0.0%	0	
	Services and Supplies >	29,150	19,433	18,302	62.8%	10,848	
810	R&R Buildings & Grounds	5,000	3,333	6,771	135.4%	(1,771)	
815	R & R Damage Claims	0	0		0.0%	0	
820	R&R Lift Stations	0	0		0.0%	0	
830	R&R Equipment	35,000	23,333	14,101	40.3%	20,899	
830.1	Hydrants	-	-				
832	R&R Mains/Service Lines/Tanks	50,000	33,333	19,598	39.2%	30,402	
840	R&R Vehicles	18,000	12,000	14,192	78.8%	3,808	
810	Fence Rpr for H/Run	Repairs & Replacement >	108,000	72,000	54,662	50.6%	53,338
830	Chlorine Analyzer	Total Expenses >	511,279	340,852	171,170	33.5%	340,109
	Distribution Motor						

Clearlake Oaks Co Water District
Budget Variance Report July 1, 2022 through June 30, 2023

8

SEWER-CRP

Target % > **66.7%** CRP-SEWER

As of December 2022

Summary	Budget Annual	YTD	Actual YTD Amount	%
SEWER CRP Revenue	509,022	339,348	325,015	63.9%
SEWER CRP Expenses	474,523	316,348	269,410	56.8%

Operating Balance (loss) **34,499** 23,000 55,605

Expenses		2020-2021 Budget		Actual	%	Total
		Annual	YTD	YTD	Spent	Remaining
505	Salaries & Wages	253,805	169,204	145,063	57.2%	108,742
520	FICA - District Share	21,334	14,223	10,722	50.3%	10,612
530	Medical Ins - District Share	50,738	33,825	31,023	61.1%	19,715
540	PERS - District Share	15,486	10,324	11,064	71.4%	4,422
550	Unemployment	-	-	-	0.0%	-
560	Workers Comp Ins	8,010	5,340	5,389	67.3%	2,621
	Salaries and Employee Benefits >	349,373	232,915	203,261	58.2%	146,112
605	Advertising	0	0	-	0.0%	0
610	Bank Fees	0	0	-	0.0%	0
620	Communications & Internet	5,000	3,333	1,050	21.0%	3,950
622	Board Exp	0	0	-	0.0%	0
625	Equip - Field (up to \$4999)	1,250	833	-	0.0%	1,250
630	Equip - Office	-	-	-	0.0%	-
640	Fuel & Oil	14,400	9,600	11,773	81.8%	2,627
645	Insurance	0	0	-	0.0%	0
650	Interest	0	0	3,430	0.0%	(3,430)
657	Outsource Lab / Internal Lab	0	0	-	0.0%	0
660	Memberships & Subscriptions	0	0	-	0.0%	0
665	Mileage Reimb	0	-	-	0.0%	0
670	Postage & Shipping	0	0	-	0.0%	0
675	Professional Services (SCADA)	0	0	-	0.0%	0
685	Rents	-	-	-	0.0%	-
690	Safety & Security (includes boots)	-	-	-	0.0%	-
700	Tools & Instruments	2,000	1,333	-	0.0%	2,000
703	Supplies - Clothing & Personal	1,500	1,000	-	0.0%	1,500
705	Supplies - Office	-	-	-	0.0%	-
715	Treatment Chemicals	0	0	-	0.0%	0
720	Supplies - Operating - Other	3,000	2,000	227	0.0%	2,773
730	Taxes - Licenses	0	0	-	0.0%	0
735	Training, Certs (classes, books)	500	333	-	0.0%	500
745	Travel / Lodging	-	-	-	0.0%	-
750	Utilities	0	0	-	0.0%	0
760	Waste Disposal	0	0	-	0.0%	0
795	Yolo Co	0	0	-	0.0%	0
799	Misc	0	0	-	0.0%	0
	Services and Supplies >	27,650	18,433	16,480	59.6%	11,170
810	R&R Buildings & Grounds	7,500	5,000	522	7.0%	6,978
815	R & R Damage Claims	0	0	-	0.0%	0
820	R&R Lift Stations	20,000	13,333	369	1.8%	19,631
830	R&R Equipment	35,000	23,333	21,174	60.5%	13,826
832	R&R Mains/Laterals	25,000	16,667	7,663	30.7%	17,337
840	R&R Vehicles	10,000	6,667	19,941	199.4%	(9,941)
	Repairs & Replacement >	97,500	65,000	49,669	50.9%	47,831
	Total Expenses >	474,523	316,348	269,410	56.8%	205,113

840 - Repair of backhoe/repair of vaccon tube

Clearlake Oaks County Water District

Capital Improvements

As of February 28, 2023

Date	Name	Memo	Class	Amount
130 · Const In Progress - Studies				
07/05/2022	MC Engineering, Inc	Construction in progr...	GL:Sewer	1,662.50
07/05/2022	MC Engineering, Inc		GL:Water	1,662.50
07/05/2022	MC Engineering, Inc		GL:Water	1,445.00
09/07/2022	MC Engineering, Inc	SWRCB Water Appli...	GL:Water	4,950.00
10/05/2022	MC Engineering, Inc	SWRCB Wastewate...	GL:Sewer	1,957.57
10/05/2022	MC Engineering, Inc		GL:Water	1,957.57
11/05/2022	MC Engineering, Inc	SWRCB SRF Grant	GL:Water	3,600.00
12/05/2022	MC Engineering, Inc	SWRCB TA Grant	GL:Water	1,440.00
01/05/2023	MC Engineering, Inc	On call services	GL:Water	1,828.75
Total 130 · Const In Progress - Studies				20,503.89
135 · CRP WATER (CAPITOL IMPROVEMENTS - WATER - WAS 1199100)				
138 · USDA Water Improvements				
07/05/2022	MC Engineering, Inc		Loan/Grant:...	20,963.26
07/31/2022	T & S Construction Co...	Payment #14	Loan/Grant:...	252,320.00
08/05/2022	MC Engineering, Inc	USDA Meters/Tank	Loan/Grant:...	15,697.63
08/31/2022	T & S Construction Co...	#15	Loan/Grant:...	245,416.04
09/07/2022	MC Engineering, Inc	USDA Water Improv...	Loan/Grant:...	18,505.85
09/30/2022	T & S Construction Co...	USDA Water Improve	Loan/Grant:...	145,920.00
10/05/2022	MC Engineering, Inc	USDA Water Improv...	Loan/Grant:...	19,600.91
11/30/2022	T & S Construction Co...	11/1/2022 - 11/30/20...	Loan/Grant:...	582,746.15
12/05/2022	MC Engineering, Inc	USDA Meters	Loan/Grant:...	8,877.08
01/05/2023	MC Engineering, Inc	USDA Meters	Loan/Grant:...	11,113.30
01/11/2023	T & S Construction Co...	12/1/2022 - 12/31/20...	Loan/Grant:...	119,225.00
01/31/2023	T & S Construction Co...	Services for January...	Loan/Grant:...	120,881.80
02/05/2023	MC Engineering, Inc	February 2023 charg...	Loan/Grant:...	7,179.12
Total 138 · USDA Water Improvements				1,568,446.14
128 · Sewer Infrstrcture & Rehab Proj (Phase 1 was the installation of the Force Main)				
Total 128 · Sewer Infrstrcture & Rehab Proj (Phase 1 was the installation of the F...				
121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water distrib...				
131 · Waste Water Plant				
131.1 · Pumps/Equipment				
Total 131.1 · Pumps/Equipment				
131 · Waste Water Plant - Other				
Total 131 · Waste Water Plant - Other				
Total 131 · Waste Water Plant				
127 · Water Plant				
127.6 · Swan AMI Turbiwell Monitor				
Total 127.6 · Swan AMI Turbiwell Monitor				
127.5 · A/C installation for Filter Rm				
Total 127.5 · A/C installation for Filter Rm				
127.4 · PH System				
Total 127.4 · PH System				
127.2 · Harvy Vault Chlor Inject Proj				
Total 127.2 · Harvy Vault Chlor Inject Proj				
127.1 · Major Equipment				
09/07/2022	Commercial Pump & ...	Back-up Pump for Di...	CRP:Water	8,655.08
Total 127.1 · Major Equipment				8,655.08
127 · Water Plant - Other				
Total 127 · Water Plant - Other				
Total 127 · Water Plant				8,655.08
120 · District General CRP (EQUIPMENT - WAS 1011181)				
120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - WAS 1011190)				
Total 120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - ...				
120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)				
Total 120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)				

Clearlake Oaks County Water District

Capital Improvements

As of February 28, 2023

Date	Name	Memo	Class	Amount
120.75 · SCADA				
12/28/2022	Amazon	10 gauge wire. 30' re...	CRP:Water	91.06
Total 120.75 · SCADA				91.06
120.90 · Vehicles/Generators/Trailers				
02/21/2023	Folsom Chevrolet	2022 1500 2WD Re...	GL:Sewer	27,005.57
02/21/2023	Folsom Chevrolet	2022 1500 2WD Re...	GL:Water	27,005.56
Total 120.90 · Vehicles/Generators/Trailers				54,011.13
120 · District General CRP (EQUIPMENT - WAS 1011181) - Other				
Total 120 · District General CRP (EQUIPMENT - WAS 1011181) - Other				54,102.19
122 · Bldgs/Grounds Cap Improvements				
Total 122 · Bldgs/Grounds Cap Improvements				
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161)				
124.2 · GIS Online Mapping System				
07/05/2022	MC Engineering, Inc	GIS Mapping	GL:Sewer	468.75
08/05/2022	MC Engineering, Inc	GIS	CRP:Water	225.00
08/05/2022	MC Engineering, Inc		CRP:Sewer	225.00
Total 124.2 · GIS Online Mapping System				918.75
124.30 · Lift Stations				
07/26/2022	ABC Plumbing	Sewer camer survey...	CRP:Sewer	4,060.00
Total 124.30 · Lift Stations				4,060.00
124.50 · Mains				
Total 124.50 · Mains				
124.60 · Meters				
Total 124.60 · Meters				
124.90 · Water Tanks				
Total 124.90 · Water Tanks				
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161) - Other				
07/05/2022	MC Engineering, Inc		GL:Water	468.75
Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWE...				468.75
Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - ...				5,447.50
125 · Land - Dist. Cap. Improvements				
Total 125 · Land - Dist. Cap. Improvements				
129 · ALLOW. FOR DEPRECIATION				
Total 129 · ALLOW. FOR DEPRECIATION				
280 · Loan				
280.04 · 2021 Water Truck				
07/20/2022	Kansas State Bank - ...	Payment #8	CRP:Water	727.18
07/20/2022	Kansas State Bank - ...	3359488	CRP:Sewer	727.18
08/15/2022	Kansas State Bank - ...	Payment #9	CRP:Water	729.57
08/15/2022	Kansas State Bank - ...	3359488	CRP:Sewer	729.57
09/20/2022	Kansas State Bank - ...	Payment #10	CRP:Sewer	1,463.93
10/20/2022	Kansas State Bank - ...	Payment #11	CRP:Sewer	1,468.73
11/16/2022	Kansas State Bank - ...	3359488	CRP:Water	736.78
11/16/2022	Kansas State Bank - ...	Payment #12	CRP:Sewer	736.78
12/20/2022	Kansas State Bank - ...	Payment #13	CRP:Water	739.20
12/20/2022	Kansas State Bank - ...	3359488	CRP:Sewer	739.19
01/20/2023	Kansas State Bank - ...	Payment #14	CRP:Water	741.62
01/20/2023	Kansas State Bank - ...	3359488	CRP:Sewer	741.62
02/20/2023	Kansas State Bank - ...	Payment #15	CRP:Water	744.06
02/20/2023	Kansas State Bank - ...	3359488	CRP:Sewer	744.05
Total 280.04 · 2021 Water Truck				11,769.46
280.15 · USDA Water Improvement Project (USDA Wtr Improvement Proj total \$5 Million)				
09/01/2022	USDA Rural Develop...	Payment #1 Water	Loan/Grant:...	30,500.19

Clearlake Oaks County Water District
Capital Improvements
As of February 28, 2023

Date	Name	Memo	Class	Amount
Total 280.15 · USDA Water Improvement Project (USDA Wtr Improvement Pr...				30,500.19
280.02 · KS State Bank - 2019 Vac-Con				
07/15/2022	Kansas State Bank - ...	Pymt #31	CRP:Water	3,409.30
07/15/2022	Kansas State Bank - ...	3343293	CRP:Sewer	3,409.29
08/15/2022	Kansas State Bank - ...	Pymt #32	CRP:Water	3,418.94
08/15/2022	Kansas State Bank - ...	3343293	CRP:Sewer	3,418.94
09/15/2022	Kansas State Bank - ...	Pymt #33	CRP:Sewer	6,857.21
09/15/2022	Kansas State Bank - ...	3343293	CRP:Sewer	564.26
10/15/2022	Kansas State Bank - ...	Pymt #34	CRP:Sewer	6,876.61
11/15/2022	Kansas State Bank - ...	Pymt #35	CRP:Sewer	3,448.03
11/15/2022	Kansas State Bank - ...	3343293	CRP:Water	3,448.03
12/15/2022	Kansas State Bank - ...	Pymt #36	CRP:Water	3,457.78
12/15/2022	Kansas State Bank - ...	3343293	CRP:Sewer	3,457.78
01/15/2023	Kansas State Bank - ...	Pymt #37	CRP:Water	3,467.56
01/15/2023	Kansas State Bank - ...	3343293	CRP:Sewer	3,467.55
02/15/2023	Kansas State Bank - ...	Pymt #38	CRP:Water	3,477.37
02/15/2023	Kansas State Bank - ...	3343293	CRP:Sewer	3,477.36
Total 280.02 · KS State Bank - 2019 Vac-Con				55,656.01
Total 280 · Loan				97,925.66
306 · Retained Earnings - OLD (Undistributed earnings of the corporation - ENDS 06/31/2011)				
Total 306 · Retained Earnings - OLD (Undistributed earnings of the corporation - ...				
Income				
435 · Loans/Grants				
435-8 · Intake Pump Extension				
08/22/2022		Invoice #4 - Dept. of ...	GL:Water	-83,690.37
09/26/2022		Intake pipe extensio...	Loan/Grant:...	-40,848.05
01/03/2023		DWR	Loan/Grant:...	-20,027.25
02/21/2023		DWR #8 - Intake p...	Loan/Grant:...	-3,841.74
Total 435-8 · Intake Pump Extension				-148,407.41
Total 435 · Loans/Grants				-148,407.41
Total Income				-148,407.41
Loans/Grants				
935 · Actiflo Pilot Program				
07/05/2022	MC Engineering, Inc		Loan/Grant:...	2,145.00
09/30/2022	T & S Construction Co...	Actiflo	Loan/Grant:...	109,326.28
10/05/2022	MC Engineering, Inc	Actiflow	Loan/Grant:...	4,715.00
10/24/2022	Clear Lake Electronic ...	Lan cable for Actiflo ...	Loan/Grant:...	68.51
10/25/2022	MC Engineering, Inc	Actiflo	Loan/Grant:...	4,165.00
11/03/2022	HomeDepot	Buckets for sand rep...	Loan/Grant:...	32.49
11/04/2022	HomeDepot	Buckets for sand rep...	Loan/Grant:...	16.25
11/05/2022	MC Engineering, Inc	Actiflo	Loan/Grant:...	945.00
11/15/2022	Southport Control Sol...	Actiflo Control Interf...	Loan/Grant:...	5,607.92
11/28/2022	Veolia Water Technol...	Actiflo - Pilot Study	Loan/Grant:...	75,000.00
12/05/2022	MC Engineering, Inc	Actiflo	Loan/Grant:...	450.00
Total 935 · Actiflo Pilot Program				202,471.45
930 · Intake Pump Extension				
930.1 · Source Capacity Study				
07/05/2022	MC Engineering, Inc	Source capacity study	Loan/Grant:...	12,060.00
08/05/2022	MC Engineering, Inc	Source capacity study	Loan/Grant:...	4,896.50
09/07/2022	MC Engineering, Inc	Source capacity study	Loan/Grant:...	3,295.00
10/05/2022	MC Engineering, Inc	Source Capacity Study	Loan/Grant:...	1,890.00
11/05/2022	MC Engineering, Inc	Source capacity study	Loan/Grant:...	6,780.00
12/05/2022	MC Engineering, Inc	Source capacity study	Loan/Grant:...	5,970.00
01/05/2023	MC Engineering, Inc	Source Capacity Study	Loan/Grant:...	11,146.25
02/05/2023	MC Engineering, Inc	Charges for Februar...	Loan/Grant:...	1,587.50
Total 930.1 · Source Capacity Study				47,625.25
930 · Intake Pump Extension - Other				
07/05/2022	MC Engineering, Inc	Water Intake Extensi...	Loan/Grant:...	2,407.80
08/05/2022	MC Engineering, Inc	Work done in July - ...	Loan/Grant:...	1,750.00
08/31/2022	Pac Machine Co., Inc.	Service date 8/24/20...	Loan/Grant:...	750.00
08/31/2022	T & S Construction Co...	Water Intake	Loan/Grant:...	3,633.25

**Clearlake Oaks County Water District
Capital Improvements
As of February 28, 2023**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Amount</u>
09/07/2022	MC Engineering, Inc	Intake/Source	Loan/Grant:...	2,887.50
10/05/2022	MC Engineering, Inc		Loan/Grant:...	1,400.00
11/05/2022	MC Engineering, Inc	Water Intake	Loan/Grant:...	3,237.50
12/05/2022	MC Engineering, Inc	Emergency intake	Loan/Grant:...	1,487.50
12/16/2022		DWR - #6	Loan/Grant:...	-11,457.68
01/05/2023	MC Engineering, Inc		Loan/Grant:...	1,225.00
01/30/2023	Pac Machine Co., Inc.	Discharge hose	Loan/Grant:...	3,246.72
02/15/2023	Mendo Mill	Per Kurt = Emergen...	Loan/Grant:...	52.23
Total 930 · Intake Pump Extension - Other				10,619.82
Total 930 · Intake Pump Extension				58,245.07
Total Loans/Grants				260,716.52
TOTAL				1,867,389.57



Accounts

[Transfer](#) [Settings](#)

CRP PC *6192

Available	**\$90,053.59
Current	\$90,053.59

CRP SEWER *3745

Available	**\$92,499.00
Current	\$92,499.00

GENERAL LEDGER *9122

Available	**\$130,699.42
Current	\$119,628.79

PUBLIC REGULAR CHK *8503

Available	**\$298,097.99
Current	\$298,097.99

PUBLIC REGULAR CHK *9592

Available	**\$117,994.43
Current	\$117,994.43

PUBLIC REGULAR CHK *7355

Available	**\$33,400.00
-----------	---------------

Make a Payment

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Pay your bills on one screen in seconds.

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We've teamed up with TurboTax to help you get your **maximum refund, guaranteed.**

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Money Management

Current \$33,400.00

CRP WATER *6990

Available **\$84,161.10

Current \$84,161.10

BALANCE TOTALS

Total Deposit Accounts \$835,834.90

**This balance may include overdraft or line of credit funds

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Outside Accounts



No outside accounts added.

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March 2023						
Su	Mo	Tu	We	Th	Fr	Sa
26	27	28	1	2	3	4

California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

March 13, 2023

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CLEARLAKE OAKS COUNTY WATER DISTRICT

AUDITOR/SECRETARY
P.O. BOX 709
12952 HIGHWAY 20
CLEARLAKE OAKS, CA 95423-0709

[Tran Type Definitions](#)



Account Number: 90-17-001

February 2023 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	1,074,749.48
Total Withdrawal:	0.00	Ending Balance:	1,074,749.48

Clearlake Oaks County Water District
Payroll Summary
February 2023

	Hours	Rate	Feb 23
Employee Wages, Taxes and Adjustments			
Gross Pay			
Bereavement	16	39.75	636.00
CTO Saved	-23	46.91	-1,145.96
CTO Used	73.09	31.27	2,634.13
Holiday	10	32.45	324.50
Overtime (x1.5)	95	46.91	4,802.85
PTO	241.48	28.09	7,618.90
Straight	2,301	28.09	77,707.57
Duty Pay			4,340.00
Total Gross Pay	2,713.57		96,917.99
Deductions from Gross Pay			
ACWA (pre-tax)			-2,756.50
AFLAC (pre-tax)			-460.14
AFLAC (taxable) AFTER TAX			-245.04
CALPers 457			-575.00
CALPers EE (Pretax)			-5,158.78
Total Deductions from Gross Pay			-9,195.46
Adjusted Gross Pay	2,713.57		87,722.53
Taxes Withheld			
Federal Withholding			-7,433.00
Medicare Employee			-1,358.68
Social Security Employee			-5,809.51
CA - Withholding			-2,892.93
CA - Disability			-843.34
Total Taxes Withheld			-18,337.46
Deductions from Net Pay			
Miscellaneous Deduction			-93.86
Wage Garnishment			-530.76
Total Deductions from Net Pay			-624.62
Additions to Net Pay			
Miscellaneous Addition			99.22
Total Additions to Net Pay			99.22
Net Pay	2,713.57		68,859.67
Employer Taxes and Contributions			
Medicare Company			1,358.68
Social Security Company			5,809.51
Total Employer Taxes and Contributions			7,168.19

Clearlake Oaks County Water District

Trial Balance

03/09/23

As of February 28, 2023

Accrual Basis

	Feb 28, 23	
	Debit	Credit
102.14 · CaIPERS RESERVE	33,400.00	
102.13 · SEWER RESERVES-9592	117,994.43	
102.11 · PC ESCROW - 6184	0.00	
102.10 · CRP PC - 6192	90,053.59	
102.12 · WATER RESERVES- 8503	401,368.16	
102.001 · GL - 9122	173,994.71	
102.04 · DWR - CHECKING	0.00	
101 · LAIF - CASH IN BANK	885,749.48	
101 · LAIF - CASH IN BANK:CIP Deposits 2014	189,000.00	
102.01 · WEST AMERICA - REGULAR CHECKING	88.98	
102.02 · CRP Water - 6990	84,164.10	
102.03 · CRP Sewer - 3745	92,499.00	
CUSI Accounts Receivable	204,087.00	
139 · Docufree	22,436.00	
116 · DEFERRED OUTFLOW- PENSION	282,829.00	
103 · PETTY CASH	306.59	
104 · COUNTY TREASURY	26,664.68	
130 · Const In Progress - Studies	713,014.99	
130 · Const In Progress - Studies:130.97 · Const in Progress - Actiflo Pll	3,280.00	
130 · Const In Progress - Studies:130.96 · Const in Progress - WWP 2022	4,040.00	
130 · Const In Progress - Studies:130.95 · Source Capacity Studygrant prep	9,859.00	
130 · Const In Progress - Studies:130.75 · SCADA	0.00	
132 · CRP SEWER	983,511.67	
132 · CRP SEWER:132.05 · CIP SEWER LABOR	0.00	
135 · CRP WATER	249,148.33	
135 · CRP WATER:135.02 · Aircon Project	0.00	
135 · CRP WATER:135.05 · Backwash Pump Filters #2-#3	0.00	
135 · CRP WATER:135.10 · High Valley Project 2013	0.00	
135 · CRP WATER:135.20 · CIP WATER LABOR	0.00	
111 · INVENTORY - WATER	0.00	
114 · ACCOUNTS RECEIVABLE.	650,661.26	
115 · PRE-PAID INSURANCE	15,392.00	
1890 · ACCOUNTS RECEIVABLE - OTHER	0.00	
12000 · Undeposited Funds	0.00	
138 · USDA Water Improvements	7,688,385.78	
128 · Sewer Infstrcture & Rehab Proj	3,952,787.28	
121 · Wtr Dist & Wtr Storage Projects	250,195.76	
121 · Wtr Dist & Wtr Storage Projects:121.1 · Sidewalk Project - District Exp	115,500.66	
131 · Waste Water Plant	230,059.50	
131 · Waste Water Plant:131.1 · Pumps/Equipment	99,784.99	
126 · Forcemain (phase 1) Cap. Imprv.	1,253,598.85	
123 · USDA - Sewer Plant Cap Imprvmt	4,265,559.43	
USDA Project		523,819.00
127 · Water Plant	211,458.66	
127 · Water Plant:127.7 · Ozone System	12,785.71	
127 · Water Plant:127.6 · Swan AMI Turbiwell Monitor	25,079.10	
127 · Water Plant:127.5 · A/C installation for Filter Rm	750.00	
127 · Water Plant:127.4 · PH System	9,959.72	
127 · Water Plant:127.2 · Harvy Vault Chlor Inject Proj	1,408.61	
127 · Water Plant:127.1 · Major Equipment	357,521.21	
120 · District General CRP	95,883.57	
120 · District General CRP:120.01 · General Equipment/Tools	1,926,858.13	
120 · District General CRP:120.60 · Office	27,331.49	
120 · District General CRP:120.75 · SCADA	22,477.57	
120 · District General CRP:120.90 · Vehicles/Generators/Trailers	901,459.76	
122 · Bldgs/Grounds Cap Improvements	8,547,329.06	
124 · D/C System Cap Improvements	3,146,777.14	
124 · D/C System Cap Improvements:124.2 · GIS Online Mapping System	8,277.92	
124 · D/C System Cap Improvements:124.30 · Lift Stations	83,302.80	
124 · D/C System Cap Improvements:124.30 · Lift Stations:124.31 · Lift Station 7 Bypass	66,042.23	
124 · D/C System Cap Improvements:124.50 · Mains	14,788.58	
124 · D/C System Cap Improvements:124.60 · Meters	10,000.34	
124 · D/C System Cap Improvements:124.90 · Water Tanks	40,615.04	
125 · Land - Dist. Cap. Improvements	299,770.00	
129 · ALLOW. FOR DEPRECIATION		10,382,491.00
200 · ACCOUNTS PAYABLE		259,722.69
211 · WAB Credit Card		2,000.00
211 · WAB Credit Card:211.17 · WAB - Kurt - 0390	0.00	

Clearlake Oaks County Water District

Trial Balance

As of February 28, 2023

	Feb 28, 23	
	Debit	Credit
211 · WAB Credit Card:211.16 · WAB - Francisco - 5312		613.60
211 · WAB Credit Card:211.15 · WAB - Kurt - 9133	0.00	
211 · WAB Credit Card:211.14 · WAB - Dianna - 3226		88.77
211 · WAB Credit Card:211.13 · WAB - Jeremy - 2499	0.00	
211 · WAB Credit Card:211.12 · WAB- Francisco - 2481	0.00	
211 · WAB Credit Card:211.11 · WAB - Dan - 2507	0.00	
211 · WAB Credit Card:211.10 · WAB - Dianna - 2473	0.00	
210 · Cal Card	0.00	
210 · Cal Card:210-09 · Cal Card - 5855	0.00	
210 · Cal Card:210-08 · Cal Card - 5848	0.00	
210 · Cal Card:210-07 · Cal-Card	0.00	
210 · Cal Card:210.06 · Cal Card - 3879	0.00	
210 · Cal Card:210.05 · Cal Card - 4075	0.00	
210 · Cal Card:210.04 · Cal Card - 7397	0.00	
210 · Cal Card:210.01 · Cal Card -	0.00	
210 · Cal Card:210.02 · Cal Card 0010	0.00	
210 · Cal Card:210.03 · Cal Card	0.00	
Annual Depreciation		249,035.55
224 · USDA Retainage		99,265.05
223.56 · FEDERAL PAYROLL TAX PENALTY	3,928.96	
280 · Loan:280.04 · 2021 Water Truck		72,273.36
280 · Loan:280.15 · USDA Water Improvement Project		4,949,499.81
280 · Loan:280.02 · KS State Bank - 2019 Vac-Con		157,515.90
280 · Loan:280.12 · USDA Loan for Sewer Clarifier		3,049,172.41
280 · Loan:280.10 · Bridge for I & I Rehab Project	0.00	
280 · Loan:280.07 · Bridge Loan for Forced Main	0.00	
280 · Loan:280.05 · USDA Bridge Loan	0.00	
280 · Loan:280.01 · Kansas State Bk - VACON	0.00	
280 · Loan:280.03 · Kansas State Bk - Camera Traile	0.00	
220 · Restricted - Expansion Fee's	0.00	
221 · Health Ins - EE Portion	2,263.23	
221 · Health Ins - EE Portion:221.1 · EE Cobra Payments - Medical	0.00	
222 · Direct Deposit Liabilities		383.04
223 · COMP DUMP ACCOUNT	0.00	
223 · COMP DUMP ACCOUNT:223.01 · ADMIN - COMP USED	0.00	
223 · COMP DUMP ACCOUNT:223.02 · SEWER - COMP USED	0.00	
223 · COMP DUMP ACCOUNT:223.03 · WATER - COMP USED	0.00	
223.15 · GARNISHMENTS	14,723.48	
223.15 · GARNISHMENTS:223.16 · GARNISHMENT - COURT DEBT ORDER	0.00	
223.15 · GARNISHMENTS:223.17 · GARNISHMENT - LAKE CO SHERIFF		15,324.73
223.20 · STATE UNEMPLOYMENT TAX PAYABLE	0.00	
223.25 · Vacation Dump Account	0.00	
223.25 · Vacation Dump Account:223.26 · Admin - Vacation Time	0.00	
223.25 · Vacation Dump Account:223.27 · Sewer - Vacation	0.00	
223.25 · Vacation Dump Account:223.28 · Water - Vacation	0.00	
223.30 · Sick Dump Account	0.00	
223.30 · Sick Dump Account:223.31 · Admin - Sick	0.00	
223.30 · Sick Dump Account:223.32 · Sewer - Sick	0.00	
223.30 · Sick Dump Account:223.33 · Water - Sick	0.00	
223.40 · ACCRUED PAYROLL	0.00	
223.45 · FICA & SOCIAL SEC PAYABLE	0.00	
223.50 · MEDICARE TAX PAYABLE	0.00	
223.55 · FEDERAL PAYROLL TAX WITHHOLDING	1,050.73	
223.60 · STATE PAYROLL TAX WITHHOLDING	0.00	
223.65 · STATE DISABILITY PAYABLE	1.00	
2135 · CALPERS RETIREMENT PAYABLE	0.00	
223.70 · WORKERS COMP PAYABLE	0.00	
223.75 · PAYROLL DEDUCTION - INS CO-PAY	12,965.70	
223.80 · GASB 68 Pension		26,313.00
223.85 · MISC DEDUCTIONS PAYABLE		6,052.25
223.90 · COMPENSATED EMPLOYEE BENEFITS		72,925.02
24000 · Payroll Liabilities	19,745.61	
295 · NET PWNSION LIABILITY		1,032,862.00
226 · USDA Int Pymnt-Swr Clarifier	0.00	
225 · USDA Payment - Sewer Clarifier	0.00	
281 · BOND PAYABLE	371,172.41	
302 · RETAINED EARNINGS		3,357,835.60
304 · Opening Balance Equity	584,283.24	

Clearlake Oaks County Water District

Trial Balance

As of February 28, 2023

Feb 28, 23

Debit Credit

306 · Retained Earnings - OLD		13,860,394.82
Income:410 · Client Reg Pmt		1,622,823.94
Income:425 · CRP		694,330.82
Income:430 · Penalty & Interest		59,584.65
Income:430 · Penalty & Interest:430.2 · Bank Interest	2.19	
Income:435 · Loans/Grants:435-10 · USDA - Grant Water Improvements		1,569,303.87
Income:435 · Loans/Grants:435-8 · Intake Pump Extension		148,407.41
Income:440 · Misc Revenue		9,575.70
Income:450 · Other - Non S/W Rev		105,234.35
Loans/Grants:935 · Actiflo Pilot Program	202,471.45	
Loans/Grants:930 · Intake Pump Extension	10,619.82	
Loans/Grants:930 · Intake Pump Extension:930.1 · Source Capacity Study	47,625.25	
Salaries & EE Benefits:545 · CALPers 457		0.00
Salaries & EE Benefits:505 · Salaries & Wages	813,502.18	
Salaries & EE Benefits:520 · FICA - District Share	60,312.43	
Salaries & EE Benefits:530 · Med/Life Insurance- Dist Share	187,012.42	
Salaries & EE Benefits:540 · PERS - District Share	117,956.22	
Salaries & EE Benefits:560 · Workers Comp Ins	27,726.47	
Services & Supplies:610 · Bank Fees	23,868.86	
Services & Supplies:620 · Communications & Internet	21,670.52	
Services & Supplies:622 · Board Exp	4,671.84	
Services & Supplies:630 · Equip - Office	893.18	
Services & Supplies:640 · Fuel & Oil	35,029.99	
Services & Supplies:645 · Insurance	85,744.98	
Services & Supplies:650 · Interest	31,974.07	
Services & Supplies:657 · Lab	34,506.65	
Services & Supplies:660 · Memberships & Subscription	79,578.40	
Services & Supplies:670 · Postage & Shipping	13,962.34	
Services & Supplies:675 · Professional Services	33,855.08	
Services & Supplies:685 · Rents	9,211.67	
Services & Supplies:690 · Safety & Security	12,361.24	
Services & Supplies:700 · Tools & Instruments	3,047.90	
Services & Supplies:703 · Supplies - Clothing & Personal	861.22	
Services & Supplies:705 · Supplies - Office	6,303.31	
Services & Supplies:715 · Supplies-Chemicals-Operating	115,735.97	
Services & Supplies:720 · Supplies - Inventory - Other	29,014.42	
Services & Supplies:730 · Taxes - Licenses	2,538.89	
Services & Supplies:735 · Training/Classes/Certs/ClassB	2,291.03	
Services & Supplies:745 · Travel / Lodging	605.09	
Services & Supplies:750 · Utilities	212,065.97	
Services & Supplies:760 · Waste Disposal	40,151.51	
Services & Supplies:795 · Yolo Co	31,189.85	
Services & Supplies:799 · Misc:799.1 · Customer Refund - Acct closed	4,337.43	
Repairs & Replacement:810 · R&R Buildings & Grounds	9,691.66	
Repairs & Replacement:815 · R&R Damage Claim	2,089.00	
Repairs & Replacement:820 · R&R Lift Stations	369.31	
Repairs & Replacement:830 · R&R Equipment	37,921.48	
Repairs & Replacement:832 · R&R Mains and Sewer Lines	27,260.76	
Repairs & Replacement:840 · R&R Vehicles	34,171.29	
66000 · Payroll Expenses	3,218.78	

TOTAL

42,326,848.34

42,326,848.34

31

Aged Receivable
As of 03/13/2023

1-30 Days	31-60 Days	61-90 Days	91-120 Days	Over 120 Days	Total Balance
\$156,822.46	\$49,119.13	\$33,378.83	\$23,862.12	\$256,867.80	<u>\$520,050.34</u>

Total number of accounts with open balances: 1304

These totals include all accounts on the Tax Roll

Water	\$159,179.13
Water Penalty	\$11,069.60
Sewer	\$180,580.20
Sewer Penalty	\$11,723.51
CRP Water	\$65,173.20
CRP Water Penalty	\$4,521.32
CRP Sewer	\$81,585.41
CRP Sewer Penalty	\$5,157.06
CRP PC	\$993.40
CRP PC Penalty	\$67.51
Total Balance:	\$520,050.34

February statements are not due until March 15, 2023

Account Payable Breakdown

Date: 3/13/2023

	<u>QuickBooks</u>	<u>WAB Balance</u>	<u>WAB Available</u>
General Ledger - 9122	\$139,519.13	\$119,628.79	\$130,699.42
CRP Water - 6990	\$84,164.10	\$84,161.10	\$84,161.10
CRP Sewer - 3745	\$92,499.00	\$92,499.00	\$92,499.00
CRP PC - 6192	\$90,053.59	\$90,053.59	\$90,053.59
Water Reserve - 8503	\$298,097.99	\$298,097.99	\$298,097.99
Sewer Reserve - 9592	\$117,994.43	\$117,994.43	\$117,994.43
CalPers Reserve - 7355	\$33,400.00	\$33,400.00	\$33,400.00
LAIF Balance	\$1,074,749.48	\$1,074,749.48	\$1,074,749.48
Current A/P Aging	\$35,941.19		
Kansas State Bank-VacCon	\$7,421.47	3/15/2023	
Kansas State Bank-Water Truck	\$1,730.25	3/20/2023	
TOTAL	\$45,092.91		
 Paid On-line/Auto Out			
3/1/2023 USDA Water Improv	\$130,125.00		
2/28/2023 Cannon	\$610.41		
3/1/2023 PG&E	\$23,935.35		
3/13/2023 PG&E - Harvey	\$10.12		
2/28/2023 Credit Card	\$5,800.61		
3/1/2023 Verizon	\$1,510.97		
3/7/2023 Mediacom	\$314.30		
TOTAL-Paid On-line/Auto Out	\$162,306.76		

8:32 AM

03/13/23

Clearlake Oaks County Water District

A/P Aging Summary

As of March 13, 2023

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
ADJUSTMENT	0.00	0.00	0.00	0.00	238,839.90	238,839.90
Alpha Analytical Labs	4,060.00	0.00	0.00	0.00	0.00	4,060.00
Badger Meter	1,359.71	220.84	0.00	-3,255.50	0.00	-1,674.95
Better Homes & Garden Real Estate	47.83	0.00	0.00	0.00	0.00	47.83
Big O Tires	1,232.58	0.00	0.00	0.00	0.00	1,232.58
California Rural Water Association	1,299.00	0.00	0.00	0.00	0.00	1,299.00
California State Disbursement Unit	530.76	0.00	0.00	0.00	0.00	530.76
Compressed Air Repair & Maintenance	1,210.62	0.00	0.00	0.00	0.00	1,210.62
County of Lake - Special Districts	1,933.84	0.00	0.00	0.00	0.00	1,933.84
Dennis H Anderson	29.43	0.00	0.00	0.00	0.00	29.43
Garrett Swanz.	329.78	0.00	0.00	0.00	0.00	329.78
Granite Constr	983.48	0.00	0.00	0.00	0.00	983.48
Hasa Inc	5,001.88	0.00	0.00	0.00	0.00	5,001.88
Hayden Solar, LLC	3,582.58	0.00	0.00	0.00	0.00	3,582.58
HC3	468.51	0.00	0.00	0.00	0.00	468.51
Heaven Delvalle.	171.53	0.00	0.00	0.00	0.00	171.53
JOHN LAMBIRTH TRUCKING, INC	1,300.00	0.00	0.00	0.00	0.00	1,300.00
Lake County Waste Solutions	793.33	0.00	0.00	0.00	0.00	793.33
Leete Generators Inc	1,100.00	0.00	0.00	0.00	0.00	1,100.00
Mendo Mill	554.40	0.00	0.00	0.00	0.00	554.40
Michael L Herman	188.65	0.00	0.00	0.00	0.00	188.65
Napa Auto Parts	65.64	0.00	0.00	0.00	0.00	65.64
Nave Law Office, P.C.	553.00	0.00	0.00	0.00	0.00	553.00
Pace	0.00	416.23	0.00	0.00	0.00	416.23
Paul Scheinberg, Trustee	151.89	0.00	0.00	0.00	0.00	151.89
People Services Inc	95.00	0.00	0.00	0.00	0.00	95.00
PNP CPA	6,050.00	0.00	0.00	0.00	0.00	6,050.00
Redwood Coast Fuels	2,714.02	2,511.16	0.00	0.00	0.00	5,225.18
Tri-Cities Answering Service	241.00	0.00	0.00	0.00	0.00	241.00
TOTAL	36,048.46	3,148.23	0.00	-3,255.50	238,839.90	274,781.09

35,941.19

CLEARLAKE OAKS COUNTY WATER DISTRICT

NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

Date: February 16, 2023

Time: 2:00 P.M.

Clearlake Oaks County Water District Administration Building
12952 E. Hwy. 20 Clearlake Oaks, CA 95423

MINUTES

A. CALL TO ORDER

- Pledge of Allegiance
- Roll Call

√ Mrs. Margaret Medeiros, President, √ Mr. Stanley Archacki, Vice President √ Mr. Samuel Boucher, Director √ Mr. Michael Herman, Director √ Mr. James Burton, Director √ Mrs. Dianna Mann – General Manager √ Mrs. Olivia Mann – Board Secretary

□ Mr. Francisco Castro, Wastewater, **EXCUSED** √ Mr. Kurt Jensen, Water √ Mr. Jeremy Backus, Distribution

B. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

The public may comment on items not on the agenda within the Board's jurisdiction. Speakers are limited to three (3) minutes each.

C. STAFF REPORTS

1. Administration
2. Chief Distribution Operator
3. Water Plant Chief Operator
4. Wastewater Plant Chief Operator
5. General Manager

D. CONSENT ITEMS

The Board will be asked to approve all Consent Items at one time without discussion. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered under New Business.

1. Financial Reports for review and approval

- a. January 2023 QB balance sheet and profit & loss statements
- b. Bank account balances and accounts receivable
- c. Employee payroll report
- d. Aged trial balance summary
- e. Vendor aging report, accounts payable breakdown

2. **Minutes of previous meeting for review and approval**

- a. Minutes of Regular Meeting 01/19/2023

3. **Bills**

- a. MC Engineering invoice number 2322, dated 2/5/2023, in the amount of \$7,179.12 for the USDA Water Improvements Project
b. T & S Construction invoice number 19, dated 1/31/2023, in the amount of \$120,881.80 for the USDA Water Improvements Project

Action Taken: Motion to approve the consent items

BOUCHER/HERMAN M/S/C

AYES: MEDEIROS/ARCHACKI/BOUCHER/HERMAN/BURTON

NOES: NONE

ABSENT: NONE

E. NEW BUSINESS

1. Discussion and consideration of purchasing a 2022 Chevrolet Silverado 1500 Regular Cab Long Box 2-wheel drive for the D/C Department in the amount of \$53,761.13

Action Taken: Motion to approve the purchase of a 2022 Chevrolet Silverado from Folsom Chevrolet, no to exceed \$54,100.00, to be split 50/50 W/S from the reserve account, and to surplus the old Chevrolet from the DC Department

BOUCHER/BURTON M/S/C

AYES: MEDEIROS/ARCHACKI/BOUCHER/HERMAN/BURTON

NOES: NONE

ABSENT: NONE

2. Discussion and consideration and approval of Resolution 23-04, Amending the Employee Handbook

Action Taken: Motion to approve Resolution 23-04, Amending the Employee Handbook

ARCHACKI/BOUCHER M/S/C

AYES: MEDEIROS/ARCHACKI/BOUCHER/HERMAN/BURTON

NOES: NONE

ABSENT: NONE

3. Discussion and consideration of appointing an Ad Hoc committee for 2023-2024 Budget

Action Taken: President Medeiros appoints Director Herman and Vice President Archacki to the 2023-2024 Budget Committee

4. Discussion of 12655 E. Highway 20, Clearlake Oaks

Action Taken: NO ACTION

F. CLOSED SESSION

Time: 3:01 PM

1. Update on one potential litigation case

Action Taken: The Board received update on one case of potential litigation, no action was taken and no other items were discussed.

Open Session

Time: 3:23 PM

Adjournment

Time: 3:23 PM

SIGNED: _____ **ATTESTED TO:** _____
Margaret Medeiros, President **Olivia Mann, Board Secretary**

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments of individual speakers are limited to three minutes per agenda item.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.



MC Engineering, Inc.


9294 Madison Ave
Orangevale, CA 95662

Invoice

Date	Invoice #
3/5/2023	2339

Bill To

Clearlake Oaks Water District
12545 Highway 20
Clearlake Oaks, CA 95423

Job No.	Terms	Due Date	Project	
	Net 30	4/4/2023	USDA Meters and Water Tank PER	
Description		Qty	Rate	Amount
Project Engineer, Jared P. Nelson		34	130.00	4,420.00
Project Manager, Mark Carey, PE		2	165.00	330.00
Reimbursable Expenses			724.43	724.43
<p>138 - 4/G USDA WTR UMP</p> 		Total		\$5,474.43
		Payments/Credits		\$0.00
		Balance Due		\$5,474.43

Phone #	Fax #	E-mail
916-546-7898	916-860-1863	mark.carey@mc-engineers.com

Clearlake Oaks County Water District

12952 East Highway 20, P.O. Box 709
Clearlake Oaks, CA 95423
(707) 998-3322 Phone (707) 998-1245 Fax
www.clocwd.org (Website)

RECEIVED
FEB 13 2023

Name: Daniel Willie

BY:

Mailing Address: 11838 E Hwy. 20
Clearlake Oaks, CA 95423

Property Address
(If different than above): _____

APPEAL

Please select the charge that you are appealing:

Misc. Charge Late Fee Waiver High Usage / Bill

Other: Disconnect charge / Reconnect Fee

Date of the charge that you are appealing: 11/28/23

Please describe below in detail the reason for your appeal:

ON 11/28/23 I was told at my front gate that my water "would not be shut off if I go pay immediately". I did that and when I returned to the property the water was off. This resulted in fees.

[Signature]
Signature

2/13/23
Date

A B C D E F G H I
1/9/2023

T&S Construction Co., Inc.
6100 Hedge Avenue
P.O. Box 279650
Sacramento, CA 95829

Cost Proposal for:
Clearlake Oaks County Water District
Cerritos Pump and Piping Replacement

The proposal includes the following:
Labor, piping, valves, meter, AIS materials.
C.M.E for Electrical, S.C.S. for the pannel, scada

This proposal excludes the following:
Permits, Inspection,
Water pumps, air compressors.

2					
3		Materials	\$	99,561.00	pipe materials, valves, meter
4		labor	\$	40,006.00	12 days, 1 foreman, 2 labors
5		Equipment	\$	4,575.00	foreman truck, small excavator
6		Fuel	\$	1,596.00	truck and equipment fuel
7		Sub-Contractors	\$	71,265.00	Coastal Mountain, Joe Matela
8		Estimated Bid Amount	\$	217,003.00	
9					
10					

